

## Job Advertisement

The Human Resources Office of Daqing Oilfield Constructions Group Company Limited (DOCG) informs all Tanzanians with the following qualifications and who are ready to work at the Marine Storage Terminal Project (MST) at Chongoleani about the following employment positions.

### 1.1. Employment Opportunities

- Dump Truck Drivers-10 Positions.
- Fuel Truck Drivers- 2 Positions.
- Excavator Operator - 6 Positions.
- Loader Operator- 3 Positions.
- Water Bowser Driver- 6 Positions.
- Grader Operator- 4 Positions.
- Roller Operator - 4 Positions.
- Mechanic and Maintenance- 4 Positions.
- Crane Operator -2 Positions.
- Low Bed Truck Driver - 1 Positions.

### 1.2. Qualifications: -

- Valid license of operating/Driving machines or Dump Truck.
- Basic driving course certificate for all positions related to drivers from recognized institutions in Tanzania.
- Operator certificate including final assessment from well and known technical training's schools.
- Experience in construction project should be 2 to 3 years or more.
- Mechanic & Maintenance certificate from recognize institution here in Tanzania for the mechanic position.
- Defensive driving certificate will add advantage for drivers applicants.
- Strong commitment to safety.
- Excellent navigational skills.
- All applicants must have NIDA ID or Number and TIN Number from the Tanzania Revenue Authority.

#### 1.2.1 Responsibilities: -

**1.2.1.2. Dump Truck drivers,Low bed drivers, Water Bowser driver,Fuel truck drivers will have the following responsibilities:**

- Operate company vehicles to make pickups and deliveries.

- Inspecting truck to ensure that it is functioning properly and performing as intended.
- Keeping records of time spent working, materials used, and equipment maintenance issues.
- Help with loading and unloading vehicles.
- Complete pre- and post-trip safety and operations checklists and documentation.
- Use navigational technology to find and follow optimal routes.
- Assist with regular vehicle inspections, arranging maintenance when necessary.
- Refuel vehicles and ensure they're always ready for use.
- Perform duty as instructed by supervisor.

#### **1.2.1.3. Excavator Operator, Loader Operator, Grader Operator, Roller Operator and Crane Operator will have the following responsibilities:**

- Operating machinery and other equipment used in projects.
- Inspecting equipment to ensure that it is functioning properly and performing as intended
- Monitoring the progress of work being done by other workers on site.
- Keeping records of time spent working, materials used, and equipment maintenance issues to ensure compliance with regulations.
- Consults digging plans, machine specifications, and safety procedures for specific tasks.
- Perform duty as instructed by supervisor.

#### **1.2.1.4. Mechanic will have the following responsibilities:**

- Assembling or dismantling machinery, equipment, or other devices according to written or verbal instructions from supervisors or other experts in the field.
- Troubleshooting malfunctions in equipment or processes to determine causes and solutions.
- Maintaining and repairing operating equipment such as turbines, motors, pumps, hydraulic systems, pneumatic systems, or other mechanical components.
- Installing and maintaining electrical components such as wiring and circuit boards in machinery and equipment.
- Recording data such as measurements, temperatures, pressures, or other values during experiments or tests.
- Diagnosing and troubleshooting problems with machinery or equipment to determine causes.

- Performing routine maintenance on equipment such as lubricating bearings, changing oil filters, or replacing parts

### 1.3. Duration

The Contract shall be for a specific task for the the whole constructions period of the project.

### 1.4. Job type

Full time employment.

### 1.5. Place of Work

Chongoleani Tanga.Daqing Oilfield Constructions Group Company Limited (DOCG) will provide transportation from pickup location to site daily and in the future will provide camp accommodations.

### 1.6. Mode of application

Send hand delivery applications to Daqing Oilfield Constructions Group Company Limited (DOCG) human resource office through Ward Executive Office at Chongoleani ward in Tanga city (For those coming from Tanga and local communities) or send an online applications to Daqing Human Resource online application email to [tz\\_hr@docgi.cn](mailto:tz_hr@docgi.cn) (For those outside of Tanga City) on or before **15<sup>th</sup> of August 2023 at 17:30 hours East African Time (EAT)**. Email applications should include the position applied for in the subject of the mail.

*NOTE: For these positions, applicants from other parts of Tanzania are not required to stamp their application letters at the Chongoleani Ward office; only natives of the Chongoleani Ward are eligible to do so.*

### **WOMEN ARE ENCOURAGED TO APPLY.**

Deadline for Applications shall be at least 14 days from day of advertisement  
NOTICE; NO HIRING AT THE GATE!!!

**Application is completely free, do not pay to apply or to get a job!!**

For inquiries (working hours): 0764467564,0764 385674,

Issued by;-

Human Resource Officer (Daqing Oilfield Constructions Group Company Limited)

On this 2<sup>nd</sup> day of August, 2023.

## Tangazo la Kazi

Ofisi ya Rasilimali Watu ya Daqing Oilfield Constructions Group Company Limited (DOCG) inawatangazia Watanzania wote wenye sifa na walio tayari kufanya kazi katika eneo la Chongoleani katika Mradi wa Bomba la Mafuta Ghafi la Afrika Mashariki (EACOP) fursa za ajira kama ifuatavyo.

### 1.1. Fursa za Ajira.

- Dereva Tipa za Mchanga/Udongo- Nafasi 10
- Dereva wa gari la Tenki la Mafuta- Nafasi 2
- Opareta wa **Excavator** (Mtambo wa Kuchimba)- Nafasi 6
- Opareta wa (Mtambo wa kupakia udongo au Mchanga) **Loader**- Nafasi 3
- Dereva wa Gari la Maji (**Water Bowser**) -Nafasi 6
- Opareta wa Jembe Kati (**Grader Operata**)-Nafasi 4
- Opareta wa shindilia (**Roller Compactor**)-Nafasi 4
- Fundi Magari (**Mechanic**)- Nafasi 4
- Opareta wa **Crane**- Nafasi 2
- Dereva wa gari la kubebea mitambo (**Low bed**)- Nafasi 1

### 1.2.Sifa za waombaji: -

- Awe na leseni halali ya uongoza mitambo (Operator) kwa wale waombaji na nafasi hiyo.
- Awe na leseni halali ya udereva kwa waombaji wa nafasi ya udereva.
- Awe na cheti cha mafunzo ya udereva wa kuendesha magari makubwa kutoka kwenye Chuo ama Taasisi inayotambulika (**Kwa madereva**).
- Awe na cheti cha mafunzo ya uongoza mitambo (**Operator**) kutoka kwenye Chuo ama Taasisi inayotambulika.
- Miaka ya Uzoefu, Kuanzia Miaka 2 au 3 na zaidi kwenye miradi ya ujenzi.
- Wenye vyeti vya udereva na uongoza mitambo wa kijihami watapewa kipaumbele.
- Cheti cha ufundi magari/mitambo kutoka taasisi inayotambulika hapa Tanzania kwa nafasi ya ufundi wa magari na mitambo.
- Mwenye uelewa mzuri wa masuala ya usalama.
- Waombaji wote wa hizi nafasi za ajira wanatakiwa kuwa na kitambulisho cha Taifa au namba za kitambulisho pamoja na namba ya utambuzi wa mlipa kodi (TIN Number)

#### 1.2.1. Majukumu:-

**1.2.1.2 Madereva wa Tipa, Low bed, Gari la Maji (Water Bowser),Gari la Mafuta, wanategemewa kuwa na majukumu yafuatayo:**

- Kuendesha magari ya kampuni ikiwemo kupakia na kushusha mizigo.
- Kukagua lori/gari ili kuhakikisha kuwa linafanya kazi ipasavyo na inavyokusudiwa.
- Kuweka kumbukumbu za muda uliotumika na chombo kufanya kazi, nyenzo zilizotumika, na masuala ya matengenezo ya vifaa.
- Kusaidia kupakia na kupakua magari.
- Kamilisha orodha za ukaguzi za usalama kabla na baada ya safari au kazi na uwekaji kumbukumbu muhimu.
- Mwenye uwezo wa kutumia teknolojia ya urambazaji kupata na kufuata njia au barabara.
- Mwenye uwezo wa kusaidia ukaguzi wa gari mara kwa mara, kupanga matengenezo inapobidi.
- Kuweka mafuta kwenye magari na kuhakikisha kuwa yako tayari kutumika kila wakati.
- Mwenye uwezo wa kutekeleza wajibu kama utakavyoelekezwa na msimamizi.

#### **1.2.1.3.Majukumu ya Operator wa Kijiko (Loader), Jembe kati (Grader Operator), Roller Operator na Crane Operator wanategemewa kuwa na majukumu yafuatayo:**

- Kuongoza mitambo na vifaa vingine vinavyotumika kwenye mradi
- Kukagua mitambo ili kuhakikisha kuwa inafanya kazi ipasavyo na inavyokusudiwa.
- Kuweka kumbukumbu za muda uliotumika kufanya kazi, nyenzo zilizotumika, na masuala ya matengenezo ya vifaa.
- Kuweka rekodi za muda uliotumika kufanya kazi, vifaa vilivyotumika, na masuala ya matengenezo ya vifaa ili kuhakikisha kufuata kanuni
- Kushauri mipango ya kuchimba, vipimo vya mashine, na taratibu za usalama kwa kazi maalum.
- Kutekeleza wajibu kama utakavyoelekezwa na msimamizi.

#### **1.2.1.4.Majukumu ya Fundi Magari/Mitambo wanategemewa kuwa na majukumu yafuatayo:**

- Kuunganisha au kutenganisha mashine, vifaa, kulingana na maelekezo kutoka kwa wasimamizi au wataalam katika eneo la kazi
- Kutatua hitilafu katika vifaa/magari na kubaini sababu na suluhisho
- Kutunza na kukarabati vifaa vya uendeshaji kama vile mota, pampu, mifumo ya majimaji, au matatizo mengine ya mitambo.

- Kurekebisha changamoto za umeme kama vile nyaya na bodi za saketi kwenye mashine na vifaa
- Kurekodi data kama vile vipimo, halijoto.
- Kuchunguza na kutatua matatizo ya mashine au vifaa.
- Kufanya matengenezo ya kawaida kwenye vifaa kama vile feni za kulainisha, kubadilisha vichungi vya mafuta nk.

### 1.3. Muda wa Mkataba

Mkataba wa kazi Maalum kulingana na Mradi.

### 1.4. Muda wa Kazi

Muda wote wa mradi au kipindi chote cha Mradi.

### 1.5 Sehemu ya Kazi.

Chongoleani Tanga, Daqing Oilfield Constructions Group Company Limited (DOCG) Itatoa usafiri kutoka eneo la malazi/makazi hadi kazini na kwa hapo baadae kampuni itatoa malazi kwa wafanyakazi baada ya kukamilika kwa kambi ya wafanyakazi.

### 1.6. Njia ya maombi

Tuma maombi kwa Afisa Rasilimali Watu wa Daqing Oilfield Constructions Group Company Limited (DOCG) kupitia Ofisi ya Kata Chongoleani iliyopo ndani ya jiji la Tanga (Hii ni kwa wakazi wa Jiji la Tanga na Kata ya Chongoleani) au kwa barua pepe [tz\\_hr@docgi.cn](mailto:tz_hr@docgi.cn) (Kwa waliopo nje ya Jiji la Tanga) **kabla ya tarehe 15 Agosti 2023 saa 17:00 kamili jioni ( Saa za Afrika Mashariki)**. Maomba yatakayotumwa kwa barua pepe ni lazima yaoneshe nafasi uliyoomba kwenye kichwa cha barua pepe.

**ZINGATIA:** *Kwa nafasi hizi, waombaji kutoka maeneo mengine ya Tanzania hawatakiwi kupiga muhuri barua zao za maombi katika Ofisi Kata ya Chongoleani; Ni wenyeji tu wa Kata ya Chongoleani wanaostahili kufanya hivyo.*

### WANAWAKE WANAHIMIZWA KUTUMA MAOMBI

Mwisho wa kutuma Maombi ni siku 14 kutoka siku ya tangazo

TAARIFA: HAKUNA KAZI ZINAZOTOLEWA GETINI!!!

**Maombi ni bure kabisa, usilipe au kutoa hela kupata kazi!**

Kwa Maelezo (masaa ya kazi): 0764 467 564,0764 385674,

Imetolewa na; -

Afisa Rasilimali Watu (Daqing Oilfield Constructions Group Company Limited)  
Katika siku hii ya tarehe 2 Agosti, 2023.