



VACANCY ANNOUNCEMENT

TPC Ltd is one of the fast-growing sugar producing companies in Tanzania. The company is situated at the foot of Mount Kilimanjaro, 22kms south of Moshi Municipality. Applications are invited from qualified, energetic, proactive and dynamic Tanzanians to fill vacancies positions in the **Garage and Transport** Department.

POST 1: HEAVY EQUIPMENT AND AGRI TECHNICIAN

1. **Reports to the** Heavy Equipment Supervisor.
2. **Core Job Description:** Diagnose, technical complex problems and perform repairs of components and systems on Heavy vehicle, earth moving, tractors and Agricultural equipment
3. **Key Accountabilities**
 - 3.1 Able to identify and list spare parts that are required for the repairs in a spare part catalogue.
 - 3.2 Read & understanding equipment operating & repair manuals and execute the works as per manufacturer's instructions.
 - 3.3 Understanding the hydraulic & electrical schematics, able to diagnose a problem and perform the repairs.
 - 3.4 Perform scheduled & preventive maintenance / repairs as per the manufacturer's recommendations.
 - 3.5 Diagnose and identify malfunctions, using a computer & other diagnostic tools.
 - 3.6 Fully understanding equipment "system operation" such as power train, engine, transmission, hydraulics, brakes, electrics, and monitoring systems.
 - 3.7 Overhaul and test major components and systems abovementioned.
 - 3.8 Disassemble and reassemble equipment accessories and components.
 - 3.9 Properly record and report the details of the job that has been performed to his foreman or supervisor.
 - 3.10 Will be requested as and when required to coach, guide & train mechanics.
 - 3.11 Perform any other related duties as may be assigned.
4. **Core Competencies:** The position holder shall be required to perform the above duties on the following types of equipment:
 - 4.1 Articulated and rigid heavy Tractors above 120HP.
 - 4.2 Earth-moving equipment such as Graders, Crawlers, Excavators, Wheel Loaders and Generators.
 - 4.3 Cane Harvesters and Mobile Cranes.
5. **Personal Specifications**
 Degree or Diploma holder in Mechanical, Agro Mechanical Engineering. Or a combination of relevant academic qualifications/Certificate in Mechanical, electrical, Heavy vehicle, Agro Mechanical Engineering. At least 10 years working experience on Heavy Vehicle, earth moving or Tractors as a mechanic + 3 to 5 years' experience working as a Technician on the above type of equipment. Working experiences in industries such as mining, sugar production, tractor, heavy & earth moving equipment dealers recommendable.

M. M. M. 26/08/2022

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T23H31OTGM	SD051.01	PP051.01

POST 2: MECHANIC (Tractors & Cane Loaders) & MECHANIC LORRY

1. **Reports to the Foreman Shift.**
2. **Core Job Description:** Performing maintenance and repairs of systems and components for tractors & cane loaders according to manufacturer's guideline and supervisor's instruction
3. **Key Accountabilities**
 - 3.1 Read and interpret technical schematic.
 - 3.2 Perform routine, specialized maintenance/repair and scheduled maintenance such as oil & filter changes, lubrications and adjustments.
 - 3.3 Perform component & system repairs such as; engine, transmission, electrical, hydraulic & brake of tractors & cane loaders.
 - 3.4 Review work orders and discuss work with the section Foreman or Supervisor.
 - 3.5 Maintains machine records by recording service, repair and maintain shop equipment's, tools and work environment in orderly and clean condition.
 - 3.6 Perform any other related duties as may be assigned.
4. **Core Competencies.**
 - 4.1 Skill and ability to perform fault diagnosis.
 - 4.2 Computer literate would be an advantage.
 - 4.3 Ability to speak and write English.
5. **Personal Specifications**

Holder of Government Trade Test Certificate Grade one, two or three. A combination of relevant academic qualifications, holds a valid driving licence, at least 2 years' working experience in Mechanics.

MODE OF APPLICATION

Candidates meeting the requisite qualifications should submit their written applications and detailed CV to the address below, describing how they see themselves qualifying for these positions. They should also send copies of academic certificates, three references, daytime telephone numbers and e-mail addresses. The closing deadline for all applications is 14 days after the advert. Only shortlisted candidates will be contacted. "if you do not hear from us within 14 days from the closing date of this advert, please consider yourself unsuccessful."

Human Resources Executive Officer, P. O. Box 93, Moshi, Kilimanjaro
Tel: +255272754389, FAX:+255272754391
E-mail: ' tpc@tpc.co.tz '

[Signature] 26/08/2022

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POST: 1. FOREMAN CIVIL (01. Post)

1. Reports to the Civil & Rail Engineering Manager

2. Core Job Description: Planning and scheduling daily and weekly maintenance activities for reported calls. Assigning day work and supervision of buildings maintenance team under him/her. Maintenance of building services like fresh water, foul water and electricity supply. Repairs and maintenance to existing company buildings including inspection to residential houses for defects recording, evaluation and reporting.

3. Key Accountabilities:

3.1 Assigning day work to artisans and helpers and follow up the work done on site to ensure that the works assigned are completed and the highest workmanship is achieved. All the artisans and helpers under him/her (ranging between twelve to twenty-five workers)

3.2 Supervising all the Civil Engineering works on various sites under him.

3.3 Preparing Bills of Quantities and cost estimates of the works to be done.

3.4 Preparing Estimates of materials required for works and control usage on site to ensure that no wastage and theft occurs.

3.5 Taking care of the equipment and tools of work on site and making sure that they are used correctly and efficiently.

3.6 Preparation of work programs for various works under his/her responsibility.

3.7 Preparing drawings or sketches of new buildings or modifications to be done to existing company buildings.

3.8 Regular inspection to company buildings, complete the prepared inspection worksheet and evaluation of recorded defects.

3.9 Attend repairs and maintenance calls assigned to him/her efficiently and in shortest time possible.

3.10 Reporting any difficulties or technical problems above his level to his/her Supervisor for further solutions.

3.11 Any other related works as would be assigned to him/her by respective supervisors.

4. Core Competencies

3.12 Written and oral communication skills, active listening, problem solving, leadership, analytical and critical thinking, attention to details and dependability abilities.

3.13 Knowledge of use of safety equipment and protective gears.

3.14 Good personnel monitoring and equipment selection abilities.

3.15 Good command in Auto CAD and other computer applications will be added advantage.

5. Personal Specifications

Holder of Diploma / Full Technician Certificate in Civil Engineering or Facility Management from a recognized Training Institution. A working experience of not less than two years on similar roles. A combination of relevant academic qualifications and holds a valid driving licence.

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POST: 2. Analyst (1 Post)

1. Reports to the Senior Agronomist

2. Core Job Description: responsible for Collecting, receiving, preparing, and analysing samples or substances using the correct testing equipment in line with standard testing procedures, recording observations & document all activities and Communicating information appropriately

3. Key Accountabilities:

- 3.1. Ensure effective operation and to maintain high analytical standards in running day to day operations of the TPC field laboratory.
- 3.2. Make sure all apparatus and equipment are in good order before start and after completion of any analysis.
- 3.3. Prepare all reagents and chemicals needed for analysis.
- 3.4. Supervise all samples taking from any fields if need be.
Register and keep records of all Soil and water samples, read and record weather data at weather station and ensure weather station are in good order.
- 3.5. Do soil sample preparation such as Soil grinding.
- 3.6. Ensure that all safety guidelines are always followed strictly and maintain a clean and orderly environment.
- 3.7. Diagnose Sugar cane for ratoon stunting disease (RSD) by using phase contrast microscope.
- 3.8. Performed any duties as assigned by Supervisor.

4. Core Competencies

- 4.1. Proven experience as Lab Technician or relevant position, attention to detail to ensures the data is accurate and the results are reliable.
- 4.2. Experience in operating laboratory equipment and potentially dangerous substances (e.g., flammable liquids etc.).
- 4.3. In depth knowledge of QHSE Systems, preventative measures, and laboratory best practices.
- 4.4. Ability to work autonomously and as a team member, excellent physical condition and endurance, demonstrate willingness to learn and potential to grow
- 4.5. Working knowledge of MS Office (especially Excel) and database systems, ability to communicate in English.

5. Personal Specifications

Diploma in in Science and Lab Technology/or Laboratory practice training grade one from VETA or any recognized institution. A combination of relevant academic qualifications and two years working experience in Laboratory Environment.

NOTE: Internal Candidates are highly encouraged to apply

MODE OF APPLICATION

Candidates meeting the requisite qualifications should submit their written applications and detailed CV to the address below, describing how they see themselves qualifying for this position. They should also send copies of academic certificates, three references, daytime telephone numbers and e-mail addresses. The closing deadline for all applications is 31st August 2022. Only shortlisted candidates will be contacted. "if you do not hear from us within 14 days from the closing date of this advert, please consider yourself unsuccessful."

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