

# VACANCY



## ABOUT GEITA GOLD MINING LTD

Geita Gold Mining Ltd (GGML) is Tanzania's leading gold producer with a single operation in Geita Region. The company is a subsidiary of AngloGold Ashanti, an international gold producer headquartered in South Africa, with operations in more than ten countries, in four continents. The mine is situated in the Lake Victoria's Gold fields of Northwestern Tanzania, only about 120 kms from Mwanza City and only 20 kms Southeast of the nearest point of Lake Victoria. The company has its head office in Geita, about 5 Kms west of the fast-growing town of Geita. GGML also has a supporting office in Dar es Salaam. Applications are invited from ambitious, energetic and performance driven individuals to fill in vacant position mentioned below:

Position:	<b>Operations Manager</b>
Contract type & Duration:	<b>Unspecified time contract</b>
Department:	<b>Operations</b>
Reporting to:	<b>Managing Director</b>
Number of Positions:	<b>One (01)</b>

## PURPOSE OF THE ROLE:

To develop and optimize the mine plan, put in place people, safety, equipment, and operating systems to deliver sustainable and reliable production at world standard productivity levels and costs. On the people side, the incumbent is to become a main sponsor of people's development through coaching and training to build an effective team capable of delivering industry leading practices within mining environment.

## QUALIFICATIONS:

- Relevant Mining degree or equivalent.
- Post graduate qualification in management – preferable.
- **GGML is an equal opportunity employer: Female candidates are highly encouraged to apply.**

## EXPERIENCE:

- At least 10 years' experience of strong operational performance on both surface and underground mining operations and should have served in a Senior management position in a large organization.

## MAIN OR KEY ACCOUNTABILITIES:

### 1. Planning

- Supporting the MD Geita in the development of an optimized business plan by proposing potential resource rationalization approaches, with associated benefits and risks, and models of possible long term mine plans for the 3-5-year future. (DOS to MD Geita)
- In the context of the MD Geita strategy, the development of the long term mine plan that will be delivered over the 3 to 5 year timeframe, and for the sustainable execution of the annual mine plans, delivering the expected results safely and within budget
- Long term planning, providing the basis for the mine business plan and budget; and Short-term planning for delivery to budget

### 2. Operations

- Focusing on the management of people and effective mine operations work systems within the context of the MD Geita business strategy.
- Executing the work needed to sustain life of mine and develop and implement the plans for nationalization (within context of MD Geita plan/strategy) with measurable results in the localization of management in the mining operations.

- Integrating all mining functions required to develop, monitor, progress, resource and execute the Mine Plan on a 3-year rolling basis, leading to expected gains in Safety.
- Designing and implementing operating systems and teams to deliver in accordance with the budget (considering owner and contract activities).
- Defining “good mining practice” and providing a framework and plan to improve performance sustainably and continuously.
- Optimizing ore mining methods to balance productivity and quality by working Collaterally with the Geology Manager to determine balance of factors required for optimal results.
- Planning and implementing infrastructure to support the mining operation; Implement the management framework (notably leadership practices, SP and BPF).
- Understanding and growing the geotechnical knowledge of GGM pits, linking this to development and implementation of optimal and safe design, and work practices.
- Understanding and managing risks and opportunities over the 3-4-year business cycle.

### 3. Contracts

- Defining, implementing, and managing contractors in all mining operations areas.

### 4. Mining Fleets

- Managing the mining fleet, optimizing the fleet selection per the mining schedule, and maintenance to provide the required equipment availability; Develop alternative scenarios for effective rationalization of HME in the 2 to 5 year timeframe.

### **ADDITIONAL LEADERSHIP COMPETENCIES REQUIRED:**

- Possess cultural awareness and sensitivity
- Demonstrate sound work ethics.
- Fostering a team environment -Inspiring and
- Motivating Others, promoting Collaboration, Conflict management and Teamwork, Developing Others, Communicating clearly and effectively.
- Building Effective Working Relationships - The ability to build and maintain effective collateral and cross functional working relationship.
- Building Trust & Accountability – Displaying high levels of integrity and honesty.
- Strong managerial and people skills.
- Positive Attitude towards work and colleagues.

### **ADDITIONAL TECHNICAL COMPETENCIES REQUIRED**

- Can leverage on mining technologies and software to develop business insights for best practices and decision making processes.
- Excellent Organizational and Project management skills.
- Excellent presentation Skills.
- Valid Driver’s License and mining driving experience.
- Problem solving and analytical skills.

### **MODE OF APPLICATION:**

- Please apply through our recruitment portal by following the link below. Please click the link or type the URL address on a website browser to access the application portal.
- On the portal you will be required to upload your detailed CV, copies of relevant certificates, e- mail and telephone contacts, names, and addresses of three referees. Please do not attach certificates that are not related to the qualifications stated above.
- You will also be required to upload a cover / application letter addressed to “Senior Manager Human Resources”, Geita Gold Mining Ltd”. Subject should be “**Operations Manager**”

**Application Link:** <https://careers.anglogoldashanti.com/job-invite/21436/>

- If you struggle to apply via the link provided, please head over to our website <https://www.geitamine.com/en/people/> for a step-by-step guide on how to apply for jobs on our recruitment portal (*SuccessFactors*).
- You will be required to present original certificates if you are contacted for interviews.
- Internal Applicants (those currently employed by AngloGold Ashanti) must have their application letter endorsed by their Head of Department (HOD) or Manager once Removed (MoR).

**APPLICATION DEADLINE:**

- Applications should reach the above on or before **25<sup>th</sup> July 2023 at 5:30 PM**
- Only shortlisted candidates will be contacted for interviews.

**NOTE ON COVID-19 PREVENTION:**

- Please note when you are invited for interviews, you will be required to present proof of vaccination against COVID-19 (Covid-19 vaccination certificate) or if you are not vaccinated, please go for a Covid-19 test and obtain a 96 - hour valid PCR Covid-19 negative certificate.
- You are also advised to adhere to all recommended prevention measures including proper wearing of face masks and washing or sanitizing your hands before you are allowed through Geita Gold Mine entry points.

**BEWARE OF CONMEN! GGML does not receive money in exchange for a job position. Should you be asked for money in exchange for a job offer or suspect such activity, please report this immediately to our Security Department, Investigation Unit, by calling +255 28 216 01 40 Ext 1559 (rates apply) or use our Speak-UP channels by sending an SMS to +27 73 573 8075 (SMS rates apply) or emailing [SpeakupAGA@ethics-line.com](mailto:SpeakupAGA@ethics-line.com) or use the internet at <https://www.tip-offs.com>**

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Position:	<b>Tradesperson 2 – Mechanic</b>
Contract type & Duration:	<b>Unspecified time contract</b>
Department:	<b>Engineering</b>
Reporting to:	<b>Senior Supervisor</b>
Number of Positions:	<b>One (01)</b>

## PURPOSE OF THE ROLE:

To perform and complete all task assignment safely, using correct work method and safety precautions to the required quality standard, completing task on time, and effectively using the resources, given for each task. Execute all planned and unplanned tasks and release the equipment safely to the Mining operation team.

## QUALIFICATIONS:

- VETA Trade Test Grade One or level three certificate, Full Technician Certificate, or Diploma in Mechanical or Automotive engineering or above.
- Possession of valid Tanzanian Driving license will be added advantage.
- **GGML is an equal opportunity employer: Female candidates are highly encouraged to apply.**

## EXPERIENCE:

- At least 5 years or more experience as a Mechanic in the maintenance of BELL Trucks especially 835L, Normet Machines, R2900 Loader, AD60, Different Model of Mining CAT (Caterpillars Machines), RH 40 & 170 Excavators and MT 4400AC.
- Proven experience in Troubleshooting and maintenance work on BELL and CAT Equipment.
- Ability to use special diagnosis tools and reading schematic diagram.
- Ability to troubleshoot, test and approve quality of job done.

## MAIN OR KEY ACCOUNTABILITIES:

- Ensure that the work is conducted in a safe working practices and procedures.
- Conduct inspection on equipment's to identify damages or defect and document on the register and submit to your supervisor for more actions.
- Execute all mining equipment maintenance tasks assigned following approved work procedures.
- Ensure all tasks are performed safely according to GGM Safety Standards procedures.
- Repair equipment and report completion of tasks to Senior Supervisor.
- Maintain good housekeeping at all time.
- Report to Supervisor any unsafe equipment immediately.
- Ensure that the work is performed to the OEM'S up standard and ensure quality of work to increase up time after the equipment is released to production.

- Be able to plan work before execution.
- Carry out work as required or directed.
- Meet work delivery deadlines to minimize the demand for resources without exceeding the required by Date for work completion.

#### **ADDITIONAL REQUIREMENTS:**

- Be able to read and understand maintenance manual book.
- Ensure quality of workmanship on all tasks which are executed.
- Ensure equipment release checklist is completed before equipment is released.
- Provide quality oversight for component rebuild to ensure the components overhaul meet OEM as a minimum standard for overhaul.
- Possess interpersonal skills to get the job done on time without compromising Safety and Quality.
- Honest and open minded.
- Must have good written and oral communications skills in English language.
- Must be able to work with the team members and shows Leadership skills.
- Able to show initiative and coordination skills and be able to interact with cross functional teams.

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- You will also be required to upload a cover / application letter addressed to “Senior Manager Human Resources, Geita Gold Mining Ltd”. Subject should be “**Tradesperson 2 – Mechanic**”

**Application Link:** <https://careers.anglogoldashanti.com/job-invite/21423/>

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#### **APPLICATION DEADLINE:**

- Applications should reach the above on or before **21<sup>st</sup> July 2023 at 5:30 Pm**
- Only shortlisted candidates will be contacted for interviews.

#### **NOTE ON COVID-19 PREVENTION:**

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Position:	<b>Tradesperson 1 - Mechanic</b>
Contract type & Duration:	<b>Unspecified time</b>
Department:	<b>Engineering</b>
Reporting to:	<b>Senior Supervisor – HE Workshop</b>
Number of Positions:	<b>Two (2)</b>

## PURPOSE OF THE ROLE:

The role is responsible for execution of all planned and unplanned maintenance tasks and release the equipment safely to the mining operation teams.

## QUALIFICATIONS:

- A Minimum of Certificate of Secondary Education Examination (CSEE) with either of the following additional qualifications:
- VETA Level Three / Grade one
- Diploma in Automobile Engineering
- Full Technician Certificate (FTC) in Automotive / Mechanical Engineering
- Degree in Automobile/Mechanical Engineering or its equivalence from a recognized institution

## EXPERIENCE:

- Minimum of one-year working experience in Mining industry and must possess the following:
- Experience in the maintenance of Heavy Mining Equipment (Caterpillars Machines) such as Dump Truck 785C, 16M Motor Grader (16 M & H), Dozer D10T, Loader 992K , Excavator RH 40 ,Excavator RH 170 and other Underground Equipment's such as wheel loaders, trucks, Cubex, Agitator Normet, Spraymec Normet and Bell Trucks.

## MAIN OR KEY ACCOUNTABILITIES:

- Be able to adhere to all safe working practices and procedures in the HE Workshops, Field Services and GGM at Large
- Conduct inspection on equipment to identify damages, defects and document on the inspection register and submit to your supervisor for more actions.
- Execute all mining equipment maintenance tasks assigned following approved work procedures.
- Ensure all tasks are performed safely according to GGM safety standards and procedures.
- Repair equipment and report completion of tasks to Senior Supervisor
- Maintain good housekeeping at all time
- Report to Supervisor any unsafe equipment immediately

- Ensure that the work is performed to the OEM'S as a minimum standard and ensure quality of work to increase up time after the equipment is released to production

#### **ADDITIONAL REQUIREMENTS:**

- Must be able to work with minimal supervision
- Ability to work under pressure
- Be physical and mentally fit.
- Be a team player
- Able to use maintenance manual book
- Posses valid Tanzanian driving license
- Driving competency (Must have a valid Tanzanian license)

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**Application Link:** <https://careers.anglogoldashanti.com/job-invite/21420/>

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