



Management and Development for Health (MDH) is a non-profit, non-governmental organization whose primary aim is to contribute to addressing the public health priorities of Tanzania and the world at large. The priorities include: HIV/AIDS, Tuberculosis; Reproductive, Maternal, New-born and Child health (RMNCH), Nutrition; Non-Communicable Diseases of public health significance; as well as Health System Strengthening. MDH strongly believes in and works in partnership with various local and global institutions, Ministry of Health (MOH); President's Office Regional Authorities and Local Government (PORALG); donor agencies; academic and non-academic institutions; implementing partners; civil society, community-based and faith-based organizations and others.

Since 2023, MDH is working with Karolinska Institutet to implement a four-year study titled: **ENDING HIV transmission to infants by Generating Evidence to Optimize Prevention and Care for Pregnant and Postpartum Adolescent Girls and young women with HIV in Tanzania (ENGAGE)**. The main aim of this study is to investigate and optimize services for elimination of vertical HIV transmission and keeping mothers and families alive and healthy, for pregnant and postpartum Adolescent Girls and Young Women (AGYW) with HIV. MDH is, therefore, seeking qualified and interested candidates to serve as qualitative field interviewer for this study.

POSITION: Qualitative Field Interviewer (4 Post)

LOCATION: MDH Head Office, Dar Es Salaam

REPORTS TO: Senior Maternal and Child Health Manager

DURATION: 4 Months

The Qualitative Field Interviewer (QFI) will support data collection for the ENGAGE Study across all regions involved. They will collaborate closely with the study teams at MDH headquarters and health facilities to execute the study plan, track its progress, monitor timelines, and coordinate data collection, translation, and transcription. The QFI will also generate study progress reports for submission to senior management.

Duties and Responsibilities

1. Conducting Interviews:

- A. Obtain required approvals for conducting research activities from the regional district and public health facilities levels, understand the study protocol, and recruit participants
 - B. Conduct focus group discussions (FGDs) and in-depth interviews (IDIs) with clients as per the study protocol and employing all required technical standards for FGDs and IDIs
 - C. Develop a code book for the data
 - D. Conduct data coding using Dedoose /NVivo software
 - E. Analyze the data
 - F. Write reports of the findings
2. **Data Management:**
- A. Translate and transcribe interviews as required by the research team.
 - B. Write and submit detailed notes on data collection and observations.
 - C. Ensure adherence to confidentiality procedures and policies when collecting, storing, and sharing data.
3. **Compliance and Ethics:**
- A. Ensure compliance with organizational performance standards, code of conduct, and safeguarding policies.
 - B. Adhere to all confidentiality procedures to protect the privacy and integrity of clients and collected data.
 - C. Provide clear informed consent to potential participants before enrolling them
4. **Additional Responsibilities:**
- A. Perform other related tasks as assigned and agreed upon with the supervisor.

Educational & Professional Qualifications:

- 1.
 - A. Bachelor's degree in social sciences, Humanities, or a health-related discipline.
 - B. Having a master's degree is an added advantage.
 - C. 5 years' experience in qualitative data collection and analysis specifically focus group discussions (FGDs) and in-depth interviews (IDIs) and analysis.
 - D. Previous experience working with key vulnerable populations (KVP) especially pregnant women and young people.
 - E. Ability to use qualitative data management software (Dedoose or NVIVO).

Skills and Competencies:

- 1. Strong communication and report-writing skills.
- 2. Excellent interpersonal skills and attention to detail.
- 3. Flexibility and adaptability to rapidly changing work demands and expectations.
- 4. Ability to work effectively both independently and within a multicultural team.
- 5. Proficiency in computer skills, e.g., Microsoft Word, Excel, and PowerPoint.
- 6. Must be a native Kiswahili speaker and fluent in English.

Availability and Compliance:

- 1. Must be fully available for the work engagement period.
- 2. Willingness to travel outside Dar es Salaam for 50% of his/her employment period.

Interested candidates for any of the above position should visit MDH Recruitment Portal and submit your application before **5th September 2024**.

MDH DO NOT have any agents and DO NOT charge any fees to the interested candidates.

Kindly note that only shortlisted applicants will be contacted.

[APPLY HERE](#)