

# VACANCY



## ABOUT GEITA GOLD MINING LTD

Geita Gold Mining Ltd (GGML) is Tanzania's leading gold producer with a single operation in Geita Region. The company is a subsidiary of AngloGold Ashanti, an international gold producer headquartered in Denver, USA. AGA has operations in more than ten countries across four continents. The mine is situated in the Lake Victoria Gold fields of Northwestern Tanzania, only about 120 km's from Mwanza City and 20 km's Southeast of the nearest point of Lake Victoria. The company has its main office and operations in Geita, only 5 Km's west of the fast-growing town of Geita, and a supporting office in Dar es Salaam. Applications are invited from ambitious, energetic and performance driven individuals to fill in vacant position(s) mentioned below:

Position:	<b>Specialist – Tele Remote Operator</b>
Contract type & Duration:	<b>Unspecified time</b>
Department:	<b>Underground Mining</b>
Reporting to:	<b>Production Superintendent</b>
Number of Positions:	<b>One (1)</b>

**GGML is an equal opportunity employer.**

## PURPOSE OF THE ROLE:

The role focusses exclusively on the training and coaching of junior and new operators, ensuring they can carry out loading and dumping cycles from production stopes into allocated stockpiles using a PC remote control bogging system and the manual loading of trucks from free-bogging stopes and stockpiles. The aforementioned tasks are done in line with specific remote loading plan. The role incumbent ensures effective transfer of skills and knowledge to junior tele-remote operators following the set development plans.

## QUALIFICATIONS:

- Licensed / Certified Tele Remote Operator.
- Training Certificate / Experience.
- Rct Level 1 Training Certificate of Completion.
- A Formal Qualification (Diploma/Certificate) in Mining Engineering Will Be an Advantage.

## EXPERIENCE:

- Extensive Experience (+10 Years) Working in A Mechanized Underground Mine Predominantly as a Tele Remote Operator / Specialist / Trainer.
- Knowledge Of Underground Mining Practices, Mining Load and Haul Cycle and the efficient operations of an underground remote loader equipment.
- Good aptitude of Rct remote control systems (analogue/digital) for underground mine.
- Ability to work autonomously/independently with limited supervision.
- Demonstrated abilities to work within a team environment.
- A strong focus toward safety and hazard identification.

## **MAIN OR KEY ACCOUNTABILITIES:**

- Ensure effective transfer of skills and knowledge to junior and new tele remote operators following the set development plans.
- To train and coach new and existing tele remote operators to grow their ability to function optimally under all underground mining conditions.
- Review and modify training development plans for identified equipment trainees and provide regular feedback on their progress.
- Bog development headings and stockpiles to trucks as required and also remote bog from stopes and loading into trucks.
- Ensure remote loading from stopes to be done in line with approved and signed off tele remote loading level plan.
- Inspect stope brow before bogging and during shift in line with mine standard operating procedure.
- Ensure that laser barricades and physical barricades are tested and serviceable and level is clear of equipment, personnel or obstructions before remote loading commences.
- Ensure efficiency of the work practice to maximize productivity while working safely.
- Bog out and clean faces to standard ensuring it is left in acceptable condition for next cycle. this may also include hosing down with water for dust suppression, scaling and working level roadway maintenance.
- Keep all roads in working area tidy and free from potential hazards before, during and after bogging has been completed on the level.
- Continuously educate and train the operator trainees in all aspects of remote and free- bogging operations and mining practices and procedures.
- Work to minimize equipment down time and maximize productivity.
- Ensure inspections and maintenance is carried out on all equipment before use.
- Ensure that all tools are serviceable and safe.
- Maintain a high standard of housekeeping.
- Advise underground shift supervisor and dispatch when items of equipment are out of service and when they can be returned to service.
- Liaise with underground shift supervisor to ensure all work is done in a safe and efficient manner.
- Perform pre-start checks and proper workplace inspection before carrying out any task.
- Complete shift plod and carrying out cross-shift handovers at the end of each shift.
- Ensure tele-remote pc or tele hut is kept clean and locked when not in use and parked in designated parking area.

## **ADDITIONAL REQUIREMENTS:**

- Ability to facilitate skills transfer / on the job training / coaching.
- Knowledge of various training / coaching evaluation methods and performance monitoring
- Demonstrate strong work ethics, an ability to communicate courteously with co- workers.
- First aid knowledge.
- Good written and oral communication skills in English language.
- Excellent hand/eye co-ordination.
- Understand the use of remote monitoring systems (Rms).

## **MODE OF APPLICATION:**

- Please apply through our recruitment portal by following the link below. Please click the link or type the URL address on a website browser to access the application portal.
- On the portal you will be required to upload your detailed CV, copies of relevant certificates, e- mail and telephone contacts, names, and addresses of three referees. Please do not attach certificates that are not related to the qualifications stated above.

You will also be required to upload a cover / application letter addressed to “Senior Manager Human Resources” Geita Gold Mining Ltd”. Subject should be “**Specialist – Tele Remote Operator**”

**Application Link:** <https://careers.anglogoldashanti.com/job-invite/25457/>

- If you struggle to apply via the link provided, please head over to our website <https://www.geitamine.com/en/people/> for a step-by-step guide on how to apply for jobs on our recruitment portal (SuccessFactors).
- You will be required to present original certificates if you are contacted for interviews.
- Internal Applicants (those currently employed by AngloGold Ashanti) must have their application letter endorsed by their Head of Department (HOD) or Manager once Removed (MoR).

**APPLICATION DEADLINE:**

- Applications should reach the above on or before **15<sup>th</sup> November 2024 at 5:30 PM**
- Only shortlisted candidates will be contacted for interviews.

**BEWARE OF CONMEN!** GGML does not receive money in exchange for a job position. Should you be asked for money in exchange for a job offer or suspect such activity, please report this immediately to our Security Department, Investigation Unit, by calling **+255 28 216 01 40 Ext 1559** (rates apply) or use our whistle-blowing channels by sending an SMS to **+27 73 573 8075** (SMS rates apply) or emailing [speakupAGA@ethics-line.com](mailto:speakupAGA@ethics-line.com) or use the internet at [www.tip-offs.com](http://www.tip-offs.com)

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## Re- Advertised

### ABOUT GEITA GOLD MINING LTD

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Position:	<b>Manager – Underground Mine Production</b>
Contract type & Duration:	<b>Unspecified time</b>
Department:	<b>Underground Mining</b>
Reporting to:	<b>Senior Manager - Underground Mining</b>
Number of Positions:	<b>One (1)</b>

**GGML is an equal opportunity employer.**

### PURPOSE OF THE ROLE:

Underground Production Manager is highly needed to support the Senior Manager – UG Mining at our Nyankanga and Geita Hill Underground mining projects. This will include working with and managing UG Mining Contractors at these two mines for achieving production KPIs, managing CAF filling processes to ensure Stope CAF filling plan is achieved to support ounce profile/business plans. The incumbent will also be responsible to build, develop, and lead an effective team capable to deliver the strategy to transition Geita Gold Mine to a major underground operation, to be executed in line with specific instructions from Senior Manager – Underground Mining and requirements of relevant Tanzanian Mining Legislation.

### QUALIFICATIONS:

- Relevant tertiary qualification.
- BEng Mining / Engineering Degree or equivalent - preferred but not essential.
- Underground Mine Managers Certificate – preferred.
- Site Entry requirements which may include Mines Health Surveillance.

### EXPERIENCE:

- Eight (8) to ten (10) years' operational experience within an underground mining environment of which, at least three (3) years is at mine management level.
- Experience working with International UG mining contractors who operate underground mechanized trackless equipment will be highly regarded.
- Proven experience and ability to create and manage budgets for a UG operation.
- High skill level with UG mine planning experience.

- Demonstrated experience in an underground mining production environment.
- Proven track record of managing and leading large and diverse teams.
- Hands on approach and service orientated outlook.

## **MAIN OR KEY ACCOUNTABILITIES:**

### **Safety:**

- Identify and interpret safety risks and resolve emerging issues; and ensuring that appropriate focus and resources are available to achieve safety objectives.

### **Mining Production Processes & Practices:**

- Understands key underground production and development processes in large scale trackless mining environments.
- Knows when to engage Specialist's support.
- Understanding of safe and effective underground production practices, management, support systems.
- Establishing Paste and CAF infrastructure in Underground environment.
- Commissioning Underground Paste and CAF operations in underground environment.
- Able to manage performance based on interpretation of data and can initiate and drive the operational improvements as required.
- Demonstrated ability of delivering to production and cost targets.

### **Operational Management:**

- Ability to effectively lead and communicate to all levels of the team.
- Understands key processes and systems to drive the best performance from all team members.
- Training and developing new and inexperienced workers to become safe and effective underground.
- Understanding of the key skills & knowledge required by all team members in order to carry out their roles effectively and safely.
- Demonstrated ability of being able to identify and develop emerging talents within a multi-discipline team.
- Strong understanding of mining cost drivers and their impact to the overall financial results of the operation.
- Ability to develop operational budgets in consultation with Senior Underground Manager and other service departments.

### **Planning:**

- Understanding of good mine planning processes and the ability to drive the establishment of required planning systems and approaches.

### **Contract Management:**

- Strong knowledge in underground contract management practices and demonstrated ability in managing underground mining contracts.

### **Project Management:**

- Understands AGA project management standards and has applied them in a minor project to conceptual level.
- Ability to lead a minor project and interact with test work and engineering consultant service providers.

### **Innovation:**

- Thinks creatively to develop multiple, workable options.
- Generates innovative solutions, which continuously improve the performance of existing assets, products, services or processes.

- Demonstrating an openness to new ideas and new ways of working.

**Leadership:**

- Build, develop and lead the mining team in line with instructions given by the Senior Underground Manager.

**Environmental:**

- Establish and maintain processes to ensure that all environmental risks and emerging issues are identified, and mitigation plans to put in place.

**Planning:**

- Establish and maintain processes to ensure the development of optimized short-term, and medium-term plans that ensure delivery of the budget requirements and the operations strategy.

**Delivery:**

- Ensure that the use of all resources is optimized to ensure delivery of the plan.
- Identify areas for improvement in operational blueprints (systems, processes, procedures and tasks) to ensure adherence to plan, reduce variation and maximize cost effective utilization.
- Develop and implement systems to collect and manage operational data and to monitor performance.
- Establish and maintain systems for identifying opportunities to drive operational excellence.
- Ensure collaboration with all departments to achieve streamlined delivery to plan.

**Compliance Accountabilities:**

- Awareness/management of declaration of conflict of interest of direct reports.
- Awareness/management of SOX control accountabilities.
- Awareness/management of Delegation of Authority.
- Awareness/management of reporting (weekly/monthly/quarterly/annual) requirements.

**ADDITIONAL REQUIREMENTS:**

- Ability to lead senior technical specialists.
- 1 to 2 years' experience working with the P500 and Operational Excellence (OE) initiatives or equivalent.
- Worked in highly mechanized Underground operations.
- Advanced knowledge in contract management practices, technical consultants, and operational mining contracts.
- Advanced understanding of project management standards and has applied them in a minor - medium project to conceptual level.
- Demonstrate advance level of knowledge of planning systems and practices from long term to short term mine planning.
- The ability to work across all disciplines, where rigorous engagement and interaction is expected.
- The ability to handle conflict resolution.
- The ability to utilize equipment, office software -MS Office (Excel, Word, PowerPoint) to prepare correspondence, reports, forms, mailings.
- The ability to communicate clearly and concisely, both orally and in writing with good presentation and facilitation skills.
- The ability to use statistical methods to analyze, validate & verify analytical data with a strong attention to detail.
- The ability to work and communicate with people at all levels/good interpersonal skills.

### **MODE OF APPLICATION:**

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You will also be required to upload a cover / application letter addressed to “Senior Manager Human Resources” Geita Gold Mining Ltd”. Subject should be “**Manager – Underground Mine Production**”

**Application Link:** <https://careers.anglogoldashanti.com/job-invite/24685/>

- If you struggle to apply via the link provided, please head over to our website <https://www.geitamine.com/en/people/> for a step-by-step guide on how to apply for jobs on our recruitment portal (SuccessFactors).
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### **APPLICATION DEADLINE:**

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- Only shortlisted candidates will be contacted for interviews.

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Position:	<b>Supervisor- Mechanical Crusher</b>
Contract type & Duration:	<b>Unspecified time contract</b>
Department:	<b>Process Plant</b>
Reporting to:	<b>Senior Supervisor – Mechanical Crusher</b>
Number of Positions:	<b>One (1)</b>

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## PURPOSE OF THE ROLE:

The role is aimed at providing mechanical fitters supervision for all crusher equipment under the leadership of Senior Supervisor Crushers (Mechanical). The role for crushers is therefore focuses on ensuring consistent and accurate execution of all mechanical activities related to fitting. Inspect and monitor crusher equipment condition, identify defects, and take appropriate and timely action in coordination with Senior Supervisor.

## QUALIFICATIONS:

- Ordinary level of secondary education with VETA/IMTT Grade/NVA Level Three in Mechanical Fitter or FTC/Diploma/Bachelor degree in Mechanical Engineering.

## EXPERIENCE:

- 5 years working experience in mining/manufacturing industries specifically performing maintenance tasks on various fixed plant mechanical equipment dealing with gold processing like crushers, apron feeders, screens, conveyor systems.
- Leading a team of mechanical maintenance for a period not less than 2 years.

## MAIN OR KEY ACCOUNTABILITIES:

- Capture any mechanical defects within crushing plant equipment and use work management strategy to eliminate defects arises.
- Lead fitter mechanical crew to carrying out the planned maintenance tasks in an accurate and timely manner.
- Lead fitter mechanical crew to troubleshooting faults and repairing equipment as needed.
- Prepare safe work procedures/Safe operating procedures/Job safety analysis to all mechanical related tasks accordingly.
- Abide with company policy and values in managing crusher fitter mechanical crew.
- Supervise and ensure all fitter mechanical tasks are executed safely.
- Report any unsafe equipment immediately.
- Perform critical control verification before any task commence.
- Organise and establish call out team to attend mechanical breakdown.



- Register all portable and hand tools used in mechanical tasks and control tool issuing during crusher shutdown and normal routine tasks.
- Plan and submit annual leave roster for every fitter mechanical member.
- Identify and organise resources (i.e. SWP, permits, spares, labour, materials, tools and lifting equipment) deficiency and follow company policy and procedures to acquire all the needs before task commencement.
- Perform pre-works i.e. materials mobilization and after work i.e. materials demobilization and housekeeping on every fitter mechanical task.
- Perform personal task observations to all crusher fitter members periodically.
- Identify skills gaps, recommend and organise required Hot working activities at lay down area (cutting steel drums by using cutting touch).

#### **ADDITIONAL REQUIREMENTS:**

- Be physically and metal fit and hardworking, capable to handle conflict and resolution among team members.
- Possession of Basic Trade Skills with leadership skills.
- Able to read, understand and utilize all Plant technical manuals.
- Specialized training on various pieces of equipment as required.
- Computer Literate – Proficiency in Micro Office products / Basic Computer Skills.
- Willing to attend standby and call – out duties.
- Driving Competency with Tanzania Driving Licence Class B and D.
- Demonstrate a good commitment to deliver.
- No security issues or Criminal records.

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**Application Link:** <https://careers.anglogoldashanti.com/job-invite/25458/>

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