



FOOD FOR
HIS CHILDREN

Zara Road Umatu Area, Sumawe, S.L.P. 172
Karatu, Arusha, Tanzania
Tel: +255 744 760 106/+255 752 304 536
www.foodforhischildren.org

NEW VACANCY-DECEMBER 2024

POSITION: FIELD OFFICER (1)

Reports To

Operation Manager

Position overview

As a Field Officer at Food for His Children (FFHC), you will serve as a key liaison between our organization and the beneficiaries we support. Your role encompasses a diverse range of responsibilities aimed at providing holistic support to families in rural Tanzania, with a focus on case management and community engagement through family visits and community meetings.

This position requires travel by motorcycle in remote villages. Applicants need a motorcycle license or must be willing to travel by bicycle to complete their duties.

Responsibilities:

- Discipleship: provide individual teaching of D4D principles and Biblical values to help individuals grow in their relationship with Jesus and to understand who they were created to be and how their role fits with the rest of their family and community. Demonstrate Christ-like behavior in all areas of life in order to be a role model for others.
- Case management of FFHC families to disciple, encourage and equip them to become all God created them to be.
- Prepare monitoring schedule for families and evaluate success indicators, and assist families with setting goals and steps to attain them, provide hands-on assistance when appropriate.
- Meet regularly with families to evaluate and monitor progress of stated goals; progress towards 16 Points of a Healthy Home; goat care and farming practices, family food security and assist with problem solving where needed. Complete case notes for every visit or attempted visit with a family.
- Coach families in processing how to determine and address the challenges to attaining their goals and provide additional assistance as needed, and weekly write a story about a participant to show their challenges, successes and about their life.
- Document all contacts with participants in appropriate files and enter family information in the database, make this information accessible to US FFHC for marketing/donor relation purposes, and attend meetings with the project sites to discuss successes and challenges and means to overcome the challenges.
- Assess the needs of the client and the client's family and arrange, coordinate, monitor, evaluate, and advocate for services to meet the specific client's needs



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- Conduct family interviews upon acceptance into the program and annual reviews on their program enrollment anniversary month.
- Complete a goal plan with each family based on their goals and goals required to fulfill contract requirements
- Conduct family assessment annually and provide hands-on assistance in areas they are struggling with, if needed.
- Oversee school involvement program with Food for His Children families
- Maintain separate files for every family and ensure all records are kept according to activity done in a specific folder and that records are entered into FFHC database in a timely manner.
- Create family and child stories for fundraising
- Ensure formation of saving groups in each project site and attend savings group meetings to develop relationship with the group at least monthly
- Ensure all families comply with Food for His Children contract terms and conditions
- Participate in assigned department work as required

QUALIFICATIONS

- Desire to live and lead like Jesus and alignment with Food for His Children's core values and beliefs
- Diploma in community development or social work
- Experience working in community development, sociology/social work field with preference given to those with Minimum 2 years experience in same position in one of the above fields or related field.
- Eager to live and work in an emerging MULTICULTURAL ENVIRONMENT.
- Excellent Microsoft Word, Database and Excel skills.
- Fluency in English and Kiswahili, both written and spoken, is required.
- Deep understanding of public relations and community interaction, strong analytical and problem-solving skills.
- Demonstrated ability to motivate, support and understand project teams, ideally in emerging services in the community.
- Must be detail oriented and place high priority on task completion, work well in a team environment, but also able to work independently.
- Must have a driving license and drive a motorcycle (Mandatory)

If you meet the specified qualifications and are enthusiastic about this opportunity, we encourage you to submit your cover letter, curriculum vitae, academic, professional certificates and Driving Licence. Additionally, please include the names and contact information of three referees.



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Applications should be sent to Director of Partnership and Program Development, Food for His Children Inc -Karatu, Tanzania. Email: jobs@foodforhischildren.org

The application deadline is January 15th, 2025. Please note that only shortlisted candidates will be contacted.