



Career with BRAC Tanzania Finance Tanzania

BRAC is an award-winning international non-governmental development organisation, with the vision of a world free from all forms of exploitation and discrimination, where everyone has the opportunity to realise their potential. BRAC is a leader in developing and implementing cost-effective, evidence-based programmes to assist poor and disadvantaged communities in low-income countries, including in conflict-prone and post-disaster settings. It is an organisation of and for the people of the Global South, pioneering new development and social enterprise approaches to equip communities to achieve prosperity. As well as being the world's biggest NGO by number of staff and people directly reached, BRAC has regularly been ranked the number one NGO in the world by the Geneva-based NGO Advisor, an independent organisation committed to highlighting innovation, impact and governance in the non-profit sector. BRAC retained the top spot in 2020 among the top 500 NGOs for the fifth consecutive year.

BRAC was founded in Bangladesh in 1972 by Sir Fazle Hasan Abed. It started its first programme outside of Bangladesh in Afghanistan in 2002, and has since reached millions of people in 11 countries in Asia and Africa. BRAC has a holistic approach to development that uses a wide array of programmes and social enterprises, including in microfinance, education, health, agriculture, gender and human rights. BRAC believes that every person has inherent potential, and when an enabling environment is created and that potential is unleashed, even the poorest can become agents of positive change in their own lives, for their families and their communities.

BRAC TANZANIA FINANCE LIMITED (BTFL) is the largest Microfinance organization in Tanzania with a mission to responsibly provide a range of financial services to people at the bottom of the pyramid. We particularly focus on women living in poverty in rural and hard-to-reach areas to create self-employment opportunities, build financial resilience, and harness women's entrepreneurial spirit by empowering them economically.

BRAC Tanzania Finance LTD is seeking applications from competent, dynamic and self-motivated individual to fill up the following position;

Job Title: Manager, Budgeting and Treasury

Job Location: Dar es Salaam

Purpose

Responsible for financial planning, analysis, and projection for the organization as well as they forecast future revenues and expenditures to establish cost structures and determine capital budgeting for projects

Job Responsibilities:

- Preparing regulatory reports (BOT [bi-weekly, monthly, quarterly reports], operational and Management report).
- Preparation of monthly and quarterly financial reports for internal users, including information on achievement of planned targets and liquidity management.
- Co-ordination of the annual budget process for the various departments including circulation of guidelines, data collection templates, and information on past transactions to the various departmental heads.
- Directing and controlling treasury Activities, Management of BRAC funds, capital planning and allocation.
- Evaluate investment proposals and advise management on the suitability of the investment proposals to ensure best returns.
- Management of Product pricing strategies.



- Develop long-term corporate financial strategies and establish professional relationships with banks and other investment lending institutions.
- Responsible for Asset/Liability management.
- Manage all financial risks of BRAC Microfinance.

Safeguarding job responsibilities

- Ensure the safety of team members from any harm, abuse, neglect, harassment, and exploitation to achieve the program's goals on safeguarding implementation. Act as a key source of support, guidance, and expertise on safeguarding for establishing a safe working environment.
- Practice, promote and endorse the issues of safeguarding policy among team members and ensure the implementation of safeguarding standards in every course of action.
- Follow the safeguarding reporting procedure in case any reportable incident takes place, encourage others to do so.

Required Qualifications and Experience:

- Bachelor's degree in Finance, Accounting or any other related field. MBA is an added advantage.
- Professional certification is a must
- 5+ Years working experience with the Financial Institution in the relevant role.
- Financial planning, strategy formulation, forecasting and implementation skills.
- Corporate finance and microfinance reporting standards
- Cost accounting and related operational matters.
- Advanced Microsoft office skills (Excel, Word, Power Point)
- Reports Preparations Skills
- Good Communication skills
- Analytical skills
- Problem solving and process improvement skills.

How to apply:

If you feel you are the right match for the above-mentioned position, please apply by sending your CV and cover letter through email at: recruitment.tanzania@brac.net with a subject "Manager, Budgeting and Treasury".

Application deadline is 16.10. 2022.

Only shortlisted candidates will be contacted

BRAC is committed to safeguarding children, young people and vulnerable adults, and expects all employees and volunteers to share the same commitment. We believe every stakeholder and every member of the communities we work with has the right to be protected from all forms of harm, abuse, neglect, harassment, and exploitation - regardless of age, race, religion, and gender, status as an individual with a disability or ethnic origin. Therefore, our recruitment process includes extensive reference and background checks, self-disclosure of prior issues regarding sexual or other misconduct and criminal records and our values are a part of our Performance Management System.

BRAC is an equal opportunities employer.