

## VACANCY ANNOUNCEMENT

### Job Summary

<b>Position:</b>	<b>Field Interviewer - (4 posts)</b>
<b>Reports to:</b>	<b>Study Clinic Supervisor and Study coordinator</b>
<b>Work Station:</b>	<b>Dar es Salaam</b>
<b>Apply By:</b>	<b>December 17, 2023</b>

### Institute Overview

**Ifakara Health Institute (IHI)** is a leading research organization in Africa with a strong track record in developing, testing, and validating innovations for health. Driven by a core strategic mandate for research, training and services, the Institute's work now spans a wide spectrum, covering biomedical and ecological sciences, intervention studies, health-systems research, service delivery and policy translation.

### Position Summary

Ifakara seeks a qualified candidate to fill the **Field Interviewer** position. This individual will work within study antenatal care clinics and assist study nurses to collect data on mothers and infants enrolled in the Multiple Micronutrient Supplementation for Maternal Anemia in Pregnancy - "MMS-MAP" study.

### Duties and Responsibilities

- Conduct home visits for participants who miss their scheduled clinic appointments.
- Conduct delivery and newborn assessment for health facility and home births as well as conducting verbal autopsies.
- Responsible for research-related activities at the clinic from recruitment to patient discharge.

### Academic Qualification

- Certificate of secondary school education (FORM IV/VI) with computer training.
- Holding a basic certificate in nursing or any other field, and experience working on a clinical trial will be an added advantage.

### Professional Experience

- 1-2 years working experience.

### Skills and Competencies

- Ability to use laptop for data collection for MMS-MAP study.
- Ability to work under minimum supervision but also within a team.
- Good/Excellent writing and verbal communication skills.
- Excellent attention to details.
- Adhere to IHI core values (Transparency, Accountability, Respect, Integrity and Initiative).

## VACANCY ANNOUNCEMENT

### Remuneration

An attractive and competitive remuneration package will be offered to successful candidates as per IHI salary scales.

### Equal Opportunity

IHI is an equal opportunity employer. We prohibit intentional biases or discrimination and harassment of any kind at the workplace and during recruitment. All employment decisions are based solely on job requirements and individual qualifications, and our recruitment process is governed by the labor laws of Tanzania.

### Mode of Application

All candidates who meet the above job requirements should send their application letters together with their detailed curriculum vitae (CVs) showing contact addresses including email, telephone/cell phone numbers and copies of academic and professional certificates to the email address below.

The **deadline** for this application is **23:59 hrs on Sunday, December 17th 2023**. All e-mail application subject lines should include **Field Interviewer - MMS-MAP STUDY. Only shortlisted applicants will be contacted for an interview.**

Human Resources Manager  
IFAKARA HEALTH INSTITUTE  
#5 Ifakara Street Plot 463 Mikocheni  
P.O. Box 78,373  
Dar es Salaam, Tanzania Email: [recruitment@ihi.or.tz](mailto:recruitment@ihi.or.tz)

## VACANCY ANNOUNCEMENT

### Job Summary

<b>Position:</b>	<b>Assistant Nursing Officer (16 posts)</b>
<b>Reports to:</b>	<b>Study coordinator</b>
<b>Work Station:</b>	<b>Dar es Salaam</b>
<b>Apply By:</b>	<b>December 17, 2023</b>

### Institute Overview

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### Position Summary

Ifakara seeks a qualified **Assistant Nursing Officer** who will work at antenatal care clinics and collect data on mothers and infants enrolled in the Multiple Micronutrient Supplementation for Maternal Anemia in Pregnancy - "MMS-MAP" study. She/he will play an essential role in data collection for the trial and ensure optimal care is provided for the participants.

### Duties and Responsibilities

- Participate in clinical research study as per research protocol, GCP, SOPs etc.
- Ensure protection, rights, safety, and well – being of the study participant.
- Responsible for participant's recruitment.
- Conduct anthropometric measurements.
- Collect blood and other specimens and serve as a liaison with the laboratory.
- Provide counseling on psychosocial and nutritional issues.
- Ensure the participants' privacy and confidentiality are maintained.
- Ensure all study related forms are properly and accurately filled and data is entered daily according to the standard operating procedures (SOPs).
- Communicate with other study staff regularly at scheduled meetings and active participation in all meetings.
- Maintain appropriate working relationships between the hospital staff and IHI at large.

### Academic Qualification

- Diploma in Nursing from a recognized institution.
- Registered with Tanzania Nursing and Midwifery Council (TNMC).
- Prior experience working in clinical research and in an antenatal clinic is an added advantage.

### Professional Experience

- 1-2 years working experience.

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### Skills and Competencies

- Ability to use laptop for MMS-MAP study data collection.
- Ability to work under minimum supervision but also within a team.
- Good/Excellent writing and verbal communication skills.
- Excellent attention to details.
- Adhere to IHI core values (Transparency, Accountability, Respect, Integrity and Initiative).

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# VACANCY ANNOUNCEMENT

## Job Summary

<b>Position:</b>	<b>Assistant Nursing Officer (1 post)</b>
<b>Reports to:</b>	<b>Principle investigator</b>
<b>Work Station:</b>	<b>Dar es Salaam</b>
<b>Apply By:</b>	<b>December 17, 2023</b>

## Institute Overview

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## Position Summary

Ifakara seeks a qualified **Assistant Nursing Officer** - (study nurse) to work within the Mwananyamala TB Clinical. The Assistant Nursing Officer will play a key role in the provision of research nursing services, day-to-day planning, and execution of clinical study activities, and to act as a team player for a clinical study team consisting of research nurses and study physicians.

## Duties and Responsibilities

- Participate in clinical research study as per research protocol, GCP, SOPs.
- Perform Sample collection ( Including Femoral blood collection) and storage.
- Recording vaccination consent and marking completion.
- Administer Investigational Product (IP) and non-IP medications and procedures under the guidance of study clinician.
- Complete and filling of specimen transfer form.
- Accessing and maintaining accurate patient records, adhering to confidentiality as per the study policy.
- Maintain appropriate working relationships between the hospital staff and IHI at large.

## Academic Qualification

- Diploma in Nursing.
- Registered with Tanzania Nursing and Midwifery Council (TNMC).
- Good experience with research studies especially in clinical settings, including TB studies.

## Professional Experience

- 1-2 years working experience.

## Skills and Competencies

- Patient Management skills.
- Team worker, able to work in a multicultural environment, punctual and high integrity.

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- Skills in conducting clinical research including screening, and recruitment of patients to the study.
- Moderate computer knowledge / ICT skills.
- Effective organizational and intercommunication skills, and teamwork.
- Excellent customer service and communication skills, and able to work flexible hours including weekends.
- Adhere to IHI core values and research ethics.
- Good command of both English and Swahili languages.
- Attentive to details and keen for completion.

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# VACANCY ANNOUNCEMENT

## Job Summary

<b>Position:</b>	<b>Research Officer - Intern (1 post)</b>
<b>Reports to:</b>	<b>Project leader</b>
<b>Work Station:</b>	<b>Dar es Salaam</b>
<b>Apply By:</b>	<b>December 17, 2023</b>

## Institute Overview

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## Position Summary

Ifakara seeks a qualified **Research Officer** to fill an internship position. The intern will work closely with the rabies project staff and will be supporting, managing, and overseeing rabies surveillance activities, including contact tracing, integrated bite case management (IBCM) implementation with other stakeholders, data cleaning and analysis, and liaising with government stakeholders in planning and implementing rabies control activities.

## Duties and Responsibilities

- Assist and perform contact tracing of rabies cases and exposures.
- Assist cleaning and analyses rabies datasets.
- Assist supporting the team in the review of IBCM data and rabies samples collected by veterinarians or livestock field officers across the study sites, and address queries from the data management team, and monitors to ensure data accuracy and integrity.
- Assist in the development and updating of study documents, including protocols and standard operating procedures (SOPs), to maintain compliance with evolving research standards.
- Assist Conduct all activities in a professional and ethical manner, upholding the highest standards of accountability and integrity.
- Assist preparing, presenting, and publishing research papers based on research outcomes.
- Assist additional duties assigned by the project leader or research management team to support the overall success of the project.

## Academic Qualification

- BVM or BSC degree in either Biology, Laboratory Science, Ecology, Zoology/Wildlife etc or data related discipline from a reputable institute.
- Proficiency in the use of Excel, Access, Ms Word and similar applications will be a plus.
- Proven experience of performing compilation and data entry into DHIS2 or any databases.

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### Professional Experience

- A minimum of 1-year research experience with demonstrated analytical skills is required, along with proficiency in statistical analysis software such as R or Python.

### Skills and Competencies

- Self-motivated and highly focused attitude to work.
- Excellent written and verbal communication skills.
- Physical fitness.
- Adhere to IHI core values (Transparency, Responsibility, Integrity, Respect and Initiative).
- Proficient in prioritizing tasks and effectively planning project timelines.
- Capable of leading meetings and resolving conflicts while making informed decisions.
- Skilled in minimizing conflicts and providing performance reviews and feedback.
- Demonstrates a strong work ethic, consistently striving for excellence.

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