

# Vacancy:

## Government & Public Affairs Manager



Ref: 2024-05

<Internal candidates are encouraged to apply>

### Our Story

Comprehensive Community Based Rehabilitation in Tanzania (CCBRT) aims to be the preferred provider of accessible specialized health services in Africa and serves as healthcare social enterprise and through development programmes in the community and the most vulnerable. Committed to preventing lifelong disabilities wherever possible, CCBRT is also engaged in extensive maternal and newborn healthcare (MNHC) activities including obstetric fistula repairs. Its Maternity and Newborn Wing serves as a referral centre for high risk and emergency deliveries in the region of Dar es Salaam and the Eastern Zone of Tanzania.

*In order to strengthen our team, we are looking for a **driven, charismatic and well spoken CCBRT representative** who will act as CCBRT's liaison in relation to the government.*

### Your role

As Government & Public Affairs Manager, you are the key liaison person regarding government affairs for the organisation. This means that you contact, build and maintain relationships with public officials and other stakeholders, and engage in advocacy and lobbying to advance the CCBRT's interests and visibility.

In close collaboration with CCBRT management, you ensure that the full potential of the public-private-partnership with the Government of Tanzania is reached.

You ensure alignment to government priorities and keep informed about opportunities. You coordinate, arrange and attend meetings with government officials as required. You work with authorities to secure all required authorizations and permissions to ensure smooth implementation of CCBRT activities. You will provide guidance to CCBRT departments on government compliance and reporting requirements and coordinate where required.

### Your qualifications and work experience

- Degree in Public Relations, Public Administration or similar education from a recognized Institution with minimal of 12 years working experience.
- A Master degree is an added advantage.
- Proven experience to engage and negotiate with the Government and development partners.
- Experience with Public Private Partnership (PPP) is an added advantage as well as working experience in the health sector.
- Wide knowledge on disability inclusion and policies related to disability issues and experience on disability mainstreaming processes/initiatives.
- Strong advocacy skills.
- Excellent interpersonal skills to build relationships with legislators and other government officials.
- Excellent verbal and written communicator both in English and Kiswahili.
- Strong computer skills.
- Pro-active, creative lobbyist with analytical mind.

If you are interested, please submit your curriculum vitae with 2 references and a cover letter telling us why you believe you are the right person for the role.

CCBRT is an equal opportunities employer and encourages people with disabilities to apply. Please send your application via email to: [recruitment.ccbirt@ccbirt.org](mailto:recruitment.ccbirt@ccbirt.org).

Please indicate job reference number: 2024-05 | **DEADLINE FOR APPLICATIONS: 31<sup>st</sup> March 2024**

# Vacancy:

## Resource Mobilisation Officer



Ref: 2024-01 (Re-Advertisement)

Comprehensive Community Based Rehabilitation in Tanzania (CCBRT) aims to be the leading provider of accessible specialized health services in Africa and serves as healthcare social enterprise and through development programmes in the community and the most vulnerable. Committed to preventing lifelong disabilities wherever possible, CCBRT is also engaged in extensive maternal and newborn healthcare (MNHC) activities including obstetric fistula repairs. Its Maternity and Newborn Wing serves as a referral centre for high risk and emergency deliveries in the region of Dar es Salaam and the Eastern Zone of Tanzania.

*In line with further expansion of our services, CCBRT is looking for dynamic and experienced **Resource Mobilisation** officer to initiate and coordinate research for and identification of new partners, new donors and new opportunities with existing donors/partners.*

### The role

As Resource Mobilisation officer you will prepare proposals, concepts, Expressions of Interest and responses to donor calls. You will lead and collaborate with the team to develop local and global material or material content to showcase CCBRT's program impact that position CCBRT for expanded work within the country, across the region and globally. You will coordinate and collaborate with local and global communications to ensure that all stakeholders are kept current with information on CCBRT's programs and impact.

You will also be expected to stay current on the competitive landscape and donor intelligence at the country level for CCBRT's sectoral interests. The role will require you to evaluate comparative strengths and weaknesses and complementarities of organizations working in the region. In addition, the role requires the holder to stay abreast of CCBRT programs and achievements and provides advice to Resource Mobilisation Experts on engagement with donor and potential or existing partner representatives.

### The candidate

- Degree in development studies, International Relations, Communication or related field
- Minimum of 2 years' work experience in program development or related field
- Experience in collaboration with international donors and funding agencies including USAID, EU, NORAD, FCDO, UN Agencies, Foundations & Charities
- Strong communication skills in both English and Swahili
- Proven track record in competitive proposal writing and grant management
- Highly proficient in Microsoft Office
- Demonstrated experience in using diverse, proactive strategies to identify opportunities and position their organization for new funding
- Demonstrated experience as a creative out-of-the-box thinker and able to deliver quality work within tight deadlines

If you are interested, please submit your curriculum vitae with 2 references and a cover letter explaining why you are the right person for the role.

CCBRT is an equal opportunities employer and encourages people with disabilities to apply. Please send your application via email to: [recruitment.ccbirt@ccbirt.org](mailto:recruitment.ccbirt@ccbirt.org). Selection process will include various assessments rounds.

**Please indicate job reference number: 2024 -01 | DEADLINE FOR APPLICATIONS: April 3, 2024**  
**(selection process might commence upon receipt of suitable applications)**

*CCBRT does not request or accept money from applicants as part of its recruitment process.*