



Mwanza Intervention Trials Unit

NIMR Mwanza Campus
14 Isamilo Road
P.O. Box 11936, Mwanza, Tanzania



Tel: +255 28 2500019 | Email: info@mitu.or.tz | Website: www.mitu.or.tz

VACANCY ANNOUNCEMENT

The Mwanza Intervention Trials Unit (MITU, or the Unit) was established in 2006 by the National Institute for Medical Research (NIMR) and the London School of Hygiene and Tropical Medicine (LSHTM), with initial funding from the UK Medical Research Council (MRC). The Unit was established to build on the long standing and highly successful research collaboration in Mwanza between the two institutions. This collaboration dates from the late 1980s when the HIV epidemic was expanding rapidly in East Africa. Mwanza was chosen as a site for HIV prevention research, particularly since HIV prevalence had not reached high levels and there was the prospect that such research could have a substantial impact on the development of the epidemic. Underlying the rationale for locating research in Mwanza was the existence of a major NIMR research Centre in the city, which could provide a strong and well-established base for the collaboration.

More information about MITU is available on its web site at www.mitu.or.tz

Position: Data Manager

We are seeking to appoint a capable and enthusiastic Data Manager to join the data team within the Unit. The Data Manager will work closely with the Senior Data Manager and other Data staffs to ensure that the data section effectively supports the implementation of MITU projects.

Principal Responsibilities:

- To be responsible for day-to-day data management of studies assigned to him/her by the Senior Data Manager; and ensure Good Clinical Practices (GCP) and departmental Standard Operating Procedures (SOPs) are strictly followed up in all studies
- To manage questionnaire, laboratory and other study data using different databases for a range of studies
- To work closely with Senior Data Manager and study teams to develop study-specific data management plans and maintain database of studies assigned

Specific responsibilities

- Program questionnaire and manage data using OpenDataKit(ODK), OpenClinica and other data management systems
- Manage geographic information data using QGIS and Google Earth
- To develop study specific data management plan, and design, validate and maintain clinical trial database(s)
- To ensure data queries are raised, tracked and resolved in a timely and accurate manner
- To ensure electronic devices (Tablets and/or Smartphone) used for data collection are properly handled and used by field teams, and properly charged and safely stored within the data section
- Provide regular data updates to Investigators and Senior Data Manager
- To undertake other duties as required

Essential qualifications

- Bachelor's degree/advanced diploma in Computer Science/IT/ICT or related field.
- Good working knowledge of Microsoft Excel, Access and STATA
- Good understanding of programming.
- Experience with data entry, data management and data cleaning.
- Ability to work under pressure to strict deadlines and without close supervision.
- Good communication and organization skills, willingness and flexibility to travel as requested
- Experience with data management systems Open Data Kit (ODK), OpenClinica and RedCap
- Experience working in a research data management



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Desirable

- Experience with managing data on multi-site study
- Experience with mobile application development/programming
- Interest in clinical or public health research.

Mode of application:

- Interested applicants should submit a letter of application together with their CV and copies of all relevant certificates, memberships and qualifications to recruitment@mitu.or.tz **no later than 15th June 2024.**
- Paper applications will not be accepted.
- Successful applicants for all positions must be willing to be based in Mwanza for work activities and be willing to travel to the study areas.

Interviews will be held at the earliest available opportunity and only shortlisted candidates will be notified by email if selected for interview.

MITU is an equal opportunities organization, female applicants and people with disabilities are highly encouraged to apply.