



1. **JOB TITLE: Research Intern**

Position Summary

At IPA we are committed to improving lives through research and evidence. We are proud to welcome interns to help support our mission. This internship program is an opportunity for students like you to gain hands-on professional experience in a truly global organization. In addition to gaining real world experience, you will be exposed to several of IPA's teams and be able to take advantage of tailored training opportunities. As an intern in the Tanzania Instant Payments System (TIPS) project team, here are some projects and activities that you can look forward to:

Responsibilities

1. Conducting literature reviews by researching and summarizing any relevant academic articles related to TIPS study.
2. Analyzing data using statistical techniques or methods depending on the nature of the research study.
3. Participating in research team meetings and discussions.
4. Preparing and delivering presentations of research findings to colleagues and supervisor(s).
5. Working closely with other members of the research team, including professors, researchers, or other interns, to contribute to the overall goals of the project.

6. Perform other tasks as needed and handle any special projects if required.

Qualifications

Required

1. Candidates must be a master's student and have an undergraduate degree in economics, social science, public policy, international development, or other related fields.
2. Demonstrated ability to carry out research tasks, including literature reviews, data collection, data analysis and interpretation of findings.
3. Demonstrated strong analytical skills.
4. Effective written and verbal communication skills.
5. Proficiency in using statistical analysis software (e.g STATA, R, Python) and Microsoft Office Suite
6. Willingness to learn and adapt to new research methodologies, techniques and project requirements as needed.

Preferred

1. Ability to manage time efficiently and meet deadlines, especially when working on multiple tasks.
2. Ability to work collaboratively in a team as well as independently.
3. Understanding of research ethics and commitment to maintaining confidentiality, integrity, and professionalism throughout the research process.

Reports to

Research Associate

Location

Dar es Salaam-Tanzania

Application Instructions

APPLY HERE

2. JOB TITLE: Research Projects Development Intern

Position Summary

IPA Tanzania is looking to hire an intern to support research project development efforts at the country office. The intern will work closely with the Associate Research Manager and Senior Research Manager to support the project development activities.

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Responsibilities

1. Assisting in the development of research project plans, including defining project scope, objectives, timelines, and resource requirements.
2. Developing robust sector literature reviews and notes through desk research such as environment, education, financial inclusion, etc.
3. Exploring new research topics, which could involve fieldwork and meetings with stakeholders.

4. Developing technical narratives and budgets for grant proposals.
5. Supporting the administrative and organizational functions of the PD team, including entering records into Salesforce, tracking the status of proposals, finding new funding opportunities, researching donors, taking notes at meetings, and developing new tools/systems for a more efficient workflow.
6. Meet with researchers and support in communication/scheduling.
7. As opportunities arise, engage in fieldwork for data collection and enhance proficiency in Stata and SurveyCTO.
8. Attend all regular country office staff meetings and trainings.

Qualifications Required

1. Candidates must be a master's student and have an undergraduate degree in economics, social science, public policy, international development, or other related fields.
2. Displays proactive behavior, resourcefulness, and attention to detail, along with strong organizational skills - Demonstrates the capacity to work independently.
3. Ability to review and assess one's own work while effectively addressing constructive criticism.
4. Eager to acquire knowledge and gain exposure within a dynamic organizational environment.
5. Familiarity with randomized controlled trials.

Reports to
Associate Research Manager

Location

Dar es Salaam-Tanzania

Application Instructions

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