



THE UNITED REPUBLIC OF TANZANIA  
PRESIDENT'S OFFICE

REGIONAL ADMINISTRATION AND LOCAL  
GOVERNMENT

TANZANIA RURAL AND URBAN ROADS  
AGENCY (TARURA)



P.O.BOX1970,  
ARUSHA

Ref: No. BA.95/149/01/42

DATE: 16/06/2023

**JOB OPPORTUNITY**

Tanzania Rural and Urban Roads Agency (TARURA) is an Executive Agency of the President's Office, Regional Administration and Local Government (PO-RALG), established under section 3 (1) of the Executive Agencies Act (Cap. 245 by Order published in Government Notice No. 211 dated May 12, 2017; and was inaugurated on July 02, 2017. Tanzania Rural and Urban Roads Agency (TARURA) is vested with the responsibility of managing the development, rehabilitation, maintenance, axle load control, environmental and road reserve management of rural and urban roads network for the socio-economic development of Tanzania.

The Chief Executive Officer intends to recruit self-motivated, qualified and competent Tanzanians to fill the following vacant post for a period of twelve (12) months:

**1.0 Position Title: CIVIL ENGINEER II (1 POST)**

**Duty Station:** TARURA (Material Laboratory - Arusha District)

**Education/Professional Qualifications**

- i. A National Form IV /VI Certificate
- ii. Holders of Bachelor in Civil Engineering, Environment Engineering or equivalent qualification from a recognized institution and has been registered with Engineers Registration Board (ERB) as a Professional Engineer.
- iii. The candidates must be Computer literate and use his/her expertise to produce specifications for design, process and apply materials effectively.
- iv. Experience in Material Laboratories will be an added advantage.
- v. Fluent in both Kiswahili and English
- vi. Must be a Tanzanian citizen.

Tel: +255 733 695600 Fax: Email: [rm.arusha@tarura.go.tz](mailto:rm.arusha@tarura.go.tz) Web: [www.tarura.go.tz](http://www.tarura.go.tz)

*TARURA is an Executive Agency of the Ministry under President's Office Regional Administration and Local Government established under Executive Agency Act, CAP 245*

**Age limit:** Not above 45 years of Age.

**Salary:** According to TARURA Scale

**Duties and Responsibilities:**

- i. To oversee conduct of research and testing materials for civil work.
- ii. To manage Regional materials laboratory as a business entity operating on commercial basis.
- iii. To oversee and monitor compliance of quality of construction materials on Agency's projects.
- iv. To Manage quality control of maintenance of roads, bridge and construction materials.
- v. To coordinate the design of Urban or Rural road projects.
- vi. To assist in the development and monitoring of the Agency's quality assurance procedures as they affect road maintenance;
- vii. To prepare reports for the Regional Manager on matters of materials testing, quality control and research and to review materials investigation reports.
- viii. To perform such other related duties as may be assigned by Supervisor.

**MODE OF APPLICATION**

All interested applicants are invited to apply and submit their handwritten application letters to the under – mentioned address not later than **30<sup>th</sup> June, 2023** with their complete CVs; copies of all certificates; birth certificate; names of three referees one of whom should be a former employer; applicants contact telephone number and postal address. **Applicants are reminded to quote the correct reference number of advert in their application letters.** Only the short-listed candidates will be contacted for interview.

Applicants who have worked with Public Institutions but have unsatisfactory previous records indicating poor performance and found guilty with disciplinary offences shall not be considered and any misrepresentation of such fact shall be subjected to legal measures.

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Deadline for submission is **30<sup>th</sup> June, 2023** at 17.00HRS.

**This is to insist that:**

TARURA is an equal opportunity employer, but, women are highly encouraged to apply.

**APPLICATION LETTERS SHOULD BE POSTED TO THE FOLLOWING ADDRESS,**

**Regional Manager,  
TANZANIA RURAL AND URBAN ROADS AGENCY, (TARURA),  
P.O. BOX 1970,  
ARUSHA.**

E mail address: [rm.arusha@tarura.go.tz](mailto:rm.arusha@tarura.go.tz)

Tel: +255 733 695600 Fax: Email: [rm.arusha@tarura.go.tz](mailto:rm.arusha@tarura.go.tz) Web: [www.tarura.go.tz](http://www.tarura.go.tz)

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