



1. JOB TITLE: Treasury Manager

Locations: Dar Es Salaam, Tanzania

time type: Full time

job requisition id: R-010332

Main Purpose:

The Treasury Manager provides key support to the organization by optimizing the cash flow of the Company. He must ensure that the company has adequate credit facilities so as to finance its operations. He must also ensure that letters of credit are opened on a timely basis and foreign exchange risk is properly hedged.

Knowledge Skills and Abilities, Key Responsibilities:

KEY RESPONSIBILITIES:

- Forecasts daily, weekly and monthly cash flow requirements and execute daily financing decisions.
- Maintains good working relationship with the local banks and handles all queries in respect of treasury issues.
- Ensures that Letters of Credit are opened on a timely basis for the purchase of fuel. Follows up each LC until fully settled.
- Works closely with the Accounts Payable Accountant and ensures that the “Payment to Suppliers” process is effectively managed.
- Ensures that all intercompany accounts are settled within agreed payment terms.
- Processes entries into the ERP for all treasury related transactions.
- Ensure that foreign exchange risk is appropriately hedged.

- Monitors and maintains credit facilities e.g. loans, guarantees, overdraft facilities in line with Company Credit Policy in coordination with the Puma Energy Treasury team.
- Review and approve bank reconciliations for all banks on a daily basis.

SKILLS & COMPETENCIES:

- Seasoned professional with extensive understanding of business, knowledge of financial systems and local legislation preferably with a large company
- At least five years' experience in a similar role. Prior experience in the banking industry would be an added advantage.
- Experience in managing a team to achieve agreed goals
- Ability to prepare and interpret complex financial reports
- Extensive experience in preparing cash forecasts and cash flow analyses.

Skills:

- Advanced spreadsheet and modeling skills.
- Previous experience on an ERP is a must (Navision or alternatively SAP, Oracle, JDE)
- Good interpersonal and communications skills
- Good negotiation skills
- Good Leadership Skills
- Good analytical and problem solving skills

Competencies:

- Meticulous and pays attention to details
- Ability to work independently
- Ability to deliver on deadlines
- Ability to work under pressure
- Ability to lead and manage a team to achieve desired results
- Demonstrate high level of integrity and ethics

Key Relationships and Department Overview:

- Internal –Local Finance Team, Regional and global treasury team, General Management, Internal Auditors
- External –Banks and External auditors

APPLY HERE

2. JOB TITLE: Graduate Trainee

Locations: Dar Es Salaam, Tanzania

time type: Full time

job requisition id: R-010378

Main Purpose:

At Puma, we provide opportunities for high performing individuals from diverse backgrounds who want to make a difference by working together to fulfil our purpose of Energising Communities.

We focus our business around our customers – doing everything we can to help them. We do this passionately and responsibly, day in, day out across the globe.

So, if you're passionate about building a career with an agile, customer-led, fast-moving organisation in the Energy industry, join our Graduate Program to accelerate your learning.

We've got more than 4,000 people working in more than 40 countries and provide opportunities to work all over the world. We develop talent and ensure those who shine can evolve within the company, or across the wider Trafigura Group.

The Puma Energy Africa Graduate Program is a one-year rotational program for fresh graduates to accelerate their learning across the business, with rotations in Supply, Operations and Retail. At the end of the 12 months, successful candidates will be offered a permanent job offer with Puma Energy, depending on their identified competencies.

Knowledge Skills and Abilities, Key Responsibilities:

For our **Graduate Program in Africa (12 months)** we're looking for:

- Young enthusiastic people who have excellent analytical and problem-solving skills
- Resilience, adaptability, agility
- Self-starters
- 0 to 1 years of professional experience
- People who likes challenges
- The ability to push boundaries to discover new things, raise standards and drive results

- People who demonstrate a can-do, positive attitude
- Transparency and honesty
- Accountability and integrity
- Willingness to build your own success and career in an international company
- Proficiency in using computer applications

Requirements:

- **Fresh Graduates with Bachelor's degree (2022-2023)**
- **Majors: STEM, Mechanical Engineer, Petroleum Engineer and/or related fields.**
- Excellent verbal and written communication in English
- Graduated in the top 5% of your class
- Consistent academic excellence
- Proven experience in extra-curricular activities

If you're energised about helping us fulfil our purpose of 'Energising Communities', apply for our Graduate Program in Africa now!

[APPLY HERE](#)