



1. JOB TITLE: Transport Accountant

On-site Mtwara, Mtwara Region, Tanzania, United Republic of DCP - Finance & IT Full time TA-TZ-003

Description

Duties and Responsibilities

- Preparing the transport finance reports including presentations for Exco
- Transport cost controls (including third parties)
- Reviewing and reconciling retention charges, Mileage bills and ensure proper accruals are made.
- Working closely with Transport department to analyses and reasoning costs/expenses and transport KPIs.
- Matching waybills (for materials) and GRN, weekly.
- Reviewing and custodians of all transport account codes in the system. Ensuring proper allocation of costs among transport GLs.
- GIT analysis
- Custodian of transport budget and comparing actual vs budget monthly. Variances should be proper explained with facts.
- Assist on reconciliation of transport vendors.
- Perform any other tasks as given by the Financial controller or CFO

Requirements

Education and Work Experience

- Graduate or equivalent with at least 3 years' of experience in Finance and/ or Audit.
- Experience in External Audit is an added advantage
- Professional Accountancy qualifications (CPA, ACA, ACCA).

Skills and Behaviors

- Sound understanding of basic computer packages and a good understanding of ERPs, specifically SAP (ability to be developed up within one year on SAP).
- Excellent analytical skills
- Good interpersonal skills and ability to deal with teams across departments
- Good understanding of our Transport and environment it operates in
- Good presentation skills
- Ability to learn fast
- Ability to work under pressure
- The Job holder must have the potential of progressing into higher role in the department and/or organization.

Benefits

- Personal Health Insurance
- Pay Off Time
- Training and Development

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2. JOB TITLE: Instrumentation Technician

Description

Job Summary

The Dangote Cement is seeking an experienced Instrumentation Technician to join our team. In this role, you will be responsible for performing routine maintenance, repairs, installations, calibrations, adjustments, and integration of various types of plant instrumentation equipment.

Key Duties and Responsibilities

- Perform all work order maintenance, troubleshooting, and calibration of plant equipment as directed.
- Troubleshoot, inspect, test, maintain, repair, clean, and calibrate instrumentation and solid-state and microprocessor-based control equipment.
- Repair or replace control devices such as switches, photo eyes, proximity sensors, pushbuttons, contactors, motor starters, transmitters, etc. as needed.
- Install control and measurement instruments on existing or new plant equipment.

- Troubleshoot, repair, and minor programming of various PLC control systems, frequency drives, and other electrical equipment.
- Participate in plant safety, health, and environmental programs and observe safety standards.
- Perform any other duties as assigned by the Section Head/Engineers.

Requirements

Education & Work Experience

- Trade Test II + 16 years related job experience or
- Trade Test I + 8 years related job experience or
- OND + 5 years related job experience.

Skills & Competence

- Good knowledge of phase testers, multimeters, meggers, and other testing equipment.
- Ability to read and interpret documents and drawings.
- Good oral and written communication skills.
- Very good organizational skills.
- Good interpersonal, networking and teaming skills.
- Proficiency in the use of office productivity tools.

Benefits

- Personal Health Insurance
- Pay Off Time
- Training and Development

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