

**Job Title****Tax Manager**

Closing Date

2024/11/14

Reference Number

CCB241104-3

Job Category

Finance and Procurement

Company

Coca-Cola Kwanza (Tanzania)

Job Type

Permanent

Location - Country

Tanzania

Location - Province

Not Applicable

Location - Town / City

Dar es Salaam

Job Description

Coca-Cola Kwanza Ltd has an exciting opportunity in Finance department. We are looking for a talented individual with the relevant skills, experience, knowledge and expertise in Tax management to be based in Dar es Salaam. The successful candidate will report directly to the Finance Director

Key Duties & Responsibilities

The Tax Manager is entrusted with ensuring compliance with tax regulations and optimizing tax strategies within the organization. This position requires comprehensive knowledge of the country's tax laws and regulations. In this capacity, the Tax Manager assumes responsibility for managing the company's tax affairs at a country level. This includes providing strategic direction and operational oversight to ensure the organization achieves its tax objectives effectively. Moreover, within our large

company and complex processes, the Tax Manager's role is integral in navigating the intricate tax landscape, driving efficiency in tax reporting processes, and fostering compliance across various business units.

The role is also responsible for;

- Oversee and manage all aspects of tax compliance for the company, ensuring adherence to local tax laws and regulations.
- Ensure completeness and accuracy of tax filings and disclosures, including proper adherence to statutory requirements.
- Implement CCBA tax strategies in the country.
- Drive standardization of the company's tax-related processes.
- Conduct regular and monthly tax trend analyses to identify outliers and design and implement action plans for optimization.
- Oversee the process of and secure tax clearance as requested without delays for bank loans, and license renewal.
- Review and approve quarterly instalment taxes
- Cultivate and manage relationships with key stakeholders, including tax authorities, external auditors, tax consultants, and the Group tax function, to resolve tax issues and queries efficiently.
- Serve as the primary liaison between the company and external parties on tax-related matters, representing the organization's interests professionally.
- Provide guidance and support to business leaders on tax-related queries.
- Lead, supervise and facilitate tax audits conducted by local tax authorities, ensuring compliance with tax regulations.
- Facilitate and support tax audits conducted by the compliance team and internal auditors and ensure compliance with audit requirements.

- Collaborate with external auditors and tax consultants during audit processes to address any findings or discrepancies effectively.
- Verify assessments issued against the tax return submitted and query variances.
- Monitor the filing of an objection and appeal where necessary for differences detected.
- Supervise and ensure the company responds to requests and correspondence from different tax authorities, including drafting and lodging (i) responses to inquiries; (ii) objections to assessments; (iii) applications for rulings and/or directives.
- Implement robust internal tax controls, ensure compliance with Group Tax Controls, mitigate tax risks and ensure compliance with company policies and procedures.
- Conducting health checks periodically, identifying areas for improvement, risk and implementing corrective actions as necessary.
- Stay updated on changes in tax laws and regulations, advising management on compliance requirements and potential impacts on the business.
- Ensure adherence to company policies, procedures, and relevant legislative requirements related to taxation.
- Oversee the preparation and analysis of tax provisions, estimates, and disclosures for financial reporting purposes, ensuring accuracy and compliance with accounting standards.
- Oversee annual business income tax and deferred tax computation and post-relevant entries.
- Identification and implementation of value-adding or tax-saving opportunities.
- Ensure timely reconciliation of tax GL accounts in the system including external filings eg VAT with the Tanzania Revenue Authority

- Monitor & advise Management on tax laws changes for compliance purposes

Skills, Experience & Education

The incumbent should atleast have a degree in Finance/ Tax/ Law equivalent. Holder of CPA or equivalent is an advantage. The incumbent should also posses;

- At least five (5) years of work experience in the tax function mainly from corporate organizations or from international audit firm
- Demonstrate expertise in tax, GAAP/ IFRS
- Good understanding of Tax laws as applied to Manufacturing sector
- Strong interpersonal and communication skills
- Excellent planning, organisation and time management skills
- Analytical, attentive to details, results focused
- High level of integrity and trustworthiness
- Agile in thinking and nimble in decision-making
- Adept at discerning and balancing the most important priorities (simplifies complexity)
- Simplifies the decision-making process for self and others.
- Efficiently applies rigor and operating discipline to ensure decisions are made on a timely basis.
- Exhibits a high level of commercial pragmatism and prudent commercial judgment.
- Thrives in ambiguity and effectively applies sound intuition/judgment.

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