

Quanah Schools is a newly established educational institution located in the heart of Iringa Municipality, offering high-quality early childhood education and care. Our school, serving children under the age of 6, provides a nurturing, inclusive, and stimulating environment where young learners can flourish. With state-of-the-art facilities and a passionate team, we are dedicated to developing both academic excellence and essential life skills. If you are passionate about shaping the future of young children, we invite you to be part of our vibrant community.

We are excited to announce the following job openings at Quanah Schools. Take the first step in your career journey with us today!

# Open Positions at Quanah Schools

- 1. Daycare Director (Iringa Municipality Residents Preferred)
  - Job Description: Lead and manage the daycare center, ensuring compliance with Tanzanian childcare regulations and developing educational programs for children aged 1 to 6 years.
  - Qualifications: Bachelor's degree in Early Childhood Education or related field, 3+ years of experience in childcare or education management, fluency in Kiswahili and English.

### 2. Lead Teacher (Preschool)

- Job Description: Design and implement engaging programs for children aged 3 to 6 years, fostering social, emotional, and academic development.
- Qualifications: Diploma or Degree in Early Childhood Education,
  2+ years of preschool teaching experience, fluent in Kiswahili and English.

### 3. Toddler Teacher

- Job Description: Provide care and education for toddlers aged 1 to 3 years, promoting physical, social, and emotional development.
- Qualifications: Certificate or Diploma in Early Childhood
  Education, prior experience working with toddlers is preferred,
  fluency in Kiswahili and basic English.

#### 4. Assistant Teacher

 Job Description: Support lead teachers in planning activities, supervising children during meals, playtime, and rest, and maintaining classroom organization. • **Qualifications:** Certificate in childcare (preferred but not mandatory), experience working with children, fluent in Kiswahili.

# 5. Childcare Aide

- Job Description: Assist in meal preparation, supervise children during transitions, and maintain a clean and organized environment.
- **Qualifications:** Secondary school education (Form IV or VI), prior childcare experience is an advantage, fluent in Kiswahili.

#### 6. Cook/Nutritionist

- **Job Description:** Prepare nutritious, child-friendly meals, ensuring dietary needs and food safety standards are met.
- **Qualifications:** Certificate in Food and Nutrition or related field, experience in meal preparation for children is preferred.

# 7. Janitorial Staff

• **Job Description:** Maintain cleanliness and hygiene within the daycare center, ensuring a safe and healthy environment for all.

 Qualifications: Primary or secondary school education, cleaning or maintenance experience is a plus, residing in Iringa Municipality preferred.

### 8. ICT Expert (Website and Social Media Manager)

- Job Description: Manage the school's website and social media platforms, ensuring content aligns with the daycare's mission and values, and stream live events.
- Qualifications: Degree or Diploma in IT or related field, experience in website management and social media marketing, video editing skills, fluent in Kiswahili and English.

#### 9. Drone Operator

- Job Description: Capture aerial footage of school activities and events using drone technology.
- **Qualifications:** Certification in drone operation, experience in aerial photography, creative eye for visuals.

#### 10. Health Attendant

- **Job Description:** Monitor children's health, administer first aid, and maintain health records for children and staff.
- Qualifications: Certificate or Diploma in Nursing or Public Health, Basic First Aid and CPR certification, prior childcare experience is preferred.

#### 11. Childcare Taker

- **Job Description:** Assist with daily routines, provide care, and support children with special needs.
- **Qualifications:** Certificate in Childcare or related field (preferred), experience working with young children, fluent in Kiswahili.

#### 12. School Bus Transport Officer

- Job Description: Ensure the safe transportation of children to and from the daycare center, manage attendance records, and ensure buses comply with safety standards.
- **Qualifications:** Certificate in Transport Management or related field, experience in school transportation, knowledge of traffic safety regulations.

### **General Requirements**

- Preference for residents of Iringa Municipality for all roles.
- Familiarity with local cultural sensitivities, especially for roles like ICT Experts and Drone Operators.
- Commitment to creating a safe, nurturing environment for children.

### How to Apply:

To apply for any of the positions, follow these simple steps:

- 1. Prepare the following documents:
  - A short video presentation (no longer than 5 minutes, MP4 format) introducing yourself and explaining how your skills align with the role.
  - Cover letter.
  - Academic certificates.
  - Updated CV.
- 2. Email your application to: **<u>Nursery Daycare schools@quanah.co.tz</u>**
- 3. Ensure the subject line of your email clearly states the position you are

applying for (e.g., "Application for Toddler Teacher").

*Note:* Applications without the required video presentation will not be considered. For large video files, you can share a link via Google Drive or similar platforms.

Important Dates:

- Application Deadline: January 17, 2025.
- Applications will be reviewed on a rolling basis, so early submission is encouraged.

# Salary and Benefits:

Salary packages and benefits will be discussed during the interview process, with competitive compensation for all roles.

# **Conclusion:**

Quanah Schools is a wonderful place to grow professionally while making a lasting impact on young minds. If you're passionate about early childhood education and want to be part of a dynamic team, apply today!