



1. Job Title

Process Operator

Closing Date

2023/11/23

Reference Number

CCB231109-4

Job Category

Manufacturing

Company

Coca-Cola Kwanza (Tanzania)

Job Type

Permanent

Location - Country

Tanzania

Location - Province

Not Applicable

Location - Town / City

Dar

Job Description

Coca-Cola Kwanza Ltd has an exciting opportunity in Manufacturing Department. We are looking for a talented individual with relevant skills and experience in Manufacturing for a Process Operator position at Dar es Salaam Plant . The successful candidate will report to the respective Team Leader Packaging.

Key Duties & Responsibilities

Operating and Process Control

- Operating the process area according to the work instructions and adhering to usage standards.
- Carrying out the required quality checks as described in the quality control and analysis work practice.
- Recording waste on the appropriate documentation or information systems and reviewing waste trends to identify and resolving problems or opportunities timeously.
- Constantly reviewing process performance against target and completing all short interval control documentation.

Resolving out of control situations

- Responding rapidly to upstream or downstream triggers that result in stoppages. Appropriate problem-solving approaches, as detailed in the problem-solving work practice must be followed.
- Performing housekeeping tasks, applying 5s principles and following safe work practices.
- Identifying and correcting unsafe work practices
- Carrying out flavor and size changeovers according to the work instructions
- Assisting fellow team members in the execution of their tasks.

Maintenance of Plant and Equipment

- Carrying out deep cleaning, lubrication, and inspection of machines according to the work instructions, and following the schedules supplied by the maintenance planner.
- Carrying out autonomous maintenance activities according to the work instructions and following the maintenance schedule.
- Conduct breakdown maintenance tasks
- Supporting the process artisan in carrying out maintenance on shift.

Quality Control and Analysis

- Carrying out quality checks and analysis as per the quality procedures
- Recording the results of quality checks on the relevant documentation or information system. The references to the required documentation or information system are contained in the quality procedures
- Calibrating required quality control equipment according to work instruction and requesting assistance from the core lab where required
- Conducting trends analysis on quality data to identify problems and opportunities timeously.
- Identifying and correcting identified quality problems using the appropriate techniques. If they are unable to resolve the problem themselves, it must be escalated to the team leader for further direction.

Communication

- Communicate effectively in the workplace.
- Actively participating in shift meetings, asking questions, and contributing suggestions.
- Making use of the gap list to record issues, problems, and improvement opportunities.
- Fully understanding the team goals and participating in team goal review sessions.
- Making use of relevant communication media (e.g. shift handover books) to stay informed and inform others of issues.

Problem solving

- Applying the appropriate situational problem-solving techniques (e.g. 5Why, quick fix routines, OPL's (One Point Lessons) etc.) to identify and correct the problem.
- Where the process operator is unable to resolve the problem, involve fellow team members or escalate to the team leader or process artisan if necessary.
- Provide information for and participate in situational and systemic problem solving as required
- Where problems have been resolved, verify that the problems have been eliminated.

Continuous Improvement

- Using run / control charts and trend analysis, to identify sources of waste and variation in the process.
- Using short stop analysis, Pareto charts and other tools seek to identify opportunities to simplify activities.
- Where improvement opportunities have been identified, these must be recorded on the team gap list. The process operator should involve other team members in evaluating opportunities and call-in specialist resources to assist if required.

Skills, Experience & Education

The incumbent should have at least a Diploma in Electrical, Industrial or Mechanical Engineering. Two years practical relevant experience in manufacturing industry preferably with FMCG, analytical and problem solving ability, Good communication and interpersonal skills, and demonstrate high integrity.

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2. Job Title

Electrical Technician

Closing Date	2023/11/23
Reference Number	CCB231109-5
Job Category	Manufacturing
Company	Coca-Cola Kwanza (Tanzania)
Job Type	Permanent
Location - Country	Tanzania
Location - Province	Not Applicable
Location - Town / City	Dar es Salaam

Job Description

Coca-Cola Kwanza Ltd has an exciting opportunity in Manufacturing Department. We are looking for a talented individual with the relevant skills and experience in Engineering for an

Electrical Technician position, which will be based in Dar es Salaam. The successful candidate will report directly to the Packaging Team Leader.

Key Duties & Responsibilities

The incumbent will be responsible:

1. Operational Support

- Provide support to the shift-based teams during operations.
- Attends SBT/SBU meetings and ensures that the previous day's actions have been actioned
- Assist shift-based teams with situational problem solving.
- Coach the shift-based teams on machine operation, machine fault finding and correct responses to machine failure modes.
- Provide coaching, mentoring and knowledge transfer of machine operation and maintenance to shift based teams.
- Review SIC's and address deviations regularly
- Development of work instructions related to equipment.
- Monitor and manage performance of equipment.
- Verify and ensure that machines are running at rated speed
- Participate in Technical meetings and escalate issues that could not be resolved during the shift and follows up to ensure gap closure
- Ability to work in shifts

2. Planned Maintenance

- Carry out work during the planned maintenance window in accordance with the planned maintenance schedule issued by the Planner.
- Where scheduled work cannot be completed, feed back to the Maintenance Planner for direction. This may involve rescheduling the work or prioritising outstanding work.
- Assist fellow team members in the execution of their tasks during planned maintenance windows.
- Where required, partake in maintenance post-mortems to feedback problems, opportunities and learning's from maintenance activities.
- Optimisation of maintenance schedules
- Coach / train Operators on autonomous maintenance tasks

3. Routine Maintenance

- Partake in cleaning, lubrication, and inspection in accordance with the maintenance schedule issued by the Maintenance Planner.

- Carry out routine maintenance activities in accordance with the maintenance schedule.
- Where problems have been uncovered during routine maintenance, these must be resolved using the appropriate problem-solving techniques.

4. Running Repairs

- Carry out running repairs on plant and equipment
- When carrying out repairs, assess the problem and determine a course of action.
- Where running repairs cannot be carried out, communicates this to the Team Leader / Maintenance Planner to ensure the work is planned into the next planned maintenance window.

5. Problem Solving

- Apply the correct problem-solving methodologies to resolve problems
- Assist /coach Operators on situational problem solving
- Solicit support for problems solving or escalate to the Team for direction.
- Where required, partake in systemic problem solving.

6. Housekeeping and safety

- Work in a safe manner always, and to identify and highlight unsafe work practices so that these may be corrected.
- Adhere to appropriate CCBA policies and procedures.
- Carry out housekeeping tasks, and apply 5S principles during the execution of duties
- Support NPD implementation and trials:
- Support NPD trials to be able to run on assets
- Ensure adherence to NPD procedures
- Ensure all changes on assets are well documented as per the Engineering Change Management business processes

Training and Development

- Train and coach Operators on asset care and autonomous maintenance practices
- Where required; sign-off Operators on autonomous maintenance tasks
- Development of operational and technical standards and work instructions

Skills, Experience & Education

The applicant should have at least an Advanced Diploma in Electrical Engineering or recognised Electrical qualification; at least 2 years experience in FMCG environment. Flexible strong communication skills, good analytical skills, and a demonstrated high level of integrity.

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