



JOB TITLE: Media and Communications Intern

Advisory - Dar es Salaam, Dar Es Salaam

Department: **Advisory**
Employment Type: **Part-Time**
Minimum Experience: **Mid-level**

INNOVEX is a Pan-African professional services firm providing services in Sub-Saharan Africa. We are pleased to invite job applications for an internship opportunity from individuals interested in kickstarting a career in Media and Communications with a strong focus on graphic design.

Responsibilities

- Design and produce high-quality graphics for social media, websites, infographics, presentations, reports, and other promotional materials.
- Collaborate with the communications team to develop creative concepts and visual strategies.
- Ensure all visual content aligns with INNOVEX and TangaYetu branding guidelines.
- Provide basic support in video editing and motion graphics for reels and short-form video content.
- Maintain and organize a digital library of design assets.
- Contribute to campaigns and storytelling through creative design ideas.
- Assist in producing print materials including brochures, event signage, and templates.
- Work with web developers to ensure visual assets are integrated effectively on digital platforms.

Education Qualifications

- At least a Bachelor's degree in Media and Communication, Visual Arts, or related fields.

Requirements

- Proficiency in design tools such as Canva, Adobe Illustrator, Photoshop, and InDesign.
- Attention to detail and creativity in layout, branding, and digital storytelling.
- Ability to manage multiple design tasks and meet deadlines.

If you have ambition to fill the position, please send in your application (CV, cover letter, and design portfolio with at least 3 samples) through the provided link. Application deadline is 5th May 2025

[APPLY HERE](#)