

VACANCY



ABOUT GEITA GOLD MINING LTD

Geita Gold Mining Ltd (GGML) is Tanzania's leading gold producer with a single operation in Geita Region. The company is a subsidiary of AngloGold Ashanti, an international gold producer headquartered in South Africa, with operations in more than ten countries, in four continents. The mine is situated in the Lake Victoria Gold fields of Northwestern Tanzania, only about 85 km's from Mwanza City and 20 km's Southeast of the nearest point of Lake Victoria. The company has its head office in Geita, only 5 Km's west of the fast-growing town of Geita, and also a supporting office in Dar es Salaam. Applications are invited from ambitious, energetic and performance driven individuals to fill in vacant position(s) mentioned below:

Position:	Operator 1- UG Grader
Contract type & Duration:	Unspecified Time Contract
Department:	Underground Mining
Reporting to:	Supervisor - Underground Mining
Number of Positions:	One (01)

PURPOSE OF THE ROLE:

- To carry out grading of varying surfaces for both Underground and Surface and perform other mining tasks as directed by the Underground Supervisor and Trainer.

QUALIFICATIONS:

- Secondary School Education Examination (CSEE) or Vocational Training Education.
- Valid Tanzanian Driving Licence
- **GGML is an equal opportunity employer: Female candidates are highly encouraged to apply.**

EXPERIENCE:

- 3 years of experience in mining environment or any industrial field as grader operator.
- Practical operation experience on Surface or Underground projects.

MAIN OR KEY ACCOUNTABILITIES:

- Complies with all HS&E policies, procedures, and Instructions. This includes Zero Harm, Hazard identification using Take 5 tool, Damage and Safety Incidents reporting, correct use of safety devices and protective equipment, reporting of any hazardous situations.
- Equipment Utilization – Must work to minimize equipment downtime and maximize productivity.
- Maintains a high standard of housekeeping.
- Continual grading of development areas and haul roads/ramps to provide a good operating surface for other machinery in the mine.
- Ensure that all spillage is cleaned up and graded to an area where a bogger can remove it.
- Maintaining and construction of roads in underground including cleaning up of drives and footwalls to prevent tyre damage.

TECHNICAL COMPETENCIES REQUIRED:

- Ability to drive in mining environment.
- Ability to operate grader machine.

MODE OF APPLICATION:

- Please apply by clicking **APPLY** button below.

- On the portal you will be required to upload your detailed CV, copies of relevant certificates, e- mail and telephone contacts, names, and addresses of three referees. Please do not attach certificates that are not related to the qualifications stated above.
- You will also be required to upload a cover / application letter addressed to “**Senior Manager Human Resources**, Geita Gold Mining Ltd”. Subject should be “**Operator 1- UG Grader**”.

Application Link: <https://careers.anglogoldashanti.com/job-invite/22141/>

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APPLICATION DEADLINE:

- Applications should reach the above on or before **20th October 2023 at 5:30 PM**
- Only shortlisted candidates will be contacted for interviews.

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Position:	Service Crew
Contract type & Duration:	Unspecified Time Contract
Department:	Underground Mining
Reporting to:	Supervisor - Underground Mining
Number of Positions:	Four (04)

PURPOSE OF THE ROLE:

To install underground services such as air lines, water lines, dewatering lines, secondary ventilation fans and vent ducting. Extend Jumbo and pump cables, firing lines and electrical cables. Install grout and tension cables. Working with both electrical submissible and mono pumps in underground.

QUALIFICATIONS:

- Secondary School Education Examination (CSEE).
- Valid Tanzanian Driving Licence.
- Valid Blasting License (Supplementary).
- **GGML is an equal opportunity employer: Female candidates are highly encouraged to apply.**

EXPERIENCE:

- 1-2 years of operational experience in UG Mining environment or any industrial field.
- Any practical experience related to civil or Infrastructure works.
- Any practical experience of operating Open Pit Mining or earthwork machinery.

MAIN OR KEY ACCOUNTABILITIES:

Safety:

- Learn and follow the safety requirements related to your work.
- Consider what could go wrong and what needs to be done to work safely before starting a task.
- Report to supervisor if a task cannot be done safely.
- Utilize Take 5 tool to identify hazard at the workplace.
- Suggest ways to improve safety performance.
- Promptly report all injuries, damages or incidents.
- Help others to work safely.

Installation of underground services – Air, water and dewatering lines:

- Stretch poly pipes to make it straight and tow to required location.
- Install, connect and hang poly pipes on the J-triple hook hangers secured with chain and shackles.
- Install air droppers lifted at least 1.5m above the ground level.

- Blow pipes to free dirty inside pipes before connecting headers on.
- Headers should be properly chained to the wall via an eye bolt or on the spilt set plate with shackles.
- Installation of secondary ventilation.
- Install fan at correct location as per approved installation plan.
- Install and tight by attaching to rock bolt with shackles a plastic-coated steel knocker line.
- Hang and extend ventilation bags to at least 20m from the face.

Working with underground electrical submissible pumps:

- Set the pump in the sump or in decline to pump out water.
- Hang and support the pump cable clear off the floor.
- Check the pump in the sumps and report any defect noted.

Cleaning of Mono Pumps:

- Open the drain valve to release mud and dirty water.
- Hosing with mine pressurized water in the mono tank.
- Cleaning steel step ladders and landing platform.
- Inspect all connection on the pipes and on mono tank.

Installing, Grouting and Tensioning of Cable Bolts:

- Inspect, prepare equipment, tools and materials required for the job.
- Uncoil cable bolts, attach breather tubes, and transport them to working area.
- Safely insert cables into the holes and seal hole collar.
- Prepare cement grout mix and grout the cables/holes to standard.
- Perform general housekeeping after the work is completed.
- After grout is set and hardened, apply tension on the cable bolt as per required Geotechnical standard.

Hanging and retrieving electrical cables:

- Hang cables on the backs, suspended on the hooks and separated from services.
- Position cables and back-to-back connections to location where it cannot be damaged.
- Hang Jumbo trail cables on L-pins and install trail cable sign on the ground.
- Rolling inside an IT Basket when retrieving cables.

TECHNICAL COMPETENCIES REQUIRED:

- Ability to drive in Mining environment.
- Thorough understanding and application of Job Safety Analysis Tool.
- Trained and competent to operate an Integrated Tool Carrier (IT machine)

MODE OF APPLICATION:

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- You will also be required to upload a cover / application letter addressed to “**Senior Manager Human Resources**, Geita Gold Mining Ltd”. Subject should be “**Service Crew**”.

Application Link: <https://careers.anglogoldashanti.com/job-invite/22142/>

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Position:	Coordinator 1 –Training - Technical
Contract type & Duration:	Unspecified Time Contract.
Department:	Human Resources
Reporting to:	Senior Officer - Technical Training
Number of Positions:	One (01)

PURPOSE OF THE ROLE:

This role exists to coordinate and facilitate training programmes that will upskill artisans involved in hot work activities in their respective areas of operations. The incumbent will ensure training is conducted as per accepted welding and fabrication techniques and applications that meet company safety standards and meet compliance requirements.

QUALIFICATIONS:

- A Diploma / Full Technician Certificate (FTC) or Degree in Mechanical / Industrial / Manufacturing Engineering.
- Holder of a Train-of-Trainer (TOT) certificate or any related proof of being engaged in training / educational systems will be an added advantage.
- Valid Tanzania Driving License.
- **GGML is an equal opportunity employer: Female candidates are highly encouraged to apply.**

EXPERIENCE:

- At least 1-2 years of work experience in engineering / technical roles preferably in welding / fabrication / HME Mechanics or related trades. with proven track record and exposure in engineering training.
- Considerable knowledge in mining fixed plant and mining heavy mobile equipment maintenance.
- Operational and technical support experience working with Engineering teams and keen to keep abreast with technology.

MAIN OR KEY ACCOUNTABILITIES:

- Provide welding and fabrication training to employees involved in hot work assignments.
- Assess and issue Hot work permits to successful employees involved in hot works.
- Conduct hands-on training in welding techniques and practices, including safety procedures.
- Where required, assist in selection and recruitment of artisans, engineering interns/field students.
- Assist in monitoring learning programs of Artisans, engineering interns/field students.
- Perform coaching and On-the-job training of Artisans in area of responsibility.
- Comply with all HSE policies, procedures and instructions. This includes the correct use of safety devices and protective equipment, promptly reporting of any hazardous situations which cannot be corrected by an individual, making the necessary changes to eliminate or control the hazard and reporting immediately any accident or injury which arises in the course of work.
- Take reasonable care for own safety and that of other persons who may be affected by his / her acts.

- Ensure that all tools are serviceable and safe to use precision measuring instruments to check parts to fit.
- Maintain Safety and Technical training standards to comply with the Company safety and technical program.
- Ensure all training facilities are safe for use all time, and well secured.
- Provide high quality engineering training courses and he/she prepares personnel orientation aids, handbooks, manuals, course outlines and other employee development materials.
- Develop and review comprehensive technical training modules for a wide range covering engineering field to meet business standards.
- Enforce the company Training calendar along with engineering Training Matrix schedule.
- Implement Technical Training Solutions as per available training Matrix and on ad-hoc basis.
- Observe costs in the areas of Personal Protective Equipment's and the training aids provided.
- Oversee the inspection and recertification, use, transport and storage of the training facilities.
- Assist in developing and maintain constructive relationships with Internal like Engineering/Technical departments.
- Assist to conduct individual and team skills gap analyses.
- Assist to develop and run technical training courses for beginner and intermediate.
- Gather feedback from trainees recommend suggestions to the learning process.
- Conduct HSE Inductions for new employees and refreshers as and when required.
- Understand and conduct Work at Height (WAH) training to employees as required.
- Prepare and attend regular feedback meetings with Line Management in Engineering, Plant, and other technical functions.
- Prepare weekly and monthly reports for the technical training programmes.
- Ensure proper record keeping of training programmes conducted, both electronic and Hard copies.
- Assist with the Preparation for Internal and External Audits as and when required.
- Provide required support in coordinating the technical professional development interventions.
- Regular review and updating of Training Materials as / when required.

ADDITIONAL REQUIREMENTS:

- Demonstrated ability to facilitate skills transfer / on the job training / coaching.
- Must also demonstrate strong work ethics, an ability to communicate.
- Registered by Engineers Registration Board (ERB) is preferable.
- Adequate knowledge of system structures and how to troubleshoot systems.
- Extensive experience on all or key mining safety and technical standards.
- Ability to improve / maintain operational effectiveness within process.
- Strong computer skills with intermediate proficiency in MS Office programs.
- Must have good written and oral communication skills in English Language.
- Ability to plan, organize, allocate, execute and monitor / control work.
- Ability to follow & apply organizational procedures and legislative requirements.
- Ability to facilitate focus group discussions, conduct classroom learning sessions, seminars, and workshops.
- Problem-solving skills, which enable a mechanical fitter to solve and repair system issues efficiently and effectively.
- Ability to apply managerial leadership concepts in workplace.
- Knowledge of various training / coaching evaluation methods and performance monitoring
- Ability to develop and update training manuals and materials.
- Ability to conduct theoretical, practical and nugget training sessions.
- Able to conduct assessments of candidates on relevant equipment.
- Able to Identify, analyse, plan and implement training needs.
- Must demonstrate strong work ethics, an ability to communicate courteously with co-workers.
- Must possess time management, inter- personal and active listening skills.
- Should have passion to learn (adoptability).

MODE OF APPLICATION:

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Application Link: <https://careers.anglogoldashanti.com/job-invite/22147/>

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Position:	Specialist 1 - Intelligence.
Contract type & Duration:	Unspecified time contract.
Department:	Security
Reporting to:	Superintendent 2 - Investigation and Intelligence.
Number of Positions:	One (01)

PURPOSE OF THE ROLE:

The purpose of the Intelligence Specialist role is to gather information, analyze, and disseminate the valuable and audible information to security management for proactively intervene to meet the departmental overall crime prevention objectives. The intelligence specialist will also be relieving the Intelligence and Investigation superintendent.

QUALIFICATIONS:

- Advanced Secondary Education and above.
- Knowledge in Intelligence and Investigation duties.
- Skills and Knowledge in cyber and forensic investigation will be added advantage.
- **GGML is an equal opportunity employer: Female candidates are highly encouraged to apply.**

EXPERIENCE:

- Minimum 5 years' experience in investigation and intelligence duties.
- Experience in Criminal Intelligence will be an added advantage.

MAIN OR KEY ACCOUNTABILITIES:

- Initiate detailed investigations and enquiries into all general and white-collar crimes, and disciplinary offence incidents at GGM. This may include incidents that occur within the GGM SML or externally that relate to GGMs activities.
- Comply with VPSHR.
- Adherence to Security Golden Rules and compliance to safety requirement.
- Aligning Intelligence plans to the departmental goals.
- Conducting and assessing internal and external crime and security threats.
- Training of informants on confidentiality and on secured way of gathering and reporting crime related info.
- Oversee all recruited informants and ensure they are registered.
- Work closely with Community Policing section to ensure most of the community policing members are recruited as informants.
- Develop external security operational plans including related cost implications and submit to Investigation and intelligence superintendent for approval before execution.
- Work with Law enforcement agents on conducting external operations for searching and arrest notorious intruders and illegal miners operating on the mine site.

- Process informants' payments and ensure it is done according to the procedure.
- Collecting, analysing, and reporting of gathered information to the Investigation and Intelligence Superintendent.
- Regularly advise the Investigation and Intelligence Superintendent on required updates on procedures.
- Warn of impending security threats and improve warning posture to GGM to take preventive measures, actions, and preparedness for incidence response.
- Ensuring Intelligence documents, general forms, and standard operating procedures are monitored and controlled.
- Enforce respectful communication within the section and to all stakeholders.
- Relieving Investigation and Intelligence Superintendent.
- Work and Liaise with Law enforcement and Government Officials in cases related to the mine.
- Attend after hour assignments.
- Participate in security management and operational review meetings where required.
- Effectively manage resources. Identify, plan and execute tasks.
- Any other task assigned to you by the management through your supervisor.

ADDITIONAL REQUIREMENTS:

- Conversant with all intelligence gathering principles and techniques.
- Computer Literate - Intermediate to Advanced MS Word and Excel.
- Fluency in English and ability to write concise and analytical intelligence reports.
- Maintain competency and awareness of current intelligence techniques and methodologies.
- Ability to work without close supervision.
- Knowledge and ability to supervise subordinates.
- Ability and knowledge to resolve workplace related conflict.
- Good report writing skills.
- Presentation skills
- Ability to maintain confidentiality.

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