



## **JOB TITLE: Production Coordinator**

Workplace location: DAR ES SALAAM-NELSON MANDELA RD(TZA)

Domain: Operations

Type of contract: Regular position

Experience: Minimum 3 years

### **Candidate Profile**

1. Educational: Bachelor's degree preferable in Mechanical/Chemical/Process/Production Engineering or equivalent profession with at least 2 years work experience in Manufacturing/Operations/Production from Refining/Chemical Manufacture/Power plant/Petroleum industry.
2. Demonstrate technical Competence in Production process Control parameters and its influence on the processes.
3. Thorough Knowledge of Stock control & movement with high understanding on operating loss/gain investigation.
4. Honest, hardworking and ability to handle pressure

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### **Activities**

1. Directly responsible for the safety of all production personnel, equipment in the plant & the consistent enforcement of all safety and security programs and regulation.

2. Ensure to comply and Participate in the continuous Improvement of ISO 9001:2015, ISO 14001:2015, ONE MAESTRO, OE standards within the work area and all other safety charters.
3. Meet Production deliverables in an incident free manner, efficiently and reliably while ensuring all activities are carried out in compliance with applicable OE - (Operation Excellence), HSEQ and local statutory requirements through; -
  - a). Daily tailgate and Production Planning meetings
  - b). Safe Product transfer
  - c). Inventory management (loss/gain control within target of maximum 0.5%)
4. Monitor the day-to-day work schedule for the entire production and review schedule achievability and execution of production program.
5. Identify opportunities for process improvements and implement initiatives to enhance production efficiency and products quality.
6. Supervision of Bulk base oil/ additive reception at the plant storage tanks safely and accurately, any incompliance must be reported to management.
7. Report and maintain daily plant performance reports (SAP stock update Inclusive) plus raw material stock reports (Base oil/Additives) as assigned with Production Manager.
8. Liaison with Quality Control to enforce adherence to the product quality.
9. Proper allocation of manpower to ensure production efficiency.
10. 100% Involvement in flush management in the plant (Ontime utilization).
11. All other duties assigned to you.

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## **Context & Environment**

Fast changing, diverse and complex operating environment with strict and increased focus on environmental, health, safety, security and quality legal requirements and regulations; Making high HSEQ standard mandatory.

**APPLY HERE**