

THE UNITED REPUBLIC OF TANZANIA



PRESIDENT'S OFFICE

PUBLIC SERVICE RECRUITMENT SECRETARIAT

Ref.No.JA.9/259/01/A/32

30th October, 2024

VACANCY ANNOUNCEMENT

On behalf of Geological Survey of Tanzania (GST), Public Service Recruitment Secretariat invites dynamic, proactive, experienced and suitable qualified Tanzanians to fill vacant posts as mentioned below.

5.0 GEOLOGICAL SURVEY OF TANZANIA (GST)

The Geological Survey of was transformed into a Government executive agency in 2005 established under the Executive Agencies Act No 30 of 1997 and was officially launched as a Government Agency on 23 June 2006 under the name Geological Survey of Tanzania (GST).

In July 2017, the Government of Tanzania amended the Mining Act of 2010 through the Written Laws (Miscellaneous Amendments) Act, No. 7 of 2017. Through the amendment, new functions were initiated on top of the other functions of GST described by the Mining Act 2010. To capture the new/additional functions, the existing functions and organization structure of GST was reviewed to enhance its capacity in order to deliver services efficiently and effectively.

5.1 GEOLOGIST II – 10 POSTS

5.1.1 DUTIES AND RESPONSIBILITIES

- i. Recording and keeping geo-scientific specimens, data and information in regional mapping, mineral exploration, environmental and geo-technical studies;
- ii. Preparing drafts of technical reports and geo-maps;
- iii. Assisting in conducting geo-scientific studies (map preparation, sampling, sample analysis and geo-data analysis);
- iv. Operating and maintaining technical instruments and equipment;
- v. Supervising technicians in mineral exploration, geological mapping and geo scientific research programmes; and
- vi. Performing any other official duties as may be assigned by the immediate Supervisor.

5.1.2 QUALIFICATION AND EXPERIENCE

Holders of Bachelor Degree in Geology/Geo-physics/Geo-Chemistry or equivalent qualifications from a recognized Institution. Must be computer literate.

5.1.3 SALARY SCALE – GSTS 4

5.2 TECHNICIAN II (GEOLOGY) - 2 POSTS

5.2.1 DUTIES AND RESPONSIBILITIES

- i. Supervising assistant Technicians in the field;
- ii. Mobilizing and maintaining field gear;
- iii. Planning and maintaining field camp;
- iv. Conducting sampling, sample handling and sample sorting;
- v. Preparing observation profiles;
- vi. Assisting Geologists in conducting Geo-scientific surveys; and
- vii. Performing any other official duties assigned by his immediate Supervisor.

5.2.2 QUALIFICATION AND EXPERIENCE

Holder of Full Technicians Certificate (FTC) or Diploma in Geology/Mineral Exploration or equivalent in the relevant field from a recognized Institution.

5.2.3 SALARY SCALE – GSTS 3

5.3 TECHNICIAN II (CARTOGRAPHER) – 4 POSTS

5.3.1 DUTIES AND RESPONSIBILITIES

- i. Supervising assistant Technicians to ensure proper cartographic work;
- ii. Assisting Geologists in cartographic work;
- iii. Preparing, servicing and calibrating cartographic equipment;
- iv. Operating cartographic equipment and keeps proper records of the data; and
- v. Performing any other official duties assigned by his immediate Supervisor.

5.3.2 QUALIFICATION AND EXPERIENCE

Holder of Full Technicians Certificate (FTC) or Diploma in one of the following fields: Cartography, Information Technology or equivalent in the relevant field from a recognized Institution.

5.3.3 SALARY SCALE – GSTS 3

5.4 TECHNICIAN II (MINERAL LABORATORY) - 6 POSTS

5.4.1 DUTIES AND RESPONSIBILITIES

- i. Supervising Assistant Technicians (Mineral Laboratory);
- ii. Preparing reagents and apparatus for analytical, petrography and mineral processing works;
- iii. Receiving samples from clients;
- iv. Conducting micrometric and gravimetric analysis;
- v. Keeping in good custody the laboratory equipment;
- vi. Receiving and stores laboratory chemicals/reagents;
- vii. Assisting in preparing technical reports on works done;
- viii. Measuring chemical, physical and optical properties of rocks and minerals;
- ix. Preparing samples for chemical, petrographic, mineralogical and mineral processing studies;
- x. Assisting in conducting batch mineral processing tests; and
- xi. Performing any other official duties assigned by his immediate Supervisor.

5.4.2 QUALIFICATION AND EXPERIENCE

Holder of Full Technicians Certificate (FTC) or Diploma in one of the following fields: Geology, Mineral Exploration or equivalent in the relevant field from a recognized Institution.

5.4.3 SALARY SCALE – GSTS 2

GENERAL CONDITIONS:

- i. All applicants must be citizens of Tanzania with an age not above 45 years except for those who are in Public Service;
- ii. **People with disabilities are highly encouraged to apply and should indicate clearly in the portal for Public Service Recruitment Secretariat attention;**
- iii. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; postal address/post code, e-mail and telephone numbers.
- iv. Applicants should apply on the strength of the information given in this advertisement.
- v. Applicants must attach their certified copies of the following certificates.

- Postgraduate/Degree/Advanced Diploma/Diploma/Certificates.
 - Postgraduate/Degree/Advanced Diploma/Diploma transcripts.
 - Form IV and Form VI National Examination Certificates.
 - Professional Registration and Training Certificates from respective
 - Registration or Regulatory Bodies, (where applicable).
 - Birth certificate.
- vi. Attaching copies of the following certificates is strictly not accepted: -
- Form IV and form VI results slips.
 - Testimonials and all Partial transcripts.
- vii. An applicant must upload recent Passport Size Photo in the Recruitment Portal.
- viii. An applicant employed in the Public Service should route his application letter through his respective employer.
- ix. An applicant who is retired from the Public Service for whatever reason should not apply.
- x. An applicant should indicate three reputable referees with their reliable contacts
- xi. Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by The National Examination Council of Tanzania (NECTA).
- xii. Professional certificates from foreign Universities and other training institutions should be verified by The Tanzania Commission for Universities (TCU) and National Council for Technical Education (NACTE).
- xiii. A signed application letter should be written either in Swahili or English and Addressed to Secretary, Presidents Office, and Public Service Recruitment Secretariat P.O. Box 2320, Utumishi Building at University of Dodoma – Dr. Asha Rose Migiro Buildings - Dodoma.
- xiii. Deadline for application is **13th October, 2024;**
- xiv. Only shortlisted candidates will be informed on a date for interview and;
- xv. Presentation of forged certificates and other information will necessitate to legal action;

NOTE: *All applications must be sent through Recruitment Portal by using the following address; <http://portal.ajira.go.tz/> and not otherwise (This address also can be found at PSRS Website, Click 'Recruitment Portal')*

Released by:

**SECRETARY
PUBLIC SERVICE RECRUITMENT SECRETARIAT**