

Extension officer

TEAM/PROGRAM: Programme Operations

LOCATION: Songwe

GRADE: 4

CONTRACT LENGTH: 1 year, renewable

Child Safeguarding:

Level 3: ✓ the post holder will have contact with children and/or young people *either* frequently (e.g. once a week or more) *or* intensively (e.g. four days in one month or more or overnight) because they work country programs; or are visiting country programs; or because they are responsible for implementing the police checking/vetting process staff.

ROLE PURPOSE:

Save the Children seeks an Extension officer for a USAID Lishe (Nutrition) Project in Tanzania. The Extension officer will be responsible for advising farmers, agricultural businesses, rural industries, government and other development partners on appropriate practices for agricultural production, processing and distribution of farm produce. He/she will work directly with farmers and private sectors, sharing information and improved agricultural techniques suitable for the target locations. The Extension officer will facilitate formation and capacity building of farmers' groups to enable them make better decisions and access required products and services to increase agricultural production; promote collaboration among partners in the implementation of the project; ensure good relations/ communication between private sectors, government agencies and farmers. The Extension officer will facilitate training, mentorship and coaching to the farmers and Government extension officers. She/he will also play a key role in facilitating linkages between farmers and markets for both inputs and farm produce.

S/he will establish and maintain close and effective liaison with Local Government Authorities (LGAs) and communities to facilitate flow of information, reports and updates including staying abreast of current trends and innovation related to project result area.

SCOPE OF ROLE:

The USAID Tanzania Lishe (Nutrition) Activity, also known as the Regional Multi Sectoral Nutrition Activity. The five-year project aims to improve the nutritional status of women of reproductive age and children under five. Additionally, the project is expecting to strengthen health and food market systems that promote the adoption of optimal nutrition-related behaviors across a range of stakeholders in targeted regions in Tanzania. The project will have an operational presence in Katavi, Rukwa, Kigoma, Njombe and Songwe.

Reports to: Project Manager - USAID Lishe (Nutrition) Project

KEY AREAS OF ACCOUNTABILITY:

Technical

- Provide technical support through coaching and mentorship for quality implementation of food system activities in the program.
- Plan and implement best agronomic technologies and practices in the project implementation area in the context of post-harvest innovations i.e. post-harvest management technologies and storage solutions.
- Identify training and development needs of government extension workers and participants of USAID Lishe (Nutrition) Project.
- Lead trainings at community levels related to affordable and sustainable technologies related to production, food preservation and storage practices.
- In collaboration with LGAs and Senior Food System Advisor, promote the access of local entrepreneurs (leaders of youth groups and women's groups) to adapted field-level mechanized grain threshing equipment.
- Work in collaboration with traders, local cooperatives, and market agents to promote new and sturdy clean drying and bagging material for marketable crops.
- Provide technical support to the government in establishing post-harvest centres of excellence within training institutions and farmers' training centres within the project implementation areas.
- Lead training to community-level food distributors on Food safety with support from Nutrition and Health system Coordinators including providing technical support to small-scale food processors.

- In collaboration with Innovation and Digital team, contribute in development of simple planning tools to streamline critical links from farm to fork across aggregation points.
- In collaboration with district agricultural, irrigation and livestock officers and ward agricultural extension officers, identify village model farmers and establish community agricultural demonstration and learning sites for crop production, small livestock rearing, post-harvest management and preservation technologies.
- Coordinate farmers' field days by linking together different players for technology exhibition, technical and marketing information sharing as well as B to B linkages including income generating opportunities with private investors/stakeholders.
- Participate in the development of work plans, progress reports and evaluation and monitoring activities
- Establish and maintain solid collaboration with target relevant LGA departments and staff during planning, budgeting, implementation and monitoring of agriculture, VICOBA and small livestock related activities.
- Establish and maintain coordination and collaboration with private sector stakeholders in the respective regions including participation on PPP related working groups in the target region.
- Attend meetings related to the Food system thematic area in the field
- Work with the village government to conduct farmer field days to influence adoption of good agronomic practices and technologies

Operational

- Provide timely and accurate written and verbal reporting.
- Contribute to project strategic planning and to well-written, focused project reports, annual implementation plans, success stories and other written products.
- Participate survey and assessments to identify agricultural gaps and needs in the district; assist with development of data collection tools; review, analyse and interpret responses, identify problems/issues and prepares conclusions.
- Ensure high quality project implementation, monitoring and reporting.
- Make regular field visits to monitor project quality and collect data.
- Collaborate with MEAL staff to ensure that collection and analysis of data is accurate, rigorous and incorporated into project implementation.
- Coordinate with Nutrition Governance Coordinators in work planning development, implementation, monitoring, reporting, and adaptation

Representation and Coordination

- Participate in technical meetings, district relevant meetings and liaise with other project implementing organizations.
- Serve as a Food system focal point for LGAs, community and other implementing stakeholders at regional and district level

SKILLS AND BEHAVIOURS (our Values in Practice)

COMPETENCIES AND SKILLS

Accountability:

- Holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values
- Holds the broader team and partners accountable to deliver on their responsibilities

Ambition:

- Sets ambitious and challenging goals for themselves and take responsibility for their own personal development
- Future orientated, thinks strategically and on a global scale

Collaboration:

- Approachable, good listener, easy to talk to; builds and maintains effective relationships with colleagues, managers, members and external partners and supporters
- Values diversity and different people's perspectives, able to work cross-culturally.

Creativity:

- Develops and encourages new and innovative solutions
- Willing to take disciplined risks

Integrity:

- Honest, encourages openness and transparency
- Commitment to Save the Children values

QUALIFICATIONS AND EXPERIENCE

- Bachelor's degree in agriculture, rural development, extension, agronomy, horticulture, animal science or related field.
- Minimum of 4 years of relevant field experience with good understanding on principles of extension proven problem solving and decision-making skills
- Strong technical grasp of agriculture, livestock, climate change adaptation (CCA), environmental safeguard strategies, and natural resource management.
- Experience, knowledge and skills in improved horticulture and or general crop production, demonstration farms, agricultural extension agent engagement, Food safety, food preservation, and post-harvest handling and storage practices
- Demonstrated experience in project and time management
- Excellent writing and oral communication skills in English required
- Demonstrated experience in working effectively with LGAs and community-level actors, stakeholders and beneficiaries
- Experience applying and knowledge of the design, implementation and best practices for promoting behaviour change and adoption of improved practices and technologies in agriculture and livestock programming
- Significant knowledge of agriculture, food security, nutrition and gender issues in Tanzania and in particular Kigoma, Rukwa, and Njombe Regions is an addition advantage
- Excellent interpersonal skills and demonstrated ability to lead and work effectively in team situations and independently
- Familiarity and understanding of donor policies and procedures is a plus
- Local candidates are encouraged to apply

Additional job responsibilities

The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

Equal Opportunities

The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures;

Child Safeguarding:

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

Safeguarding our Staff:

The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy

Health and Safety

The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures.

[APPLY HERE](#)

**SAVE THE CHILDREN INTERNATIONAL
ROLE PROFILE**

Social Behavior Change Communication and Gender Officer	
TEAM/PROGRAM: Programme Operations/SBC & ACCM Team	LOCATION: Kigoma
GRADE: 4	CONTRACT DURATION: 1 YEAR
<p>Child Safeguarding: Level 3 - the responsibilities of the post may require the post holder to have regular contact with or access to children or young people.</p>	
<p>ROLE PURPOSE: Save the Children seeks a Social and Behavior Change Communication Officer who will serve on the upcoming Inclusive and Sustainable Transformation of Agriculture System (ISTAS) Program known as USAID Hope Through Action (Tumaini Kupitia Vitendo). This program, funded by USAID, project implemented in Greater Mahale Villages and Refugee Settlement Areas, Western Tanzania. The project aims to address forest degradation and biodiversity loss caused by shifting cultivation as soil degradation and climate change push farmers to expand agriculture into forest habitats and riverine areas. The project will support transforming the low-yielding agriculture system into “Agriculture as a Business for Women and Young Girls” through sustainable intensification and commercialization, income diversification and access to services in the targeted 58 villages in Uvinza, Tanganyika and Nsimbo districts located in Katavi and Kigoma regions.</p>	
<p>SCOPE OF ROLE: Save the Children has been operational in Tanzania since 1986 providing support to children through developmental and humanitarian relief programmes delivered in support of Government of Tanzania priorities and policies both directly and through local partners. Current programming focuses on child protection, child rights governance, education, health & nutrition, and emergency response. In 2012, as part of a global reorganization process, Save the Children combined programmes of SCUUK, SCUS, SC Sweden to create a single operation in Tanzania. We currently have an operational presence in Dodoma, Rukwa, Zanzibar (Unguja and Pemba), Songwe, Kigoma, Katavi, Njombe and Dar es Salaam. Have previously implemented short response projects in Manyara, Mwanza, Tanga and Arusha, we work through partners in other parts of the country.</p>	
<p>Reports to: JGI Project Manager dotted line to Head of ACCM and SBCC</p>	
<p>KEY AREAS OF ACCOUNTABILITY: The Social Behavior Change Communication (SBCC) and Gender Officer serves as part of Save the Children’s core project staff for Hope Through Action (HTA), but under the strategic guidance and oversight from the Head of ACCM and SBCC. The person in this position will:</p> <ul style="list-style-type: none"> • Support the implementation of social and behaviour change and gender transformative approaches to create that change linked to climate smart agriculture outcomes, women empowerment, and improved forest conservations through the following expected results areas: <ul style="list-style-type: none"> a) Villages become centers of excellence through adapting Climate Smart Agriculture (CSA) and Good Agronomic Practices (GPA) intensification b) Women empowered and safeguarded to engage in improved agriculture production. c) Promoting Integrated Soil Fertility Management (ISFM) and Integrated Pest Management (IPM) practices, d) Improving access to climate and market information for producers e) Access to low interest finance with favourable re-payment terms in liaison f) Diversification of livelihoods and incomes beyond the agricultural sector, g) Enhancing farmer linkages with markets and other services. • Provide technical, business and life skill development for women and young girls to enable diversification of livelihood opportunities and access to finance. • Collaborate with project partners on SBCC and Gender issues to ensure women and young girls are 	

**SAVE THE CHILDREN INTERNATIONAL
ROLE PROFILE**

- capacitated to improve their knowledge, attitude and sustain practices around CSA/GAP.
- Design and plan activities to focus on female and women empowerment based on gender analysis results presented in the baseline study of the Landscape Conservation Project in Western Tanzania.
 - Packaging and use the gender analysis information on household dynamics and gender roles in decision-making about land use, agricultural input use and labour/time allocation, control of resources, access to markets, finance and information, and income used in the project villages.
 - Oversee qualitative research, including small formative studies and pretesting all materials with their intended audience—this research will help refine concepts or implementation strategies (as needed) to guide strategic program choices for communications and gender transformative approaches and tools.
 - Coordinate the development of the project’s social and behaviour change communication activities that will range from print and audio supports to advocacy materials to promotional print & TV, radio to mobile technologies.
 - Work with ACCM and SBCC department at SCI country office or project partners to develop the project materials ensuring that the agency has what they need to move forward materials production in a timely manner and the agency is providing timely and quality deliverables.
 - Support project staff to plan, coordinate, and disseminate all communication materials required for project activities in a timely manner.
 - Work with monitoring and evaluation experts to develop and help track critical indicators of SBCC and gender implementation and uptake and behaviour change at the community level.
 - Identify potential SBCC and gender capacity needs of HTA staff, Governments and project participants and support development of short trainings and/or reviews of SBCC and gender implementation.
 - Commitment to addressing the potential for the project to exacerbate or increase GBV is deeply ingrained in our approaches.
 - Serve as the day-to-day liaison between the SBCC lead partner technical assistance and the project social and behaviour change communications needs.
 - Travel as needed (at least 50%) between project work sites in the targeted regions in Tanzania.
 - Based on research findings and stakeholder consultations, coordinate with the technical team to lead the development of evidence based SBCC and Gender tools and materials.
 - Provide technical oversight for the design, development, and implementation of all CSA/GAP SBCC and gender tools and training materials in collaboration with government and relevant stakeholders to maintain a quality and consistent approach across all target areas and technical interventions.

SKILLS AND BEHAVIOURS (our Values in Practice)

COMPETENCIES AND SKILLS

Accountability:

- Holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values.
- Holds the team accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.

Ambition:

- Sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same.
- Widely shares their personal vision for Save the Children, engages and motivates others.
- Future orientated, thinks strategically and on a global scale.

Collaboration:

- Builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters.
- Values diversity sees it as a source of competitive strength.
- Approachable, good listener, easy to talk to.

Creativity:

- Develops and encourages new and innovative solutions.

**SAVE THE CHILDREN INTERNATIONAL
ROLE PROFILE**

<ul style="list-style-type: none"> • Willing to take disciplined risks.
Integrity: <ul style="list-style-type: none"> • Honest, encourages openness and transparency; demonstrates highest levels of integrity.
QUALIFICATIONS AND EXPERIENCE <ul style="list-style-type: none"> • Bachelor's degree preferably in communication or marketing; or social science such as sociology, anthropology; with evidence of sustained experience in the fields of SBCC and Gender in nutrition, and livelihood projects. • Minimum of 3 years of experience in social and behaviour change related work, including but not limited to strategic, development communications or campaigns, or commercial marketing/advertising. Preference preferably in the field of food systems and livelihood or in associated development areas of agriculture. • Experience necessary in creative, strategic communication design and media/materials development (mobile phones, print and/or television). This includes pre-testing and production of communications materials. • Work experience at the community level in programs that require active engagement with families and the community. • Knowledge of the public and private sector (marketing/advertising) communication landscape in Tanzania. • Experience with the design and implementation of qualitative anthropological/sociological research and /or communication monitoring and evaluation a plus. • History of engagement with USAID or development donor funded initiatives is highly desirable. • Fluency in Swahili and excellent written and verbal English language skills. • Extensive experience working in Sub-Saharan Africa; work experience in Tanzania highly desirable; and • Qualified Tanzanian nationals are highly encouraged to apply.
Additional job responsibilities The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.
Equal Opportunities The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures;
Child Safeguarding We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.
Safeguarding our Staff: The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy
Health and Safety The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures.

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