

**KIGAMBONI CITY COLLEGE OF HEALTH AND  
ALLIED SCIENCES**

**MOB: +255766500914, +255656734567  
+255742999222, +255754355052  
Email: Kigambonycitycollege @yahoo.com  
Web: www.kiccohas.ac.tz**



**PLOT NUMBER 36, BLOCK D,  
STREET NAME: Amani Gomvu  
WARD: Somangira - Kigamboni  
P.O BOX 36515 - Dar Es Salaam**

**NEW JOB VACANCIES AT KIGAMBONI CITY COLLEGE OF HEALTH AND  
ALLIED SCIENCES (KICCOHAS) 07<sup>th</sup> October 2023**

Kigamboni City College of Health and Allied Sciences (KICCOHAS) for building your good future you dreamed about. KICCOHAS is a private College of Health and Allied Sciences registered by **NACTE** with registration number **REG/HAS/168** and approved with Ministry of Health.

To become a Centre of excellence for training, research and entrepreneurial training in Medical, Pharmaceutical and Biomedical sciences to support sustainable development of health and industrial sector in Tanzania.

**OUR MISSION**

To promote the good health of the community by producing higher caliber health professional, provide entrepreneurial training in health care, Pharmaceutical and Biomedical sciences and by support sustainable development of health, industrial and socio-economic development of Tanzania.

**OUR CORE VALUES**

- Integrity- to act ethically, honestly and with fairness
- Respect- to listen, value and acknowledge
- Courage- to lead, take responsibility and question
- Excellence- to strive for excellence and distinction
- Impact- to empower, enable and inspire

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**Kigamboni City College of Health and Allied Sciences is registered by NACTE with registration number REG/HAS/168 and is recognized by ministry of Health, Community Development, Gender, Elderly and Children**

**KiCCoHAS for Professionalism, Competence and Discipline**

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**ASSISTANT TUTOR FOR PHARMACEUTICAL SCIENCES DEPARTMENT 3-position**

**QUALIFICATION:**

Holder of Bachelor degree in Pharmaceutical sciences from recognized institution and registered by professional board with G.P.A of 3.5 or above will be added advantage.

Reporting to the **HEAD OF DEPARTMENT** and undertake the following responsibilities.

- Conduct lectures; prepare case studies; assist in tutorial/seminars in other courses as per unit
- Work in cooperation with other staff members on specific projects such as research and consultancy
- Participate in training both staff and students, research and consultancy
- Set, mark and grade of examination and tests and submit results to head of department on time
- Setting tutorial assignments, such as essays, analysis of papers statistical problems
- Provide specialized clinical and community services were applicable for in patient and out patient
- Supervise students during seminars, clinical rotation/ field or pharmacy practice, examination and tests including practical's and tutorials
- Undertake any administrative required, such as maintaining attendance record for each students
- Provide close supervision and guidance to students including academically and disciplinary
- Ability to use Microsoft office programs such as MS word and MS Excel being helpful
- Perform and any other duty as may be assigned by the Supervisor.

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**ASSISTANT TUTOR FOR MEDICAL LABORATORY DEPARTMENT 2-position**

**QUALIFICATION:**

Holder of Bachelor Degree in Medical Laboratory from recognized institution and registered by Professional Board with G.P.A of 3.5 or above will be added value.

Reporting to the **HEAD OF THE DEPARTMENT** and undertake the following responsibilities.

- Conduct lectures; prepare case studies; assist in tutorial/seminars in other courses as per unit
- Work in cooperation with other staff members on specific projects such as research and consultancy
- Participate in training both staff and students, research and consultancy
- Set, mark and grade of examination and tests and submit results to head of department on time
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**ASSISTANT TUTOR FOR CLINICAL MEDICINE DEPARTMENT 3- position**

**QUALIFICATION:**

Holder of Bachelor Degree in Medicine from recognized institution and registered by Professional Board with G.P.A of 3.5 or above will be added advantage.

Reporting to the **HEAD OF DEPARTMENT** and undertake the following responsibilities.

- Conduct lectures; prepare case studies; assist in tutorial/seminars in other courses as per unit
- Work in cooperation with other staff members on specific projects such as research and consultancy
- Participate in training both other staff and students, research and consultancy
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**TUTOR FOR NURSING AND MIDWIFERY DEPARTMENT 1-position**

**QUALIFICATION:**

Holder of Bachelor degree in Nursing and Midwifery from recognized institution and registered by professional board with G.P.A of 3.5 or above will be added advantage.

Reporting to the **HEAD OF DEPARTMENT** and undertake the following responsibilities.

- Conduct lectures; prepare case studies; assist in tutorial/seminars in other courses as per unit
- Work in cooperation with other staff members on specific projects such as research and consultancy
- Participate in training both staff and students, research and consultancy
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**TUTOR FOR COMMUNITY DEVELOPMENT DEPARTMENT 2-position**

**QUALIFICATION:**

Holder of Bachelor Degree in Community Development from recognized institution and registered by Professional Board with G.P.A of 3.5 or above will be added value.

Reporting to the **HEAD OF DEPARTMENT** and undertake the following responsibilities

- Conduct lectures; prepare case studies; assist in tutorial/seminars in other courses as per unit
- Work in cooperation with other staff members on specific projects such as research and consultancy
- Participate in training both other staff and students, research and consultancy
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**ASSISTANT TUTOR FOR COMMUNITY DEVELOPMENT DEPARTMENT -3 position**

**QUALIFICATION:**

Holder of Ordinary Diploma in Community Development from recognized institution and registered by Professional Board with G.P.A of 3.5 or above will be added advantage.

Reporting to the **HEAD OF DEPARTMENT** and undertake the following responsibilities.

- Conduct lectures; prepare case studies; assist in tutorial/seminars in other courses as per unit
- Work in cooperation with other staff members on specific projects such as research and consultancy
- Participate in training both staff and students, research and consultancy
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**ASSISTANT TUTOR FOR SOCIAL WORK DEPARTMENT -2 position**

**QUALIFICATION:**

Holder of Bachelor in Social Work from recognized institution and registered by Professional Board with G.P.A of 3.5 or above will be added advantage.

Reporting to the **HEAD OF DEPARTMENT** and undertake the following responsibilities.

- Conduct lectures; prepare case studies; assist in tutorial/seminars in other courses as per unit
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**ASSISTANT TUTOR FOR SOCIAL WORK DEPARTMENT -3 position**

**QUALIFICATION:**

Holder of Ordinary Diploma in Social Work from recognized institution and registered by Professional Board with G.P.A of 3.5 or above will be added advantage.

Reporting to the **HEAD OF DEPARTMENT** and undertake the following responsibilities.

- Conduct lectures; prepare case studies; assist in tutorial/seminars in other courses as per unit
- Work in cooperation with other staff members on specific projects such as research and consultancy
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**TUTOR FOR PHYSIOTHERAPY DEPARTMENT 2-position**

**QUALIFICATION:**

Holder of Bachelor degree in Physiotherapy from recognized institution and registered by professional board with G.P.A of 3.5 or above will be added advantage.

Reporting to the **HEAD OF DEPARTMENT** and undertake the following responsibilities.

- Conduct lectures; prepare case studies; assist in tutorial/seminars in other courses as per unit
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**ASSISTANT TUTOR FOR PHYSIOTHERAPY DEPARTMENT 3-position**

**QUALIFICATION:**

Holder of Ordinary Diploma in Physiotherapy from recognized institution and registered by professional board with G.P.A of 3.5 or above will be added advantage.

Reporting to the **HEAD OF DEPARTMENT** and undertake the following responsibilities.

- Conduct lectures; prepare case studies; assist in tutorial/seminars in other courses as per unit
- Work in cooperation with other staff members on specific projects such as research and consultancy
- Participate in training both other staff and students, research and consultancy
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**TUTOR FOR DENTISTRY DEPARTMENT 2-position**

**QUALIFICATION:**

Holder of Bachelor degree in Dentistry from recognized institution and registered by professional board with G.P.A of 3.5 or above will be added advantage.

Reporting to the **HEAD OF DEPARTMENT** and undertake the following responsibilities.

- Conduct lectures; prepare case studies; assist in tutorial/seminars in other courses as per unit
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- Participate in training both other staff and students, research and consultancy
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**ASSISTANT TUTOR FOR DENTISTRY DEPARTMENT 3-position**

**QUALIFICATION:**

Holder of Ordinary Diploma in Dentistry from recognized institution and registered by professional board with G.P.A of 3.5 or above will be added advantage.

Reporting to the **HEAD OF DEPARTMENT** and undertake the following responsibilities.

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**TUTOR FOR RADIOLOGY DEPARTMENT 2-position**

**QUALIFICATION:**

Holder of Bachelor degree in radiology from recognized institution and registered by professional board with G.P.A of 3.5 or above will be added advantage.

Reporting to the **HEAD OF DEPARTMENT** and undertake the following responsibilities.

- Conduct lectures; prepare case studies; assist in tutorial/seminars in other courses as per unit
- Work in cooperation with other staff members on specific projects such as research and consultancy
- Participate in training both staff and students, research and consultancy
- Set, mark and grade of examination and tests and submit results to head of department on time
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**ASSISTANT TUTOR FOR RADIOLOGY DEPARTMENT 3-position**

**QUALIFICATION:**

Holder of Ordinary Diploma in radiology from recognized institution and registered by professional board with G.P.A of 3.5 or above will be added advantage.

Reporting to the **HEAD OF DEPARTMENT** and undertake the following responsibilities.

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**ASSISTANT ACCOUNTANT DEPARTMENT 1-position**

**QUALIFICATION:**

Holder of Bachelor degree in accountant and finance or any other related field from recognized institution and registered by professional board with G.P.A of 3.5 or above will be added advantage.

Reporting to the **HEAD OF DEPARTMENT** and undertake the following responsibilities.

- At least 3 years' experience in ACCOUNT, with 3 years in a supervisory role
- Ability in providing tax planning services based on current legislation
- Compiling and presenting reports, budgets, business plans, commentaries and financial statements.
- Auditing financial information
- Prepare financial statements, including monthly and annual accounts
- Work in cooperation with other staff members on specific projects such as research and consultancy
- Participate in training both other staff and students, research and consultancy
- Ability to use Microsoft office programs such as MS word and MS Excel being helpful
- Perform and any other duty as may be assigned by the Supervisor.

Please send your updated curriculum vitae by email/, scanned and signed cover letter and scanned Original Academic Certificates/ copies of certified certificates to

**Kigambonicitycollege@yahoo.com/angelniceurassa141@gmail.com**

**APPLICATION DEADLINE: Strictly on 22<sup>nd</sup> October, 2023**

**IMETOLEWA NA MKUU WA CHUO-Kigamboni City**

**Tarehe: 07 October 2023**



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