



JOB TITLE: Tax Manager

On-site DCP - Finance & IT Full timeTM-TZ-01/2025

Mtwara, Mtwara Region, Tanzania, United Republic of

Description

Job Summary

Dangote Cement Limited Tanzania is a subsidiary of Dangote Cement PLC Nigeria.

The job role is Tax Manager of Dangote Cement Limited Tanzania, whose Company Vision is *"To be the preferred supplier in Tanzania, Northern Mozambique, Regional Markets and Indian Ocean Islands, of high-quality affordable products."* The role falls within the Company Finance Department whose vision is to be a *"A True Business Partner & Reference Finance Organisation."*

The purpose of the role is to ensure that the company's tax risks is minimized, and tax and other statutory obligations, are proactively complied with.

The Tax Manager reports to the Financial Controller but has a close working relationship with the Chief Financial Officer.

Key Duties & Responsibilities

- **Tax Management.** The role is principally responsible for managing the company's tax risks and ensuring all Tax, NSSF, Mining Royalties, City levy, and all other statutory requirements are complied with. This includes, maintaining sound relationships with the necessary tax statutory bodies (TRA), NSSF, mining, local council, and other stakeholders, as it may be.

- **Primary Liaison.** Acts as the Company's primary liaison with its Tax Consultants and Tax Lawyers, including managing their fees and quality of work, to ensure value for money.
- **Preparation of all Statutory Returns Timely and Accurately.** Ensuring that all statutory returns are prepared as per obligations, including the Transfer Pricing documentation.
- **Process Tax and Other Deductions and Payments on time.** Ensuring that all taxes and other statutory deductions are correctly done, are accurate and are paid over to the relevant authorities by the due dates.
- **General Ledger Tax & Statutory Accounting.** Ensuring that the general ledger tax and other statutory obligations are properly accounted for in the books of accounts (GL SAP), are properly reconciled and are accurate. This includes proactive monthly preparation of the key reconciliations like Sales to VAT.
- **Tax Audits-** The role is responsible on behalf of the company, for the smooth running of all TRA tax audits and audits from all other statutory bodies (mining, councils, NSSF, etc.) including preparation, execution, and completion of all findings thereof.
- **Tax issues-** The role is to support in clearing all past tax exposures residing at the objection level, and at the various appeals stages (TRAB/TRAT and Court of Appeal).
- **Records of all Tax and Statutory Payments made since inception.** The role keeps up to date the record of all tax and other statutory payments made by the company since inception.
- **Any other duties.** Any other duties as may be assigned to the job holder by the FC and/or CFO, including performing Strategic Company Tax reviews, analysis and others.

Requirements

Technical Competencies and Work Experience

- Graduate or equivalent with at least 6-8 years' experience in Finance and/or Audit. Experience in External Audit is an added advantage.
- Professional Accountancy qualifications (CPA, ACA, ACCA, or a Tax Qualification).
- Good understanding of the Tanzania Tax laws.
- Sound understanding of basic computer packages and a good understanding of ERPs, specifically SAP (ability to be developed up within one year).

Business, Leadership and Other Competencies

1. Excellent analytical skills.
2. Good interpersonal skills and ability to deal with teams across departments.
3. Good understanding of our business and the environment it operates in.
4. Good business acumen.
5. Ability to learn fast.
6. Able to work under pressure.

7. The job holder must have the potential of progressing into a higher role in the department and/or organization.

Benefits

- Personal Health Insurance
- Pay Off Time
- Training and Development

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