



16.12.2024

## VACANCY ANNOUNCEMENT 2 POSITIONS

1. Maintenance Inspector
2. Learning and Development Coordinator

### MAINTENANCE INSPECTOR

Mbeya Cement Company Limited a member of Amsons group is seeking to recruit a highly motivated Maintenance Inspector (**1 position**) to be based at the **Mbeya Plant** under a permanent employment contract. The reporting line for the position is to the Preventive Maintenance Manager.

#### Summary of Roles and Responsibilities:

- a) Create inspection routes, route compliance and ensure the effective use of inspection checklist and inspection tools.
- b) Perform first level inspection (walk by inspection) which is done by monitoring every equipment on route with the checklist to record.
- c) Conduct condition-based maintenance (CBM) or second level inspection e.g. vibration measurements and analysis, wear measurement and shaft alignment.
- d) Monitor the plant by collecting vibration data from plant equipment analysis.
- e) Prepare the inspection reports as per daily plant inspections visit and keeping a records

#### Qualification:

**Education:** Diploma in Mechanical Engineering

**Experience:** At least three (3) years working experience. An experience in cement manufacturing / extractive industry with CAT 1 vibration analysis and Infrared Thermography level 1 certification will be an added advantage.

#### Technical Competencies /Additional Skills:

- Knowledge in SKF Micrology-Infrared Flir Software
- Knowledge in AUTOCAD software;
- Communication skills;
- Organisational skills;
- Computer literacy (Excel, Word, Power Point & Gantt chart);
- Teamwork;

#### How to Apply:

Applicants are invited to submit the following documents via [mcc.recruitments@mbeyacement.com](mailto:mcc.recruitments@mbeyacement.com) indicating the position applied for in the subject of the email:

- Cover letter for the position;
- Resumes / CV;
- Academic Certificates

**Deadline for application: 22<sup>nd</sup> December 2024**



## LEARNING AND DEVELOPMENT COORDINATOR

Mbeya Cement Company Limited a member of Amsons group is seeking to recruit a highly motivated Learning and Development Coordinator (**1 position**) to be based at the **Mbeya Plant** under a permanent employment contract. The reporting line for the position is to the Human Resources Manager.

### Summary of Roles and Responsibilities:

- Design and implement innovative learning and development programs i.e. certification, development programs etc.
- Analyse at the organizational and individual levels to derive the learning needs of the company in relation to its strategic intent.
- Actively coordinate orientation programme and initiate new staff into the culture and organization of the company.
- Facilitate skills gap analysis by the teams to propose training plans and implement actions.
- Ensure the successful implementation of the performance management process of the company.
- Amend and revise training programs as necessary in order to adapt to changes occurring in the work environment.
- Assist in identifying and define behavioural change required to support overall company strategy.

### Qualification:

**Education:** Degree in Human Resources Management/Public Administration

**Experience:** At least four (4) years working experience. An experience in cement manufacturing industry will be an added advantage.

### Technical Competencies /Additional Skills:

- Training and coaching skills
- Analytical Skills
- Communication skills;
- Good team work and Interpersonal skills
- Emotional Intelligence
- Accountability, Integrity and Trust
- Knowledge of Labor Laws

### How to Apply:

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