

# We Are Hiring!

## **Position**

Head - IT Infrastructure Location: Dar Es Salaam Reports to : Head - ICT

HEAD OFFICE

Desired candidate should possess a Bachelor's degree in Computer Science and other ICT related courses.

The candidate should have at least 4 years working experience in IT Environment a familiarity with service delivery culture and support function.

\*Successful candidates will be contacted within 14 days after the deadline of submission

Please send your application letter and CV to;

Email: recruitment2025@diamondtrust.co.tz

Deadline: 25th June 2025









Bank with us. Bank on us.

# Job Purpose

To ensure that the bank's Network and Infrastructure Systems are available and to ensure that this is achieved and supported securely, efficiently and consistently.

### **Duties**

Requests for quotations, prepares memos and procures bank's IT Infrastructure especially Servers, PCs, Printers; Networks, etc.  $\cdot$ 

Acts as a team leader in specific IT projects.

Network & System Security – Maintain robust cybersecurity measures, ensuring compliance with data protection standards.

License & Certificate Management – Monitor software licenses, digital certificates, and renewals to prevent disruptions, ensuring compliance with regulatory and vendor requirements

Disaster Recovery & Business Continuity – Develop and implement recovery plans to minimize downtime and protect data integrity.

Documentation: - Ensures documentation on all Network and Server Systems is created, Policies and Procedures: - Ensures that the policies & procedures related to Network and Servers

### Requirements

Bachelor's degree in Computer Science and other ICT related courses.

### **Personal Attributes**

A structured approach to dealing with complex and variable work environments in an independent manner.

Ability to balance opposing business requirements.

Ability to balance long term and short-term requirements independently

Strong evaluation, communication and reporting skills

Able to provide advice and cause/effect evaluation to support business decision making

Independent and logical thinker, yet an achiever and implementer

Good at managing large volumes of information and can add value through management reporting

Builds relationships and networks easily

# APPLY NOW



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# **Position**

### Sustainability Manager

The desired candidate should demonstrate practical experience in development and implementation of sustainability strategies, in addition to a strong understanding of sustainability principles, environmental regulations, and climate change mitigation strategies.

\*Successful candidates will be contacted within 14 days after the deadline of submission

Please send your application letter and CV to;

Email: recruitment2025@diamondtrust.co.tz Deadline: 24<sup>th</sup> June 2025











