



Air Tanzania Company Limited (ATCL) is expanding its network to meet the strategic business needs which focus on sustaining the recorded achievements and remain an airline of choice that meets and exceeds customers' expectations in line of its mission of provision of reliable, safe, and high-quality services. Therefore, applications are invited from qualified Tanzanians to fill the following positions:

#### **1. POSITION: AIRCRAFT MAINTENANCE ENGINEER II- 5 POSTS**

##### **MINIMUM ENTRY QUALIFICATIONS**

- Must be holder of diploma in Aircraft Maintenance Engineering with Aircraft Maintenance Engineers License (AMEL) without type rating.
- Possession of Bachelor Degree in Aeronautics / Bachelor Degree in relevant engineering field from a recognized institution or its equivalent is an added advantage.

##### **DUTIES AND RESPONSIBILITIES**

- Assist in removal and installation of aircraft components, repair, assembling and testing of aircraft systems.
- Assist in repair, test, overhaul and calibration of equipment and tools as per approved procedure.

- Supervise Aircraft Technicians in a particular field.
- Performs any other official duties as may be assigned by the supervisor.

## **2. POSITION: PLANNING & DEVELOPMENT ENGINEER II (15 POSTS)**

### **MINIMUM ENTRY QUALIFICATIONS**

- Must be a holder of Bachelor Degree in Aeronautical Engineering or equivalent qualifications from a recognized institution and
- Must have a knowledge on Aircraft System or Workshop.

### **DUTIES AND RESPONSIBILITIES**

- Assist in planning aircraft check dates according to check intervals and aircraft utilization.
- Assist in preparing check packages for aircraft
- Assist in compiling and updating aircraft maintenance and component life
- Assist in preparation and issuing of daily May Fly, showing aircraft movement and their details.
- Assist in developing and design modifications to structure, power plants, landing gears components and systems.
- Assist in conducting periodic salvage investigation.
- Performing any other official duties as may be assigned by your supervisor.

### **3. POSITION: GROUND SUPPORT TECHNICIAN II (3 POSTS)**

#### **MINIMUM ENTRY QUALIFICATIONS**

- Must be holder of Form IV Certificate with Professional Level III in one of the following fields; Motor Vehicle Mechanics, Truck Mechanics, Auto Body Repair, Diesel Engine Mechanics, Heavy Duty Equipment Mechanics, Auto Electrical, Motor Cycle Mechanics, Plant Operator or its equivalent qualification from recognized institutions.

#### **DUTIES AND RESPONSIBILITIES**

- To assist in carrying out minor repair jobs on ground support equipment.
- To assist in maintenance of company vehicles.
- Perform any other official duties as may be assigned by your supervisor.

### **4. POSITION: SENIOR INTERNAL AUDITOR (1 POSTS)**

#### **MINIMUM ENTRY QUALIFICATIONS:**

- Must be a holder of Bachelor Degree or Advanced Diploma in Accountancy, Finance, Commerce or Business Administration majoring in Accountancy or Finance or equivalent qualifications from recognized institutions plus CPA (T), ACCA, ACA, CIA or equivalent professional qualification recognized by the NBAA
- Must have working experience of at least seven (7) years in related field.
- Working experience in an aviation industry is an added advantage.
- Registration in ACPA-PP or equivalent registration will be an added advantage.

- Must be computer literate.

## **DUTIES AND RESPONSIBILITIES**

- To prepare and arrange for contact with client and execute all required meetings for the allocated audit engagement.
- Review audit tentative programs, internal control and risk and engagement plan
- Administer and coordinate activities of the allocated audit engagement.
- Evaluate the adequacy and effectiveness of the controls in the audited areas.
- Develop comprehensive practical programs and schedules for Audit coverage areas
- Review all documented audit findings and ensure their effective communication to the client and obtain responses.
- Prepare draft and final audit engagement reports.
- Schedule project and staff assignment to comply with the management needs with scope of the department over all schedules.
- Conduct special investigations as assigned by chief internal auditor/ other relevant authorities.
- Coordinate audit schedules to avoid conflict with external auditor's work.
- Assist in preparation of annual budget and annual internal audit plan for the unit.
- To perform any other related duties as may be assigned by the supervisor.

## **5. POSITION: SAFETY OFFICER II (1 POST)(READVARTISEMENT)**

### **MINIMUM ENTRY QUALIFICATIONS**

- Must be holder of any Bachelor degree preferably Bachelor Degree in Science or ATPL or Flight Operations License or equivalent qualifications from recognized Institutions.
- Training in Quality Management System and/or safety management systems from a reputable organization shall be added advantage.

### **DUTIES AND RESPONSIBILITIES**

- Monitor status of Company Safety and emergency equipment's under supervision.
- Assist in monitoring through safety audit status of airports network.
- Carry out regular inspections of Company premises to identify issues that affect ground and flight safety.
- Prepare annual quality assurance program that provides for the auditing of the management system of operations, and maintenance functions.
- Ensure equipment and operational products that are purchased or otherwise acquired from an external vendor or supplier meet the product technical requirements specified by the company prior to being used in the conduct of operations or aircraft maintenance.
- Ensure conformity with ICAO requirements by coordinating initial and renewal audits to air operators that transport company passengers under a commercial aviation agreement.

- Make follow up on findings that result from audits conducted under the quality assurance program by ensuring identification of root cause, development of corrective action appropriate to address findings, implementation of corrective action in appropriate operational area(s) and evaluation of corrective action to determine effectiveness.
- Prepare and coordinate the communication and coordination with operational managers in the management of operational risk.
- Prepare audit plan with sufficient resources and scheduled audits at intervals that meet regulatory and management system requirements including ensuring that are conducted within the scheduled interval.
- Prepare and Maintain an electronic database for audits conducted under the quality assurance program
- Perform any other official duty as may be assigned by your supervisor.

## **6. POSITION: CAPTAIN (30 POSTS)**

### **MINIMUM ENTRY QUALIFICATIONS**

- Must have flown with more than 3500 flying hours with an Airline Transport Pilot License, Multi Engine and Instrument Rating.
- Must have 1000 hours as a Pilot in Command and an experience of handling a minimum of 20 tons' equipment or above with a good performance.

### **DUTIES AND RESPONSIBILITIES**

- Responsible for safety of the aircraft, its occupants and cargo pre, during and post flight.

- Maintain a high standard of discipline, appearance, uniformity and promptness of Co-pilots and Cabin Crew.
- Determine the achievement of commercial aspects of flights safety is not impaired to obtain additional revenue load for the Company.
- Ascertain that Flight Plans, Notam, Fleet Notices, Weather and any pertinent documentation and service items that flight may require are briefed.
- Verify that the loading of aircraft being performed in accordance with laid down procedures.
- Report all incidents and accidents.
- Verify that all documents/certificates required being on board the aircraft are available and valid.
- Report any Flight delays of flights.
- Accept and sign for diplomatic mail, precious cargo and supervise stowage aboard the aircraft and handover to destinations.
- Perform any other official duties as may be assigned by your supervisor.

**TERMS AND CONDITIONS:**

Ten(10)years contract with attractive remuneration and fringe benefits as per ATCL Salary Structure and Incentive Scheme.

**MODE OF APPLICATION FOR ALL APPLICANTS:**

Interested applicants must submit a dully signed letter for consideration of the application attached with the following:

- A curriculum vitae (CV),

- Certified copies of all certificates (including secondary school, birth certificates), other relevant certificates, Applicants who have studied outside Tanzania should have their certificates approved by relevant authorities Tanzania Commission for University (TCU) or National Examination Council-NECTA)
- Two recent passport size photographs
- Name and address of at least two reputable referees;
- Applicant's reliable contact address, email address and telephone number.

**CLOSING DATES:**

Applicants should reach the undersigned within 14 days from the first date of this announcement.

**MANAGING DIRECTOR & CEO,**

**AIR TANZANIA COMPANY LIMITED,**

**P.O. Box 543,**

**DAR ES SALAAM.**

ATCL is an equal opportunity employer. Women are encouraged to apply. Misrepresentation of qualifications or any other information on application shall warrant legal consequences.

The deadline for submitting the application is **21 March 2024.**