



JAMHURI YA MUUNGANO WA TANZANIA
WIZARA YA ELIMU, SAYANSI NA TEKNOLOJIA
CHUO KIKUU CHA SOKOINE CHA KILIMO
OFISI YA MAKAMU MKUU WA CHUO

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TANGAZO LA AJIRA ZA MUDA 2000 KUPITIA PROGRAMU MAALUM YA KUENDELEZA ZAO LA PAMBA NCHINI

Utangulizi

Chuo kikuu cha Sokoine Cha Kilimo (SUA) kinashirikiana na Wizara ya Kilimo katika utekelezaji wa programu ya kushirikisha vijana katika kilimo ya Jenga Kesho Iliyo bora (Building a Better tomorrow- BBT). BBT inatekelezwa kupitia mikakati na miradi mbalimbali katika mnyororo wa thamani wa mazao na baadhi ya malengo yake ni kuongeza ajira kwa vijana na wanawake 20,000 kupitia shughuli za kukuza ujuzi (internship), kuanzisha shughuli za kiuchumi 12,000 katika ngazi ya vijiji pamoja na kilimo cha mashamba makubwa (Block farms) ifikapo mwaka 2030.

Kama sehemu ya mkakati wa kuimarisha huduma za ugani hapa nchini, wizara ya kilimo imepanga kutekeleza pia program maalum ya huduma za ugani kupitia vijana wahitimu (BBT Agricultural Extension Entrepreneurship Scheme- BBT AEES). Kupitia BBT-AEES nafasi elfu mbili (2000) zinahitajika kujazwa na wahitimu wa fani za kilimo kutoa huduma za ugani katika zao la pamba kwa utaratibu wa ajira za muda kama ifuatavyo:-

1. Nafasi: Afisa kilimo/ (Nafasi 1000)

Majukumu ya muhimu ni pamoja na:

- a) Kutoa ushauri wa kitaalam kwa wakulima na wadau wengine katika mnyororo wa thamani wa zao la pamba kwa kufanya yafuatayo:
 - i. Kutoa elimu ya kilimo bora cha pamba kwa wakulima kuanzia kuandaa shamba, kuvuna hadi kuhifadhi ghalani
 - ii. Kutoa elimu na kusimamia ubora wa pamba kuanzia shambani hadi ghalani
 - iii. Kufuatilia na kuhakikisha kuwa wakulima wanazingatia kanuni za kilimo bora cha pamba
 - iv. Kuandaa na kutoa taarifa ya kila wiki kuhusu maendeleo ya kilimo katika eneo husika

- v. Kuandaa mahitaji ya pembejeo kwa wakulima na kuyawasilisha katika mamlaka husika
- vi. Kusimamia na kuhakikisha pembejeo zinazopelekwa katika eneo husika zinawafikia wakulima kikamilifu
- b) Kusajili wakulima na wadau wengine ikiwemo watoa huduma za pembejeo katika eneo lake kwenye mfumo wa kidijitali uliopo
- c) Kutoa mafunzo na kuanzisha vikundi vya wakulima na kuvisimamia
- d) Kuanzisha mashamba ya mfano na shamba darasa katika eneo la kazi
- e) Kuwatambua wadau wa sekta kilimo waliopo katika eneo la kazi na kuwaunganisha na wakulima ili kupata huduma wanazotoa
- f) Kuhakikisha kila mkulima ana daftari ambalo litatumika kujaza huduma zitakazotolewa na wadau mbalimbali
- g) Kukusanya, kuandaa na kuchakata takwimu za uzalishaji katika eneo lake kwa kutumia mfumo wa ukusanyaji takwimu (Agricultural Routine Data System (ARDS))
- h) Kusimamia matumizi ya mfumo wa kidijitali ya kutoka huduma za ugani na
- i) Kutoa ushauri kwa mazao mengine yanayolimwa na wakulima wa kijiji anachokisimamia

Sifa zinazohitajika

Kwa nafasi hii mwombaji awe na sifa zifuatazo:

- i. Awe mtanzania mwaminifu, mweye kujituma na mahusiano mazuri na wengine
- ii. Awe amehitimu shahada katika fani ya sayansi ya kilimo, Agronomia au uzalishaji mazao kutoka chuo kinachotambulika na serikali
- iii. Asiwe ameajiriwa au kufukuzwa kazi katika utumishi wa umma
- iv. Awe hajawahi kufungwa kwa makossa yoyote ya jinai
- v. Awe tayari kufanya kazi katika maeneo mbalimbali ya vijijini
- vi. Awe na uwezo wa kufanya kazi vizuri bila kusimamiwa
- vii. Awe tayari kufanya kazi kwa mkataba wa muda na kulipwa posho ya mwezi kama itakavyoainishwa katika mkataba
- viii. Awe mwenye umri usiopungua miaka 18 na usiozidi miaka 40
- ix. Awe tayari kusaini mkataba wa makubaliano wenye vigezo vya utendaji kazi kwa kipindi cha msimu husika
- x. Uzoefu wa kazi katika zao la pamba au ushiriki wa mafunzo ya kukuza ujuzi (internship) ndani au nje ya nchi ni sifa za ziada

2. Nafasi : Afisa kilimo msaidizi (Nafasi 1000)

Majukumu ya muhimu ni pamoja na:

- a) Kutoa ushauri wa kitaalam kwa wakulima na wadau wengine katika mnyororo wa thamani wa zao la pamba kwa kufanya yafuatayo
 - i. Kutoa elimu ya kilimo bora cha pamba kwa wakulima kuanzia kuandaa shamba hadi kuvuna

- ii. Kutoa elimu na kusimamia ubora wa pamba kuanzia shambani hadi ghalani
 - iii. Kufuatilia na kuhakikisha kuwa wakulima wanazingatia kanunu za kilimo bora cha pamba
 - iv. Kuandaa na kutoa taarifa ya kila wiki kuhusu maendeleo ya kilimo katika eneo husika
 - v. Kuandaa mahitaji ya pembejeo kwa wakulima na kuyawasilisha katika mamlaka husika
 - vi. Kusimamia na kuhakikisha pembejeo zinazopelekwa katika eneo husika zinawafikia wakulima kikamilifu
- a) Kusajili wakulima na wadau wengine ikiwemo watoa huduma za pembejeo katika eneo lake kwenye mfumo wa kidijitali uliopo
 - b) Kushiriki katika kuanzisha mashamba ya mfano na shamba darasa katika eneo la kazi
 - c) Kuwatambua wadau wa sekta kilimo waliopo katika eneo la kazi na kuwaunganisha na wakulima ili kupata huduma wanazotoa
 - d) Kufuatilia na kusimamia utunzaji na usimamizi wa daftari la mkulima ambalo litatumika kujaza huduma zitakazotolewa na wadau mbalimbali
 - e) Kusaidia kukusanya, kuandaa na kuchakata takwimu za uzalishaji katika eneo lake kwa kutumia mfumo wa ukusanyaji takwimu (Agricultural Routine Data System (ARDS))
 - f) Kushiriki kusimamia matumizi ya mfumo wa kidijitali ya kutoka huduma za ugani

Sifa zinazohitajika

Kwa nafasi hii mwombaji awe na sifa zifuatazo:

- i. Awe mtanzania mwaminifu, mweye kujituma na mahusiano mazuri na wengine
- ii. Awe amehitimu stahada katika fani ya sayansi ya kilimo au uzalishaji mazao kutoka chuo kinachotambulika na serikali
- iii. Asiwe ameajiriwa au kufukuzwa kazi katika utumishi wa umma
- iv. Awe hajawahi kufungwa kwa makossa yoyote ya jinai
- v. Awe tayari kufanya kazi katika maeneo mbalimbali ya vijijini
- vi. Awe na uwezo wa kufanya kazi vizuri bila kusimamiwa
- vii. Awe tayari kufanya kazi kwa mkataba wa muda na kulipwa posho ya mwezi kama itakavyoainishwa katika mkataba
- viii. Awe mwenye umri usiopungua miaka 18 na usiozidi miaka 40
- ix. Awe tayari kusaini mkataba wa makubaliano wenye vigezo vya utendaji kazi kwa kipindi cha msimu husika
- x. Uzoefu wa kazi katika zao la pamba au ushiriki wa mafunzo ya kukuza ujuzi (internship) ndani au nje ya nchi ni sifa za ziada

Namna ya kutuma maombi

Maombi yote yaambatane na

- a) vivuli vya vyeti vya kuzaliwa, NIDA, vyeti vya elimu ya sekondari, stahada na shahada kutoka vyuo vya mafunzo vinavyotambuliwa na serikali. Wahitimu watarajiwa (2024) wenye sifa tajwa hapo juu, wanahamasishwa kutuma maombi yao wakiambatanisha pia nakala za “partial transcript” au “results slips”.
- b) Picha mbili za hivi karibuni za “passport size” za mwombaji
- c) Wasifu (Curriculum vitae) wa mwombaji pamoja na anuani kamili, mawasiliano ya simu, barua pepe na anuani za wadhamini (referees) watatu wa kuaminika

Maombi yote yatumwe kwa Rasi wa ndaki ya Kilimo ya Chuo Kikuu cha Sokoine Cha Kilimo kupitia barua pepe coahr@sua.ac.tz na nakala kwa mkurugenzi- kurugenzi ya Shahada za awali ya chuo kikuu cha Sokoine cha Kilimo dus@sua.ac.tz. Waombaji wanashauriwa kutuma maombi yao kupitia barua pepe ingawa wanaweza pia kuleta maombi moja kwa moja kwa ofisi tajwa hapo juu.

Mwisho wa kutuma Maombi

Maombi yote yawe yametufikia kabla au ifikapo tarehe **25 Septemba 2024**.

Kwa maelezo zaidi au maswali juu ya tangazo hili tafadhali tupigie kupitia namba zifuatazo:
+255760485718

19th SEPTEMBER 2024

SOKOINE UNIVERSITY OF AGRICULTURE



MOROGORO

JOB OPPORTUNITY

Applicants are invited from qualified Tanzanians to fill vacant positions at The **SUA-APOPO RODENT RESEARCH PROJECT**. The application letters should indicate names and addresses of **THREE REFEREES**, together with **CERTIFIED COPIES OF ACADEMIC CERTIFICATES**. Furthermore, the Applicant must submit a copy of a **BIRTH CERTIFICATE**, a signed and updated **CV** with a **NIDA NUMBER** and other Testimonials. All applications should be addressed to **the DEPUTY VICE CHANCELLOR (PLANNING, FINANCE AND ADMINISTRATION), P.O. BOX 3000, CHUO KIKUU, MOROGORO** to reach him not later than two weeks from the date of this Advertisement.

1.0. POSITION: - RESEARCH TRAINEE (JUNIOR BEHAVIORAL RESEARCHER) - 1 POST MOROGORO

POSITION SUMMARY

As part of APOPO's Innovation Team, the Junior Behavioral Researcher will be primarily responsible for supporting ongoing research activities with African giant pouched rats (*Cricetomys ansorgei*) through assisting with the design, execution, and analysis of behavioral research studies, including research session planning, laboratory preparation of odor samples, data collection and analysis; and documenting results in manuscript format; as well as rat training, handling, and feeding.

EDUCATION, SKILLS, AND EXPERIENCE

- Bachelor Degree in Laboratory Technology, Biomedical Engineering, Animal Science, or equivalent qualifications from recognized university with a minimum G.P.A of 3.5.
- General computer skills: typing, email, software and computer management.

- Keen attention to detail and prompt, proactive communication.
- Competent database and spreadsheet skills: Microsoft Word, Excel, and Power Point.
- Prior research experience.
- Prior experience in conducting statistical analyses using relevant software.
- Fluent English and Swahili proficiency (spoken and written).
- Punctual, reliable, flexible, and proven ability to work both independently and as part of the team.
- Strong problem-solving skills with ability to be resourceful, proactive, and seek assistance as needed.
- Strong organizational, planning and time management skills with ability to oversee multiple tasks.

DUTIES AND RESPONSIBILITIES

- Support ongoing research by participating in team meetings, assisting with data collection and analysis, preparing odor sample, etc.
- Assist with planning, execution, and analysis of behavioral experiments with rats.
- Collect and analyze relevant quantitative and qualitative data in a timely manner, including computing appropriate statistical analyses.
- Feed, handle, and conduct experiment and exercise routines with rats.
- Manage research material inventory.
- Draft research manuscripts detailing experiment methods, results, and conclusions.
- Critically evaluate controlled experiment designs and help form and test new hypotheses.
- Perform any other related duties as may be assigned by a superior.

AGE: Not above 45 years old

2.0. POSITION: - ASSISTANT ICT OFFICER (DATA CLERK) - 1 POST MOROGORO

POSITION SUMMARY

We are seeking a meticulous and detail-oriented Data Clerk to join our Training department. The Data Clerk will be responsible for accurately entering and maintaining records of rodents used in the detection of Landmines, Tuberculosis (TB), and other scent targets. This role is crucial for supporting APOPO's Mission by ensuring the integrity and accessibility of rodent data, which is vital for tracking training, deployment, and performance metrics.

EDUCATION, SKILLS, AND EXPERIENCE

- Diploma in Information Technology/Computer Science/Computer Engineering or equivalent from a recognized Institution.
- A minimum of 1 year experience working as a Data Clerk.
- General computer skills: typing, email, software and computer management.
- Basic data analysis and graphing skills.
- Competent database and spreadsheet skills: Microsoft Word, Excel (including pivot tablets), SQL Server, MS Access, Power Point and other records management software.
- Fluent English and Swahili proficiency (spoken and written).
- Keen attention to detail and prompt, proactive communication.
- Punctual, reliable, flexible, and proven ability to work both independently as part of the team.

DUTIES AND RESPONSIBILITIES

- Planning and entering daily notes sheets from the field on the Database.
- Planning and printing training sessions for the early training rats.
- Planning and printing blind test sheets of the field rats with the assistance from Animal supervisors.
- Entering the weighs records of all rats.
- Entering animal health reports with the assistance of animal welfare supervisor and breeding coordinator.
- Ensure the accuracy and integrity of all data entered.
- Maintain the security of data tools and database, maintain confidentiality of records.
- Ensure all documents are filed properly.
- Perform any other related duties as may be assigned by a superior

AGE: Not above 45 years old

3.0. POSITION: -LABORATORY TECHNICIAN II - (2 POSTS MOSHI)

POSITION SUMMARY

APOPO is looking for a qualified and experienced Laboratory Technician to support the TB (Tuberculosis) Laboratory Unit, who will work with other Members in the TB Laboratory under the supervision of TB Programme Manager to perform various Laboratory activities.

EDUCATION, SKILLS, AND EXPERIENCE

- Holder of Diploma in the field of Laboratory Science or Laboratory Technology or related qualifications from a recognized Institution.
- Experience working in a TB Laboratory.
- Working knowledge of MS Office Suite applications, including Excel and Word.
- Strong verbal and written English.
- Ready to work with multicultural teams.
- Flexible to work at night.
- Strong problem-solving skills with ability to be resourceful, proactive, and seek assistance as needed.
- Strong organizational, planning and time management's skills with ability to oversee multiple tasks.
- Knowledge of Laboratory safety issues.

DUTIES AND RESPONSIBILITIES

- Routine and study sample collection, receiving, storage, processing and presentation to detection rats.
- Preparing Laboratory reagents for specific usage.
- Routine Smear preparation and microscopic examination and other analyses.
- Requesting Laboratory equipments and consumables and maintaining laboratory inventory.
- Setting up, operating and maintaining laboratory equipments.
- Establishing standard operating procedures for analysis of specimens and laboratory experiments.
- Ensure implementation of laboratory biosafety regulations.
- Participating in the internal and external quality control scheme appropriately.
- Assisting in health research activities.
- Performing other related duties as may be assigned by the Superior.

AGE: Not above 45 years old

4.0. POSITION: - RODENT TRAINER (3 POSTS MOSHI)

POSITION SUMMARY

We are seeking for a skilled and dedicated Rodent Trainer to join the Tuberculosis program, with a strong understanding of animal behavior, and training techniques.

EDUCATION, SKILLS, AND EXPERIENCE

- Possession of Secondary School Certificate with division IV and atleast three passes.
- Good spoken and written English.
- Proven experience in managing animals.
- (Not required) Persons with at least 1-year prior experience training animals, specifically African Giant Pouched Rats, are especially encouraged to apply.

DUTIES AND RESPONSIBILITIES

- Participate in socialization and habituation of young Rats.
- Training Rats to detect Tuberculosis (TB).
- Monitor rats' health and welfare and report accordingly.
- Accurately document and report rat training performance, per agreed schedule.
- Make sure rats houses are clean and maintained well.
- Feed, water and weigh rats daily, or according to agreed schedule.
- Clean rats kennel weekly (according to agrees schedule) and house check to ensure each rat is in correct cages with identity card.
- Complete knowledge and skills training and assessments.
- Perform any other related duties as assigned by the Superior.

AGE: Not above 45 years old

5.0. POSITION: - HUMAN RESOURCE OFFICER II (1 POST MOROGORO)

POSITION SUMMARY

We are seeking a diligent and proactive HR Officer to support our HR Department in the day-to-day operations. The HR Officer will be responsible for a variety of administrative and HR tasks, helping to ensure the smooth functioning of HR processes and the overall efficiency of the Department.

EDUCATION, SKILLS, AND EXPERIENCE

- Bachelor Degree in Human Resource Management, Public Administration, Human Resource Planning and Management, Business Management or Commerce Majoring in Human Resource Management or equivalent qualifications from a recognized University.
- Minimum 2 years' experience in HR operations.
- General computer skills: typing, email, software and computer management.
- Keen attention to detail and prompt, proactive communication.
- Competent database and spreadsheet skills: Microsoft Word, Excel, and Power Point.
- Excellent English and Swahili (spoken and written).
- Punctual, reliable, flexible, and proven ability to work both independently and as part of the team.
- Strong problem-solving skills with ability to be resourceful, proactive, and seek assistance as needed.
- Strong organizational, planning and time management skills with ability to oversee multiple tasks.

DUTIES AND RESPONSIBILITIES

- To assist in collecting, analysing and presenting Human Resource statistics.
- To assist in the administration of office management, Human resource management, employment and labour relations and staff welfare.
- To assist in Human Resource training and development.
- To assist in annual staff appraisal exercise.
- To assist in Human Resource Planning.
- To assist drafting letters related to human resource and administrative matters.
- To assist in preparing records regarding staff leave.
- To assist in preparing employment contracts for the staff members, volunteers,

ensure timely contract renewal/termination as required.

- To assist in administering the payroll and ensure employees salaries, benefits are paid on time as well as statutory deductions i.e. PSSSF, WCF etc.
- To assist in the administration of recruitment and staff allocations.
- To assist in handling disciplinary issues.
- To assist in interpretation of working rules and regulations.
- To assist in making travel arrangements for the staff and visitors i.e. flight bookings, accommodation and transport, visa application etc.
- To assist in applying and renewing residence permits, research permits and work permits for the expatriates working with APOPO in Tanzania.
- Perform any other related duties as assigned by the Superior.

AGE: Not above 35 years old

6.0. POSITION: - ICT OFFICER (DATA OFFICER) (1 POST MOSHI)

POSITION SUMMARY

The Data Officer for the Tuberculosis (TB) Program is responsible for managing and entering patient data into the program's database to support effective TB monitoring and management. This role involves ensuring accurate and timely data entry, maintaining data integrity, and generating reports as required.

EDUCATION, SKILLS, AND EXPERIENCE

- Holder of Bachelor Degree in one of the following fields: Information Technology, Computer Science, Computer Engineering or equivalent from a recognized University.
- Experience working as a Data Officer in TB Laboratory.
- General computer skills: typing, email, software and computer management.
- Basic data analysis and graphing skills.

- Competent database and spreadsheet skills: Microsoft Word, Excel (Including pivot tables), SQL Server, MS Access, Power Point and other records management software.
- Fluent English and Swahili proficiency (spoken and written).
- Keen attention to detail and prompt, proactive communication.
- Punctual, reliable, flexible, and proven ability to work both independently as part of the team.

DUTIES AND RESPONSIBILITIES

- Entering data according to the TB – LIM Laboratory information management system.
- Ensure the accuracy and integrity of all data entered.
- Develop processes for optimizing database security.
- Monitor performance and manage parameters to provide fast responses to front-end users.
- Refine the logical design so that it can be translated into a specific data model, further refining the physical design to meet system storage.
- Install and test new versions of database management system (DBMS).
- Diagnose and troubleshoot database errors.
- Create and manage database reports, visualization and dashboards.
- Performance tuning of database systems.
- Perform any other duties related as may be assigned by a superior.

AGE: Not above 45 years old

7.0. POSITION: - LABORATORY/ OFFICE ASSISTANT (SAMPLE COLLECTOR) (4 POSTS) KILIMANJARO, ARUSHA, TANGA & MANYARA

POSITION SUMMARY

The Sample Collector for the TB Laboratory is responsible for collecting and transporting patient samples from DOTS (Directly Observed Treatment, Short-course) centers to the laboratory. This role requires the ability to drive a motorcycle to facilitate efficient sample collection and transportation. The Sample Collector will collaborate with hospital staff, DOTS center personnel, and external partners to ensure timely and accurate sample handling.

EDUCATION, SKILLS, AND EXPERIENCE

- Possession of Secondary School Certificate.
- Valid driving licence class A.
- Basic Computer Certificate is an added advantage.
- Ability to follow protocols precisely, effective communication and interpersonal skills.

DUTIES AND RESPONSIBILITIES:

- Collecting sputum samples in TB clinics (DOTS centres) as instructed with proper labelling/documentation.
- Sending samples timely for testing by detection rats .
- Delivering APOPO TB detection result to District TB and Leprosy coordinators (DTLCs) and healthcare workers as instructed.
- Be responsible for monitoring performance of SUA-APOPO equipments such as freezers installed in DOTS centres with respective thermometers.
- Checking filling of freezer temperature charts.
- Delivering official documents to offices as instructed by the management.
- Communicate with fellow staff member **OPENLY, HONESTLY AND TIMELY** about progress, problems and other issues that may arise and affect the project.
- Collaborate in respectful manner with all hospital staff members, MKUTA volunteers and other partners to ensure smooth and timely implementation of SUA-APOPO activities.
- Perform any other duties related as may be assigned by a superior.

AGE: Not above 45 years old

SALARY: As per Treasury Registrar’s Circular No. 6 of 2022 which is applicable at the moment.

TERMS OF CONTRACT: Contract will be for 1 year (including a 6-month probationary period) and is renewable depending on the performance and funding.

ONLY QUALIFIED APPLICANTS WILL BE CONSIDERED

