



OCCUPATIONAL HEALTH AND SAFETY OFFICER OPPORTUNITY WITH HILL GROUP

Hill Group is a group of companies registered to operate in the United Republic of Tanzania. The group started in early 2000 as a small agrovet shop business located at Mwenge, Dar es Salaam. For 24 years the group has enjoyed tremendous goodwill, growth reputation, and name recognition in the Tanzania market. HILL GROUP operates under the following companies: Salibaba Pellet Company Limited | Hill Packaging Company Limited | Hill Oil & Fats Limited.

Position Summary:

The Occupational Health and Safety Officer is responsible for implementing, monitoring, and enforcing health and safety regulations within the workplace. The role ensures that the organization complies with legal safety standards, reduces risk, and promotes a culture of health and safety among employees.

The position reports to Administrator Officer

Key Responsibilities:

1. Policy and compliance

- Develop and implement occupational health and safety (OHS) policies and programs.
- Ensure compliance with local, national, and international safety regulations and standards.
- Maintain records of incidents and statutory compliance reports.

2. Risk Assessment and Mitigation

- Conduct regular risk assessments and safety audits.
- Identify potential hazards and recommend preventative measures.
- Investigate incidents, accidents, and near misses to determine root causes and corrective actions.

3. Training and Education

- Develop safety training programs and conduct regular training sessions.
- Ensure all staff are informed and compliant with safety procedures.
- Induct new employees on workplace health and safety procedures.

4. Emergency Preparedness

- Develop and maintain emergency response plans.
- Conduct emergency drills (fire, evacuation, etc.) and ensure equipment is operational.



5. Health Promotion

- Promote workplace wellness and occupational health programs.
- Liaise with medical professionals and ensure appropriate health surveillance is in place for employees at risk.

6. Reporting and Documentation

- Prepare reports on health and safety performance for management.
- Maintain and update all documentation as required by law and internal policy.

Qualifications & Requirements:

- a) Diploma or Degree in related field Occupational Health and Safety, Industrial Engineering and Environmental Science.
- b) OSHA, First aid and Fire safety Tanzania training/certification
- c) Minimum 2 years, experience in related field
- d) Strong knowledge and familiarity with PPE and workplace safety protocols in manufacturing industry
- e) Must be aged below 35 years.
- f) Knowledge of Tanzanian OHS legislation
- g) Communication and training abilities
- h) Self-driven with strong field discipline and ability to work under minimal supervision.

Interested and qualified **Send your CV and application to:** hill.recruitment@hillgoup.co.tz

Indicating the Job role above as the subject addressed to the Group Head of HR HILL PACKAGING LTD

P.O BOX 253, BAGAMOYO, PWANI-TANZANIA

The closing date for applications is **22nd June, 2025.**

Only shortlisted candidates shall be contacted. Presentation of forged certificates will automatically disqualify the candidate and may necessitate legal action. We don't entertain canvassing.