

THE UNITED REPUBLIC OF TANZANIA



**PRESIDENT'S OFFICE
PUBLIC SERVICE RECRUITMENT SECRETARIAT**

Ref.No.JA.9/259/01/A/171

20th October, 2022

VACANCY ANNOUNCEMENT (RE – ADVERTISEMENT)

On behalf of Muhimbili National Hospital (**MNH**), Public Service Recruitment Secretariat (PSRS) invites dynamic and suitable qualified Tanzanians to fill (**08**) vacant posts mentioned below;

1.0 MUHIMBILI NATIONAL HOSPITAL (MNH)

Muhimbili National Hospital (MNH) is a tertiary specialised and super specialist hospital in Tanzania organized into nine directorates with bed capacity of 2,178 out of which 1,570 beds are at the Main Upanga Hospital and 608 beds are at Mloganzila facility, which is 23km away from the main Hospital. The Hospital serves between 2,000-3,000 outpatients and 1,500 – 2,000 inpatients per day.

1.1 MEDICAL SPECIALIST II (PARASITOLOGY) - 1 POST

1.1.1 DUTY STATION: MUHIMBILI NATIONAL HOSPITAL – UPANGA

1.1.2 DUTIES AND RESPONSIBILITIES

- i) To provide routine specialized medical services for in-patients and out patients;
- ii) To participate in the training of student doctors in their areas of specialization;
- iii) To plan, supervise and evaluate medical services offered in his field;
- iv) To prepare periodic reports regarding his area of specialization;
- v) To carry out research in his area of specialisation and publish results for consumption by other experts;
- vi) To supervise junior medical doctors and give them technical advice;

- vii) To plan and supervise outreach programmes in their areas; and
- viii) To perform any other related duty assigned by the Supervisor.

1.1.3 QUALIFICATION AND EXPERIENCE

Holder of Master of Medicine in Parasitology (M.Med in Parasitology) who is registered with the Medical Council of Tanganyika. Must be a holder of a Doctor of Medicine Degree as well.

1.1.4 REMUNERATION:

Attractive package in accordance with Hospital salary structure.

1.2 MEDICAL SPECIALIST II (PSYCHIATRIST) - 1 POST

1.2.1 DUTY STATION: MUHIMBILI NATIONAL HOSPITAL – UPANGA

1.2.2 DUTIES AND RESPONSIBILITIES

- i) To provide routine specialized medical services for in-patients and out patients;
- ii) To supervise ward rounds and advice on appropriate medication;
- iii) To participate in the training of student doctors in their areas of specialization;
- iv) To plan, supervise and evaluate medical services offered in his field;
- v) To prepare periodic reports regarding his area of specialization;
- vi) To carry out research in his area of specialisation and publish results for consumption by other experts;
- vii) To supervise junior medical doctors and give them technical advice;
- viii) To plan and supervise outreach programmes in their areas; and
- ix) To perform any other related duty assigned by the Supervisor.

1.2.3 QUALIFICATION AND EXPERIENCE

Holder of Master of Medicine in Psychiatric and Mental Health who is registered with the Medical Council of Tanganyika. Must be a holder of a Doctor of Medicine Degree as well.

1.2.4 REMUNERATION:

Attractive package in accordance with Hospital salary structure.

1.3 MEDICAL SPECIALIST II (CLINICAL BIOCHEMISTRY) - 1 POST

1.3.1 DUTY STATION: MUHIMBILI NATIONAL HOSPITAL – UPANGA

1.3.2 DUTIES AND RESPONSIBILITIES

- i) To provide routine specialized medical services for in-patients and out patients;
- ii) To participate in the training of student doctors in their areas of specialization;
- iii) To plan, supervise and evaluate medical services offered in his field;
- iv) To prepare periodic reports regarding his area of specialization;
- v) To carry out research in his area of specialisation and publish results for consumption by other experts;
- vi) To supervise junior medical doctors and give them technical advice;
- vii) To plan and supervise outreach programmes in their areas; and
- viii) To perform any other related duty assigned by the Supervisor.

1.3.3 QUALIFICATION AND EXPERIENCE

Holder of Master of Medicine in Clinical Biochemistry who is registered with the Medical Council of Tanganyika. Must be a holder of a Doctor of Medicine Degree as well.

1.3.4 REMUNERATION:

Attractive package in accordance with Hospital salary structure.

1.4 MEDICAL SPECIALIST II (OPHTHALMOLOGY) - 1 POST

1.4.1 DUTY STATION: MUHIMBILI NATIONAL HOSPITAL – UPANGA

1.4.2 DUTIES AND RESPONSIBILITIES

- i) To provide routine specialized medical services for in-patients and out patients;
- ii) To supervise ward rounds and advice on appropriate medication;
- iii) To participate in the training of student doctors in their areas of specialization;
- iv) To plan, supervise and evaluate medical services offered in his field;
- v) To prepare periodic reports regarding his area of specialization;
- vi) To carry out research in his area of specialisation and publish results for consumption by other experts;
- vii) To supervise junior medical doctors and give them technical advice;
- viii) To plan and supervise outreach programmes in their areas; and
- ix) To perform any other related duty assigned by the Supervisor.

1.4.3 QUALIFICATION AND EXPERIENCE

Holder of Master of Medicine in Ophthalmology (M.Med) who is registered with the Medical Council of Tanganyika. Must be a holder of a Doctor of Medicine Degree as well.

1.4.4 REMUNERATION:

Attractive package in accordance with Hospital salary structure.

1.5 MEDICAL SPECIALIST II (ANESTHESIOLOGY) - 1 POST

1.5.1 DUTY STATION: MUHIMBILI NATIONAL HOSPITAL – UPANGA

1.5.2 DUTIES AND RESPONSIBILITIES

- i) To provide routine specialized medical services for in-patients and out patients;
- ii) To supervise ward rounds and advice on appropriate medication;
- iii) To participate in the training of student doctors in their areas of specialization;
- iv) To plan, supervise and evaluate medical services offered in his field;
- v) To prepare periodic reports regarding his area of specialization;
- vi) To carry out research in his area of specialisation and publish results for consumption by other experts;
- vii) To supervise junior medical doctors and give them technical advice;
- viii) To plan and supervise outreach programmes in their areas; and
- ix) To perform any other related duty assigned by the Supervisor.

1.5.3 QUALIFICATION AND EXPERIENCE

Holder of Master of Medicine in Anesthesia who is registered with the Medical Council of Tanganyika. Must be a holder of a Doctor of Medicine Degree as well.

REMUNERATION:

Attractive package in accordance with Hospital salary structure.

1.6 MEDICAL SPECIALIST II (CLINICAL BIOCHEMISTRY/MICROBIOLOGY) - 1 POST

1.6.1 DUTY STATION: MUHIMBILI NATIONAL HOSPITAL – MLOGANZILA

1.6.2 DUTIES AND RESPONSIBILITIES

- i) To provide routine specialized medical services for in-patients and out patients;
- ii) To participate in the training of student doctors in their areas of specialization;
- iii) To plan, supervise and evaluate medical services offered in his field;
- iv) To prepare periodic reports regarding his area of specialization;

- v) To carry out research in his area of specialisation and publish results for consumption by other experts;
- vi) To supervise junior medical doctors and give them technical advice;
- vii) To plan and supervise outreach programmes in their areas; and
- viii) To perform any other related duty assigned by the Supervisor.

1.6.3 QUALIFICATION AND EXPERIENCE

Holder of Master of Medicine in Clinical Biochemistry or Microbiology who is registered with the Medical Council of Tanganyika. Must be a holder of a Doctor of Medicine Degree as well.

1.6.4 REMUNERATION:

Attractive package in accordance with Hospital salary structure.

1.7 DENTAL SPECIALIST II - 1 POST

1.7.1 DUTY STATION: MUHIMBILI NATIONAL HOSPITAL – UPANGA

1.7.2 DUTIES AND RESPONSIBILITIES

- i) To provide routine specialized dental services for in-patients and out patients;
- ii) To participate in the training of student doctors in their areas of specialization;
- iii) To plan, supervise and evaluate dental services offered in his field;
- iv) To prepare periodic reports regarding dental services;
- v) To carry out research in the dental field and publish results for consumption by other experts;
- vi) To supervise junior dental doctors and give them technical advice;
- vii) To plan and supervise outreach programmes in their areas; and
- viii) To perform any other related duties as may be assigned by his Supervisor.

1.7.3 QUALIFICATION AND EXPERIENCE

Holder of Master in Dentistry (M.Dent) from a recognized university and registered with the Medical Council of Tanganyika. Must be a holder of Degree in Doctor of Dental Surgery (DDS).

1.7.4 REMUNERATION:

Attractive package in accordance with Hospital salary structure.

1.8 AUDIOMETRIST II – 1 POST

1.8.1 DUTY STATION: MUHIMBILI NATIONAL HOSPITAL – UPANGA

1.8.2 DUTIES AND RESPONSIBILITIES

- i) To conduct audiometric analysis;
- ii) To assist in prescribing audio prescriptions;
- iii) To maintain audio aids;
- iv) To keep and maintain patients statistics; and
- v) To perform any other related duties as may be assigned by his Supervisor.

1.8.3 QUALIFICATIONS AND EXPERIENCE

Holder of Diploma in Audiometry or in any related field from a recognized institution.

1.8.4 RENUMERATION

Attractive package in accordance with Hospital salary structure.

GENERAL CONDITIONS

- i. All applicants must be Citizens of Tanzania with an age not above 45 years of age except for those who are in Public Service;
- ii. **People with disabilities are highly encouraged to apply and should indicate clearly in the portal for Public Service Recruitment Secretariat attention;**
- iii. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; postal address/post code, e-mail and telephone numbers;
- iv. **Applicants must indicate the Working/Duty Station in the Application letter;**
- v. Applicants should apply on the strength of the information given in this advertisement;
- vi. Applicants must attach their certified copies of the following certificates:-
 - Postgraduate/Degree/Advanced Diploma/Diploma/Certificates;
 - Postgraduate/Degree/Advanced Diploma/Diploma transcripts;
 - Form IV and Form VI National Examination Certificates;
 - **Professional Registration and Training Certificates from respective Registration or Regulatory Bodies, (where applicable);**
 - Birth certificate;
- vii. Attaching copies of the following certificates is strictly not accepted:-
 - Form IV and form VI results slips;

- Testimonials and all Partial transcripts;
- viii. An applicant must upload recent Passport Size Photo in the Recruitment Portal;
- ix. An applicant employed in the Public Service should route his application letter through his respective employer;
- x. An applicant who is retired from the Public Service for whatever reason should not apply;
- xi. An applicant should indicate three reputable referees with their reliable contacts;
- xii. Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by The National Examination Council of Tanzania (NECTA).
- xiii. Professional certificates from foreign Universities and other training institutions should be verified by The Tanzania Commission for Universities (TCU) and National Council for Technical Education (NACTE);
- xiv. An applicant with special needs/case (disability) is supposed/advised to indicate;
- xv. A signed application letters should be written either in Swahili or English and Addressed to Secretary, Presidents Office, Public Service Recruitment Secretariat, **P.O. Box 2320, Utumishi Building at University of Dodoma – Dr. Asha Rose Migiro Buildings - Dodoma.**
- xvi. Deadline for application is **02nd November, 2022;**
- xvii. Only short listed candidates will be informed on the date of interview and;
- xviii. Presentation of forged certificates and other information will necessitate to legal action;

NOTE: All applications must be sent through Recruitment Portal by using the following address; <http://portal.ajira.go.tz> and not otherwise (This address also can be found at PSRS Website, Click 'Recruitment Portal')

Released by:

**SECRETARY
PUBLIC SERVICE RECRUITMENT SECRETARIAT**