



**JOB TITLE: Partner Help Desk Coordinator**

Airtel Tanzania PLC is looking for a suitable Tanzanian candidate for the **Partner Help Desk Coordinator Position**. The incumbent will assist in enhancing partner satisfaction and ensure timely release of payments to the partners.

**Key deliverables;**

- Handle all partner queries and resolve them accordingly
- Educate partners on process flow and update them on invoice status
- Invoice Management
- Timely payment follow ups

**Qualifications and Experience;**

- Bachelor's Degree/Advanced diploma in Accounting or any other related field
- A minimum of 1 years' hands-on experience in accounting/finance
- Proficient with MS excel
- Strong analytical skills and problem-solving skills.

Deadline for receiving applications is 31st December 2013

**APPLY HERE**