



Partners Against Hunger

## FOOD SECURITY FOR PEACE AND NUTRITION AFRICA

### TERMS OF REFERENCE FOR FIELD OFFICER

<b>Reference No:</b>	FSPN/FO/CAFAESUP/001/03/24
<b>Type of contract:</b>	Full-time
<b>Period:</b>	June 2024 - October 2024
<b>Reporting to:</b>	Project Lead- CAFAESUP Project

#### Background

Food Security for Peace and Nutrition-Africa (FSPN-Africa) is a Not-for-Profit, Non-Governmental Organization (NGO) established and registered by the NGOs Co-ordination Act in Tanzania. Through our research and experience over time, FSPN-Africa exclusively works with youth and women at the grassroots towards sustainable food and nutrition security (FNS) through our guided approaches including Policy Advocacy, Research and Development, Community Education and Sensitization, and Technology and Innovation together with our established partnerships with Community-Based Organizations (CBOs) and other stakeholders in the FNS value chain. With the current rapid advancements, FSPN remains a very dynamic institution, engaging with every useful resource that is our central driver towards improving lives and the achievement of our set organization goals.

#### The Project Overview:

With the support from GRP and Munich RE Foundation in The CAFAESUP (Carbon Farming for Agricultural and Environmental Sustainability and Profitability) project under RAIN Grant, FSPN-Africa is implementing an integrated multi-sectoral intervention against hunger, poverty, and climate change while creating green job opportunities for small-scale youth and women farmers in local communities of Kenya and Tanzania. This nature-positive initiative aims to reduce farm-gate carbon emissions and promote carbon sequestration from the atmosphere by building capacity of smallholder farmers to adopt regenerative farming techniques and leveraging cutting-edge tools such as AI and IoT for carbon Monitoring, Reporting, and Verification (MRV), as well as partnerships and linkages. The initiative intends to create a resilient climate and environment while boosting income, nutrition, and food security for a sustainable and prosperous future for Kenyan and Tanzanian smallholder farmers.

### **Role Overview:**

The Field Officer will play a crucial role in the successful implementation of the CAFAESUP project in the selected regions of Tanzania. They will be responsible for implementing field activities, engaging with farmers, and ensuring the smooth execution of project interventions. Engaging with smallholder farmers is a key responsibility of the field officer in the CAFAESUP project. This involves conducting frequent site visits to provide and monitor training and technical support on regenerative agricultural practices. Additionally, the officer organizes community meetings to raise awareness about project objectives and activities. In terms of data collection and monitoring, the field officer would gather data on farming practices while also evaluating project implementation.

### **Key Responsibilities:**

To this end, the Field Officer will be expected to deliver the following tasks:

1. Plan and actualise farmer mobilisation and contact meetings
2. Facilitate farmer registration through an online farmer database
3. Spearhead identification of contact persons and lead farmers
4. Act as the lead contact person at Regional, District and Village Administration
5. Provide training to lead farmers and farmer groups on general and regenerative agricultural skills and concepts.
6. Identify potential local stakeholders and potential partners
7. Ensure timely completion of strategic plans, work plans, budgets, reports, input requisitions, and any other requisition as may be deemed desirable are completed or requested on time.
8. Identify needs, challenges, and opportunities to foster project outcomes in the project areas and discuss with the project officer/manager on time.
9. Act as the key contact person between the organization and the farmers or local partners.
10. Supervise any demonstrative/field activities as may be relevant to the project with utmost devotion.
11. Ensure implementation of project activities as directed by supervisors with utmost diligence.
12. Support any partner organization/party in implementing projects of interest to the organizations' mandate and objectives as may be directed from time to time.
13. Link and provide contact of ground agricultural-based CBOS to the organization.
14. Undertake any other roles as assigned by the supervisor and Management.

### **Deliverables and Targets**

1. Mobilize farmers in the village or hamlet level of the project area
2. 7 to 10 smallholder farmers registered daily. 60% of the registered smallholder farmers should be Youth and/or Women
3. Up to 1000-1500 acres of farmers' land registered or as directed by the Project Lead
4. Group and Train all the registered farmers at least 15 groups of 20 Smallholder farmers
5. Monitoring and Evaluation reports delivered weekly
6. Collaborative engagements fostered with local authority and community leaders (Council, Ward, Village, CBOS, and NGOs)
7. All training and meetings scheduled by FSPN are attended and or assignments are completed as directed.

### Qualifications and Skills

- Bachelor's degree or Diploma in Agriculture, Environmental Science, or related field with at least two years of experience.
- Previous experience working with smallholder farmers in rural communities.
- Strong understanding of regenerative agriculture principles and carbon sequestration techniques.
- Excellent communication (written and verbal) and interpersonal skills.
- Ability to work independently and as part of a team.
- Proficiency in data collection, analysis, and reporting.
- Fluency in English and Swahili (written and spoken).
- Fluency in Microsoft Excel and Word.
- Experience in community mobilization, extension and working with farmer groups
- Demonstrable ability to deliver technical training.

### Behavioural Skills

- Good planning and organizational skills
- Tact and diplomacy in dealing with official or non-official matters pertaining to official responsibility
- Willingness to learn on the job and take strategic direction
- Ability to work independently with minimum supervision
- Strict adherence to the deadline
- Ability to work under pressure
- Knowledgeable of the local language
- Possession of a high-quality smartphone

### Location:

Manyara, Iringa, Morogoro, Dodoma, Mbeya, Kilimanjaro and Arusha. Most activities will be at the field level in the county selected.

### Application Process and inquiries:

Please send your Cover Letter and CV (no more than 4 pages) to [operations@fspnafrica.org](mailto:operations@fspnafrica.org) using **CAFAESUP Field Officer .....** Region as your subject line. The deadline for application is 3rd May 2024. Please note that only successful candidates will be contacted.

For general inquiries, please contact FSPN Africa on Email: [info@fspnafrica.org](mailto:info@fspnafrica.org)

Please Note:

Do not meet every single requirement? Studies have shown that women and people of colour are less likely to apply for jobs unless they meet every single qualification. At FSPN-Africa we are dedicated to building a diverse, inclusive and authentic workplace, so if you are excited about this role but your experience does not align perfectly with every qualification in the job description, we encourage you to apply anyway. You may be just the right candidate for this or other roles!