



The Kilombero Valley Teak Company Ltd. (KVTC) is a forestry company located in the Kilombero and Ulanga Districts of the Morogoro Region. The Company manages teak plantations and natural woodlands and processes timber in a factory located at Mavimba in Ulanga District.

KVTC is looking for a Human Resources Manager with sound understanding of Tanzanian employment legislation, human resources administration and industrial relations.

JOB TITLE: Human Resources Manager

Primary responsibility will be to oversee all aspects of human resources management within KVTC.

Responsibilities:

- Designing and updating policies related to employee conditions of service.
- Recruitment, selection, and onboarding of new employees.
- Managing training and development of employees in line with the company's strategy.
- Assist the CLO in designing competitive remuneration and benefit packages.
- Preparation and implementation of succession plans.

Requirements:

- Tertiary degree in relevant field such as human resources management or law.
- Have a proven performance record in previous similar position.
- Private sector orientated.
- Willingness to live and work in a remote location.
- Excellent written and verbal communication skills.

This position entails living and working in a remote part of Tanzania. Only applicants willing to work under the demanding conditions normal to this type of environment should apply.

If you meet the requirements of the position above, please submit your application letter, CV and copies of references and certificates to:

The Chief Executive Officer

Kilombero Valley Teak Company

3rd Floor ABSA House

P.O. Box 12452

Dar es Salaam

Or (preferably) via email to: kvtc@kvtc-tz.com

Or By Hand to

**The Chief Executive Officer Kilombero Valley Teak Company Mavimba Village
Ulanga District**

Only short-listed applicants will be contacted. Deadline for submission is 30th April 2024