



JOB TITLE: Senior Field Intern

SNV has been operating in Tanzania since 1972. Currently, SNV is implementing more than seven projects in the Agrifood, Water and Energy sectors, with staff based in offices in Dar es Salaam, Arusha, Mwanza, Dodoma, Bariadi, Sumbawanga, Kasulu and Mpanda, and partners throughout the country. SNV is an open and learning organisation that focuses on improving the lives of Tanzanians through a market-based approach inclusive of women and youth. For more information on SNV's program in Tanzania, visit our website: www.snv.org/Tanzania.

Recently, SNV started implementing a two and half years IKI Katuma project in collaboration with GIZ, IUCN and Rikolto, which aims to improve Water Resource Management (WRM) and enhance community resilience in the Katuma catchment in Tanganyika District of Katavi Region. SNV is hereby hiring a Senior Field Intern who will play a vital role in supporting the execution of field activities under the guidance of the Senior WRM Advisor, particularly focusing on providing both logistical and technical support for WRM interventions

in Tanzania. We have a proven track record of practical delivery borne from technical expertise and strategic partnerships. Across energy, water and agri-food sectors, we deliver intelligent, practical solutions that support and sustain people and the planet. Gathering the best local, national and international experts, and through intercountry collaboration, SNV is equipped to provide

development solutions that work. For more information on SNV's program in Tanzania, visit our website: www.snv.org/Tanzania.

SNV is implementing a four-years WASH Systems for Health Programme (WS4H), funded by the Foreign, Commonwealth & Development Office (FCDO), which aims to support the Tanzanian governments to strengthen the systems that ensures reliable, resilient and inclusive WASH services with the ambition to contribute to ending preventable deaths of mothers, children and infants.

Job Description

Administration and Logistics support

- Day-to-day support role for internal project coordination such as travel plans, procurement requests, meeting logistics and mpesa registrations for all IKI Katuma team members
- To successfully support the team through organising workshops including preparation of letters, venue and travel booking, timely delivery of administrative and financial processes (partner DSA) during workshops and meetings and overall interaction with project partners.
- Assist Senior Advisor to coordinate and support project's interventions in Katavi region

Technical support, M&E and Documentation

- To assist Senior Advisor in the preparation and implementation of outreach programmes aimed at raising awareness among local communities on key Water Resource Management (WRM) issues.
- Collaborate with the project team to create engaging and informative outreach materials
- (brochures, posters, and social media content) that communicate complex environmental issues in an accessible manner.
- Contribute to the creation and dissemination of knowledge products, such as case studies and success stories, which highlight the impact of WRM interventions in the Katuma catchment.
- Provide technical support in documenting field activities, including preparing photographic records, minutes-taking, and keeping logs of environmental conditions during site visits.

- Support the evaluation of outreach and communication efforts by tracking community engagement levels and the effectiveness of messaging.
- Contribute to the planning and execution of environmental restoration activities, such as river channel re-adjustment and the re-vegetation of degraded riparian zones.
- Support monitoring and evaluation tasks of the programme, including data collection coordination, analysis and presentation of findings.
- Any other relevant duties as shall be determined by the Senior WRM Advisor or Programme Manager

Qualifications

- A bachelor's degree in environmental science/water engineering or water resources management, Irrigation engineering or a related field
- A minimum of 2 years working experiences in WRM related project
- Practical experience of hydrological tools and approaches is an added advantage
- Experience of coordinating meetings, handling logistics for participants and preparing letters
- Experience of developing Information, Education, Communication (IEC) materials for range of audiences
- Proficiency in key Microsoft office software package (Excel, MS word, PPT) is mandatory
- Proficiency in hydrology-related software and GIS an advantage
- Experience of writing reports, developing meeting budgets and following up procurement requests
- Experience working with NGOs is an added advantage
- Ability to work independently with minimum supervision.
- Strong organization skills and attention to detail

Functional Competencies

- Basic understanding of environmental flows, hydrological monitoring, ecosystem services, and sustainable land-use practices would be an added advantage
- Ability to assist with field-based data collection on water quality, sedimentation, and biodiversity would be an added advantage.
- Basic skills in drafting technical reports, advocacy documents, and outreach materials that convey critical WRM findings and

recommendations to both technical and non-technical audiences would be an added advantage.

- Confidence in leading community outreach sessions, capacity-building workshops, and dissemination events, ensuring effective engagement and understanding by participants
- Basic skills in developing visual and written content for outreach, including infographics, videos, and posts that simplify and communicate key WRM and environmental messages
- Familiarity in managing and creating content for project social media platforms and local communities, ensuring that WRM topics are communicated in an engaging and educational manner.
- Experience with social media tools (e.g., Facebook, Twitter, Instagram) to increase project visibility and community engagement.
- Experience in handling administrative tasks, such as organizing workshops, managing travel logistics, procuring materials, and maintaining project documentation.

Key Personal Attributes:

- Culturally sensitive and able to work in diverse environments particularly with senior
- government officials.
- Strong interpersonal skills and the ability to build and maintain relationships with a variety of
- stakeholders.
- Self-motivated, proactive, and able to manage multiple tasks in a fast-paced environment.
- Good attitude
- Energetic and innovative
- Ability to work effectively in a multi-cultural setting
- Quick learner in a changing environment
- Excellent team spirit to work cooperatively and effectively with others to achieve common goals

Additional Information

Reporting to: Senior Water Resources Management Advisor

Contract Type: Internship Agreement

Contract Duration: 1 year

Expected Start Date: 1st December 2024

Working at SNV

SNV offers a challenging work environment, opportunities to lead and innovate, and a commitment to growing your skills in a fulfilling and diverse working environment. Our staff benefit from, and contribute to, an internal global network of finance experts.

How to Apply:

The vacancy is for internal and external candidates and it will active up to **4th November 2024**

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