



Management and Development for Health (MDH) is a non-profit, non-governmental organization whose primary aim is to contribute to addressing the public health priorities of Tanzania and the world at large. The priorities include: HIV/AIDS, Tuberculosis; Reproductive, Maternal, New-born and Child health (RMNCH), Nutrition; Non-Communicable Diseases of public health significance; as well as Health System Strengthening. MDH strongly believes in and works in partnership with various local and global institutions, Ministry of Health (MOH); President's Office Regional Authorities and Local Government (PORALG); donor agencies; academic and non-academic institutions; implementing partners; civil society, community-based and faith-based organizations and others.

Since 2023 MDH received fund from Miracle feet a USA based NGO to support clubfoot treatment in Tanzania mainland and Zanzibar. The program ensures that every child born with clubfoot receives timely and quality treatment that corrects the disability, restores function and enables them to live healthy and productive lives. Therefore, MDH seeks to recruit qualified individuals to fill below Position.

Job Title: Zonal Project Officer (1 Post)

Project: Clubfoot Project

Location: Central zone/Dodoma

Reports to: Project Manager

Job Summary:

The **Zonal Project Officer (ZPO)** is responsible for the technical guidance, implementation, and oversight of MDH's clubfoot project in the assigned zone. She/he will lead the day-to-day implementation of the project's activities across regions covered by the zone including identification and management of clubfoot patients, training and mentorship of providers, provision of treatment supplies, supportive supervision, quality assurance, monitoring and evaluation (M&E), data collection, as well as maintaining strategic networks and collaboration with key stakeholders.

Duties and Responsibilities:

1. Lead implementation, quality assurance, M&E, and reporting of the clubfoot program and services at the assigned zone in line with the project's workplan, in collaboration with LGAs, R/CHMTs and other key stakeholders.
2. Support health education, community engagement and demand creation to increase the number of children accessing clubfoot treatment services across regions.
3. Conduct skills need assessment and organize capacity building of health care providers on clubfoot management using virtual and in-person trainings, mentorship, continuous medical education (CMEs), clinical attachment and other approaches.
4. Ensure efficient supply chain management of clubfoot treatment supplies including timely quantification/forecasting, ordering, stock management and consumption reporting using the national supply chain system.
5. Consolidate existing and establish new clinics for clubfoot management across regions including associated provider capacity building, data collection, M&E and reporting.
6. Conduct routine site visits for technical assistance (TA), and joint support supervision to all clubfoot clinics to participating clinics in the zone.
7. Lead efforts to verify and assure fidelity, adherence to SOPs as well as quality of services and data on the clubfoot program through supervision, data quality assessment, chart/ register review, spot check, other approaches.
8. Establish and maintain strategic networks and collaboration with key stakeholders incl. LGAs, R/CHMTs, health facilities, non-governmental/civil society/community-based/faith-based organizations (NGOs/CSOs/CBOs/FBOs).
9. Support M&E of clubfoot program and services incl. accurate and timely documentation and reporting in the CAST system, data quality assessment and data utilization to inform plans, decisions and resource allocation.
10. Contribute towards writing technical program documents including, standard operating procedures (SOPs), Job Aids, Information, Education and Communication (IEC) materials, quarterly/annual reports, best practices, lessons learned and other relevant documents.
11. Support the dissemination of MDHs' clubfoot program outcomes via abstracts, posters, manuscripts, policy briefs, presentations and other platforms.
12. Promote a culture of high performance, commitment, frequent monitoring, and accountability towards outcomes at an individual level and collectively as one MDH team
13. Perform other relevant duties as assigned by the supervisor.

Required Qualifications, Skills and Experience

1. Bachelor's degree, or equivalent qualifications from a recognized institution in Physiotherapy, Medicine or a related field.
2. Ability to provide both basic and advanced Ponseti treatment.
3. Good training and mentoring skills.
4. A 'Team 2' ACT trainer.
5. Ability to work effectively in teams and respectfully with people of varying socio-economic and educational backgrounds.
6. Excellent written and verbal skills in English.
7. Excellent interpersonal, negotiation, communication skills and problem-solving skills.
8. Ability to work well independently and under supervision.

9. Knowledge in preparing reports from the Sales force.
10. Very well-developed computer skills, including MS Excel, Word, PowerPoint and email.
11. Willingness to travel regularly within the zone.

HOW TO APPLY:

Interested candidates for any of the above position should visit MDH Recruitment Portal and submit your application before **24th October 2024**.

MDH DO NOT have any agents and DO NOT charge any fees to the interested candidates. Kindly note that only shortlisted applicants will be contacted.

[APPLY HERE](#)