



JOB TITLE: Financial Controller

Overview

Background

Tanzania Agricultural Development Bank Limited (TADB) is a government development finance institution operating under the Ministry of Finance and Planning. TADB is registered under the Companies Act, of 2002 and licensed under the provisions of the Banking and Financial Institutions Act No. 5 of 2006 and the Banking and Financial Institutions (Development Finance) Regulations, of 2012.

The Bank operates as a Development Finance Institution in line with its Business License No. 002 issued by the Bank of Tanzania on 4th August 2015.

TADB was established to facilitate the attainment of two broad goals which are:

- Facilitating attainment of sustainable food self-sufficiency and security in Tanzania.

- Facilitating the transformation of agriculture from subsistence to commercial in order to effectively and sustainably contribute to economic growth and poverty reduction.

Vision

To be a world-class model agriculture development bank that supports and promotes Tanzania's agriculture transformation from subsistence to commercialized modern farming, as well as support the development of agriculture business in contributing to economic growth and poverty reduction.

Mission

To facilitate development and support transformation of the agriculture sector by providing short, medium, and long-term finance to agriculture projects in Tanzania that promote economic growth, food security, and reduction of poverty.

Nature & Scope

The job holder reports to the Director of Finance. He/She is responsible for the maintenance of accurate books of accounts, routine processing of the transactions relating to Finance, and provision of administrative services to other Directorates/Departments.

He/She will also be responsible to provide insightful analysis of information, which will assist management make informed decisions while supporting the various business units, ensuring that they meet their financial and non-financial targets

Key Responsibilities

- Analyse the bank performance on a daily, weekly and Monthly basis and recommend the course of actions to meet its targets
- Compare the bank performance against competitors, establish the positioning and recommend the course of actions taken for corrections/improvements
- Drive the budgeting process and ensure deadlines are met as per the committed/Agreed time lines
- Assist the Director of Finance to design and implement a system which will be able to monitor costs and revenue for each business units and cost centres on daily, weekly and Monthly basis
- Measure monthly performance for each business units, process, individual and products
- Prepare a monthly Performance Pack and deliver commentaries for general business performance of the Bank, products and business units

- Prepare the quarterly board reports entailing both financial and non-financial performance
- Support Treasury in consolidation of the monthly ALCO report, preparation of the financial performance slides and ensuring that the Bank's cost of funds and margins are adequately computed and presented
- To monitor cash requirements/position of the bank.
- Perform any other related duties as may be assigned from time to time

General Competencies

- Knowledge of the Bank's financial reporting process
- Excel to Advanced Level (V and H lookup, Pivots, Macros etc.), Word & PowerPoint.
- Effective and persuasive leadership style; comfortable at all levels of an organization.
- Good Communication, writing and presentation skills.
- Computer literate.

Functional Competencies

- Knowledge of the Bank's financial reporting process
- Excel to Advanced Level (V and H lookup, Pivots, Macros etc.), Word & PowerPoint.
- Effective and persuasive leadership style; comfortable at all levels of an organization.
- Good Communication, writing and presentation skills.
- Computer literate.

Qualifications, Knowledge, and Experience:

- Master's Degree/Postgraduate qualifications in Business Administration, Finance, Accountancy, Banking, or, a related discipline.
- Holder of recognized accountancy qualifications such as ACCA, CIMA, CPA, CFA CPA, or equivalent profession will be added advantage.
- Minimum of 8 years' experience of which 4 must be in a commercial bank/financial or related institution.
- Leadership, motivation, and, people management skills.
- Team player with strong interpersonal skills.
- Computer skills.

Remuneration:

Tanzania Agricultural Development Bank Limited is an equal-opportunity employer. The bank offers an attractive remuneration

package, career development opportunities, and an excellent working environment.

Mode of Application & Deadline:

Job applicants are required to apply for these employment opportunities through this email, careers@tadb.co.tz

Please note that applicants must attach the following to their respective applications.

1. *Application letter showing how they meet the requirements of the position;*
2. *An up-to-date Curriculum Vitae;*
3. *Contacts stating name in full, physical address, telephone numbers, and e-mail addresses of the candidate;*
4. *Certified copies of relevant certificates*
5. *Names and full contacts of three (3) referees.*

Tanzania Agricultural Development Bank Limited is an equal opportunity and affirmative action employer whereby we do not engage in practices that discriminate against any person employed or seeking employment based on race, color, religion, sex, sexual orientation, national or ethnic origin, age, marital status, physical or mental disability or any other characteristic protected under applicable law.

Tanzania Agricultural Development Bank Limited fosters the strength and health of its workforce through a competitive benefits package, professional development, and policies and programs that support a healthy work/life balance. Join our workforce to make a positive difference for others – and yourself.

Closing date: Applications should reach the undersigned no later than **4.00 pm on Tuesday, 29th of November 2022**. For further information, please visit the Bank's website: www.tadb.co.tz

If you have not heard from us four weeks after the closing date, consider yourself unsuccessful.

Apply Now

