

VACANCY ANNOUNCEMENT

DEADLINE: 30th SEPTEMBER, 2024

Kampala International University in Tanzania (KIUT) is a private university fully registered with the Tanzania Commission for Universities (TCU). It is located in Gongo la Mboto, Dar es Salaam, approximately 6.3 km from Julius Nyerere International Airport.

KIUT is seeking to attract qualified individuals for the following position in the Directorate of Information and Communication Technology (ICT):

1. DIRECTOR OF INFORMATION & COMMUNICATION TECHNOLOGY (ICT) - 1 Position

(i) Key Responsibilities

- Provide leadership in the formulation and implementation of ICT strategies.
- Ensure adherence to ICT policies and standards.
- Oversee ICT programs and activities.
- Coordinate systems development, implementation, and maintenance.
- Prepare the ICT budget and procurement plans.
- Supervise and manage ICT projects within planned timelines and budget projections.
- Prepare work plans, conduct staff performance appraisals, and submit performance reports.
- Perform any other duties as assigned by the supervisor.

(ii) Qualifications and Experience

- Master's degree in Information Technology, Computer Science, Computer Engineering, or a related field from a recognized institution.
- Bachelor's degree in Information Technology, Computer Science, Computer Engineering, or a related field from a recognized institution.
- Certification in Cisco Certified Network Associate (CCNA), Microsoft Certified Systems Developer (MCSD), or Microsoft Certified Systems Engineer (MCSE).
- At least 5 years of management-level experience.

(iii) Key Competencies, Skills, and Attitudes;

- Strong communication and interpersonal skills (effective communication, writing, presentation, and reporting).
- Proven management skills.
- Ability to work collaboratively in a team.
- Strong analytical skills.

GENERAL CONDITIONS

Applicants must attach an up-to-date Curriculum Vitae (CV) with reliable contact information, including postal address, email, and telephone numbers.

Applicants must include certified copies of their certificates and transcripts.

Copies of the following documents are strictly not accepted:

- * Form IV and Form VI result slips
- * Testimonials and partial transcripts

Applicants should provide the names and reliable contact information for three reputable referees.

* Certificates from foreign examination bodies for Ordinary or Advanced level education must be verified by the National Examination Council of Tanzania (NECTA) and the National Council for Technical Education (NACTE).

* Certificates from foreign universities must be verified by the Tanzania Commission for Universities (TCU).

Applicants should apply based on the information provided in this advertisement.

* Legal action will be taken against any applicant who presents forged certificates or false information.

* A signed application letter should be written in English and addressed to:

The Director of Human Resources,

Kampala International University in Tanzania,
P.O. Box 9790,
Kampala Road, Off Nyerere Road, Gongo la Mboto,
Dar es Salaam, Tanzania

Applications may be hand-delivered to the university or submitted electronically to jobs@kiut.ac.tz.

The application deadline is **30th September 2024**. Only shortlisted applicants will be contacted.