



INTERN (COMMUNICATIONS) (289819)

Requisition ID **289819** - Posted **11/01/2023** - **Short Term Monthly** - **Africa, Southern - Tanzania, United Republic of - Dar-es-Salaam** - [Working Job Language \(1\)](#) - **OTHER**

TYPE OF CONTRACT: Internship

UNIT/DIVISION: CAM/P

DUTY STATION: Dar Es Salaam, Tanzania

DURATION: Eight months

WFP celebrates and embraces diversity. It is committed to the principle of equal employment opportunity for all its employees and encourages qualified candidates to apply irrespective of race, colour, national origin, ethnic or social background, genetic information, gender, gender identity and/or expression, sexual orientation, religion or belief, HIV status or disability.

ABOUT WFP

The United Nations World Food Programme is the world's largest humanitarian agency fighting hunger worldwide. The mission of WFP is to help the world **achieve Zero Hunger** in our lifetimes. Every day, WFP works worldwide to ensure that no child goes to bed hungry and that the poorest and most vulnerable, particularly women and children, can access the nutritious food they need.

BACKGROUND OF THE ASSIGNMENT: The Communications, Advocacy and Marketing/Partnerships (CAM/P) Unit provides support to all programmes under WFP Country Office. The Unit is responsible for formulating and implementing communication strategies and

visibility

plans.

Additionally, the Unit supports the Country Office to organize public events, press conferences and workshops, and develops various communications materials including brochures, press releases, documentaries and infographics.

STANDARD MINIMUM QUALIFICATIONS

- Currently enrolled in an undergraduate programme (for example, Bachelor's degree) and have completed at least two years of the programme as well as have attended classes in the last 12 months with the University.
- Currently enrolled in a Graduate Programme (for example, Masters) and have attended classes in the last 12 months with the University.
- Recent Graduate (from an Undergraduate or Graduate Programme) within six months prior to application to the internship and attended classes in the last 12 months of enrolment with the University.
- Languages: Working knowledge in both English and Swahili (proficiency/level C) is required.
- Preferred field of study: University Degree in Mass Communications, Journalism or Public Relations.
- This position is for Tanzanian nationals only.

ORGANIZATIONAL CONTEXT

The World Food Programme is the world's largest humanitarian agency, fighting hunger worldwide.

We are currently seeking to fill an internship position under the WFP Communications, Advocacy and Marketing/Partnerships (CAM/P) unit of the Dar -es Salaam Country Office in Tanzania.

The Internship will be for an initial period of 8 months starting from 01 February 2023.

JOB PURPOSE

The purpose of this assignment is to hire an intern to focus on organizing public events, press conferences and workshops, and developing various communications materials including brochures, press releases, documentaries and infographics, the intern will also be expected to work in a team to support the Communications, Advocacy and Marketing/Partnerships (CAM/P) Unit with other tasks as required.

KEY ACCOUNTABILITIES (not all-inclusive)

Reporting to the Communications Officer, she/he will be responsible for the following responsibilities:

1. Events - Assist in the preparation and coordination of events.
2. Communication materials - Support in the development and translation of communication materials when necessary.
3. Media - Support with media coordination and assist in developing regular media monitoring reports.
4. Write stories, reports and minutes of meetings.
5. Assist with content development of the website.
6. Update the communication database and filing system.
7. Any other related tasks to support the CAM/P unit.

OTHER SPECIFIC JOB REQUIREMENTS

Experience:

- Good understanding of and experience in communications.
- Experience in providing required support in a non-profit organization or United Nations will be an added advantage.

Knowledge and Skills:

- Photo and video taking skills.
- Ability to write clearly and concisely.
- Media coordination.
- Excellent communication skills demonstrated by the ability to communicate effectively. and creatively across different constituencies.
- Ability to work with a positive and constructive attitude with attention to detail.
- Demonstrated ability to work harmoniously with staff members of different national and cultural backgrounds.

TERMS AND CONDITIONS

- WFP is not responsible for living expenses, arrangements for accommodation, necessary visas and related costs.
- WFP will recognize candidates' educational credentials from recognised institutions that have been certified by competent international or national authorities such as the United Nations Educational, Scientific and Cultural Organization (UNESCO) or Ministries of Education.
- Candidates who bear any of the following relations to WFP staff members are not eligible to apply: sons, daughters, brothers, or sisters.

Your application for this internship must include:

A completed application (Personal History Profile) and Cover Note, through the WFP careers Portal. Incomplete applications will not be reviewed.

TERMS AND CONDITIONS CONTINUED

The Cover Note must include:

1. Title of the degree you are currently pursuing
2. Graduation Date
3. Computer skills you are proficient in
4. Explain why you are the best candidate for this specific internship
5. Explain your interest in the World Food Programme Internship Programme, ensure to include all past work experience (if any).
6. Proof of enrolment from current University (if not graduated).
7. A copy of degree certificate (if you have already graduated).

DEADLINE FOR APPLICATIONS

The deadline for receiving applications is 25 January 2023.

Due to a high volume of applications received, ONLY successful candidates will be contacted.

All employment decisions are made on the basis of organizational needs, job requirements, merit, and individual qualifications. WFP is

committed to providing an inclusive work environment free of sexual exploitation and abuse, all forms of discrimination, any kind of harassment, sexual harassment, and abuse of authority. Therefore, all selected candidates will undergo rigorous reference and background checks.

No appointment under any kind of contract will be offered to members of the UN Advisory Committee on Administrative and Budgetary Questions (ACABQ), International Civil Service Commission (ICSC), FAO Finance Committee, WFP External Auditor, WFP Audit Committee, Joint Inspection Unit (JIU) and other similar bodies within the United Nations system with oversight responsibilities over WFP, both during their service and within three years of ceasing that service.

APPLY THROUGH THE LINK BELOW:

https://career5.successfactors.eu//career?career_ns=job_listing&company=C0000168410P&navBarLevel=JOB_SEARCH&rcm_site_locale=en_GB&career_job_req_id=289819&_ga=2.11129271.2051377952.1673264541-161495279.1630170868