

WE'RE HIRING!

SALES FORCE EXECUTIVE

ACADEMIC QUALIFICATIONS

- Bachelor's Degree/Diploma in Insurance or COP (Certificate of Proficiency in Insurance)
- Professional qualifications
- Certificate in Sales and Marketing or related field

SKILLS

- Communication skills
- Presentation skills
- Teamwork and Creativity
- Reporting skills.
- Computer & digital skills

HOW TO APPLY;

Applicants are requested to send CV, Cover letter/
Application letter & Relevant certificates;

info@assemble.co.tz

The deadline for submitting applications
is close of business **4th August 2023**



DUTIES AND RESPONSIBILITIES:

- Prospect and procure new business.
- Steer market research and intelligence, conceptualise new products in the market.
- Make accurate and truthful presentations in persuading clients to take out general insurance policies.
- Keep client's interest uppermost while rendering prompt and sincere services to them and their dependents.
- Keep adequate and relevant records.
- Provide feedback/report on targeted monthly growth on the existing and new business to the Unit Manager.
- Follow up on service queries, organise and attend monthly service meetings with clients.
- Achieve agreed targets on both new and renewal revenues.
- Schedule renewal meetings with clients and drive renewal negotiations

