

THE UNITED REPUBLIC OF TANZANIA



PRESIDENT'S OFFICE PUBLIC SERVICE RECRUITMENT SECRETARIAT

Ref.No.JA.9/259/01/A/525

2nd May, 2024

VACANCY ANNOUNCEMENT

On behalf of Mwanza Urban Water Supply and Sanitation Authority (MWAUWASA) Public Service Recruitment Secretariat (PSRS) invites high caliber, results oriented, self-driven professionals with integrity, dynamic and suitable qualified Tanzanians to fill Fourteen (14) vacant posts as mentioned below.

1.0 **MWANZA URBAN WATER SUPPLY AND SANITATION AUTHORITY (MWAUWASA)**

Mwanza Urban Water Supply and Sanitation Authority (MWAUWASA) was established in July 1996 under Water Works Ordinance Cap 281 (as amended by Act no 8 of 1997) as a semi-autonomous executive agency of the government for provision of adequate, reliable and sustainable portable water and waste water management services in Mwanza City at affordable and cost-effective prices. It was declared full autonomous from January 1998 and was authorized to extend services to Kisesa Township in Magu District from September 2007. The Authority is wholly owned by the Government of Tanzania.

The Authority operates according to Water Supply and Sanitation Act no 12 of 2009, Water Works Regulations of 2013, Memorandum of Understanding (MoU) with the Ministry responsible for Water, Public Procurement Act No 7 of 2011 and its Regulations of 2013, Public Finance Act 2001 (as amended), MoU between the Government and Development Partners (2006), Operating License issued by EWURA and Operational Guidelines.

1.1 ARTISAN II (PUMP OPERATOR) – 3 POSTS

1.1.1 DUTIES AND RESPONSIBILITIES

- i. To operate water pumps according to agreed schedules and ensures that the right quantity of water is pumped from the storage tanks;
- ii. To monitor water level in the storage water tanks/dams;
- iii. To carries out service and maintenance of water pumps, dosing pumps, water filters and gate valves,
- iv. To monitor availability of electricity and records on electricity power failure;
- v. To ensure that the required dosage of chlorine/chemicals is administered according to the required standards.
- vi. To develop individual performance objectives, targets and standards in consultation with the immediate superior as part of performance agreement; and
- vii. To perform any other duties as may be assigned by supervisor.

1.1.2 QUALIFICATIONS AND EXPERIENCE

Holder of Form IV Certificate with Trade Test Grade II or NVA level II in Pump Mechanics or Industrial Electrical Installation from recognized Institutions.

1.1.3 SALARY SCALE: MWASS 2

1.2 ARTISAN II (PLUMBING) – 7 POSTS

1.2.1 DUTIES AND RESPONSIBILITIES

- i. To attend and report all water leakage;
- ii. To attend and report water loss, distribution faults and recommends necessary action;
- iii. To prepare data for periodical reports to the supervisor;
- iv. To attend and report contamination of water distribution system by customer's service lines;
- v. To develop individual performance objectives, targets and standards in consultation with the immediate superior as part of performance agreement; and
- vi. To perform any other duties as may be assigned by the Supervisor.

1.2.3 QUALIFICATIONS AND EXPERIENCE

Holder of Form IV Certificate with Trade Test Grade II or NVA level II in the Plumbing and Pipe Fitting from recognized Institutions.

1.2.4 SALARY SCALE: MWASS 2

1.3.1 ARTISAN II (PUMP MECHANICAL) - 4 POSTS

1.3.2 DUTIES AND RESPONSIBILITIES

- i. To carry out mechanical maintenance and repairs of plants, machines, equipment, pumps,
- ii. To prepare list of materials to be purchased for maintenance.
- iii. To attend and report all pump breakdown.
- iv. To develop individual performance objectives, targets and standards in consultation with the immediate superior as part of performance agreement and
- v. To perform any other duties as may be assigned by the Supervisor.

1.3.3 QUALIFICATIONS AND EXPERIENCE

Holder of Form IV Certificate with Trade Test Grade II or NVA level II in Pump Mechanics from recognized Institutions.

1.3.4 SALARY SCALE: MWASS 2

GENERAL CONDITIONS:

- i. All applicants must be Citizens of Tanzania with an age not above 45 years except for those who are in Public Service;
- ii. People with disabilities are highly encouraged to apply and should indicate clearly in the portal for Public Service Recruitment Secretariat attention;
- iii. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; postal address/post code, e-mail and telephone numbers.
- iv. Applicants should apply on the strength of the information given in this advertisement.
- v. Applicants must attach their certified copies of the following certificates.

- Postgraduate/Degree/Advanced Diploma/Diploma/Certificates.
- Postgraduate/Degree/Advanced Diploma/Diploma transcripts.
- Form IV and Form VI National Examination Certificates.

Professional Registration and Training Certificates from respective Registration or Regulatory Bodies, (where applicable).

Birth certificate.

vi. Attaching copies of the following certificates is strictly not accepted: -

- Form IV and form VI results slips.
- Testimonials and all Partial transcripts.

vii. An applicant must upload recent Passport Size Photo in the Recruitment Portal.

viii. An applicant employed in the Public Service should route his application letter through his respective employer.

ix. An applicant who is retired from the Public Service for whatever reason should not apply.

x. An applicant should indicate three reputable referees with their reliable contacts

xi. Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by The National Examination Council of Tanzania (NECTA).

xii. Professional certificates from foreign Universities and other training institutions should be verified by The Tanzania Commission for Universities (TCU) and National Council for Technical Education (NACTE).

xiii. A signed application letter should be written either in Swahili or English and Addressed to Secretary, Presidents Office, and Public Service Recruitment Secretariat.

P.O. Box 2320, Utumishi Building at University of Dodoma – Dr. Asha Rose Migiro Buildings - Dodoma.

xiii. Deadline for application is **15th May, 2024;**

xiv. Only shortlisted candidates will be informed on a date for interview and;

- xv. Presentation of forged certificates and other information will necessitate to legal action;

NOTE: *All applications must be sent through Recruitment Portal by using the following address; <http://portal.ajira.go.tz/> and not otherwise (This address also can be found at PSRS Website, Click 'Recruitment Portal')*

Released by:

**SECRETARY
PUBLIC SERVICE RECRUITMENT SECRETARIAT**