

# **Internship Opportunities**

Thank you for your interest in applying for an internship at CRDB Bank PLC. Our internship program is designed to provide valuable hands-on experience to aspiring individuals who are eager to explore and develop their career in the banking and finance industry. Internship opportunities are available throughout the year subject to needs arising from the Bank.

Below are the guidelines to help you through the application process:

### 1. Application Requirements:

Before proceeding with your application, please ensure that you meet the following requirements:

- Must have completed their bachelor's or master's degree program from an accredited university.
- Not more than 2 years of working experience.
- Excellent academic record with a minimum of Lower Second GPA.
- Strong analytical, communication, and interpersonal skills.
- Basic understanding of financial principles and banking industry trends.
- Proficiency in relevant software and technology applications.
- Flexible to Work at any region.

#### 2. Application Process:

• Cover Letter: Your cover letter should express your interest in the internship position at CRDB Bank PLC. Highlight your relevant skills, academic achievements, and any prior experience or projects.

• **Resume:** Your resume should be updated and well-structured including your educational background, extracurricular activities, work experience (if any), and any other achievements or certifications.

## 3. Application Review & Interview

Upon availbility of vacancies Our HR team will carefully review the submitted applications . Only candidates who meet the required qualifications will be shortlisted, contacted and scheduled for an In-Person Interview or online interview. This will be an opportunity for us to learn more about you, your interests, and your motivation for joining our internship program

#### 4. Internship Program:

- Successfuly candidates will be contacted for internship offer engagements.
- Once you accept the internship offer, you will undergo an orientation program to familiarize yourself with the bank's policies, culture, and various departments. Throughout the internship, you will work on real projects, receive mentorship, and gain exposure to different aspects of the banking sector.

CRDB Bank PLC wishes you best of luck in your application for Internship.

