

THE UNITED REPUBLIC OF TANZANIA



MWALIMU JULIUS K. NYERERE UNIVERSITY
OF AGRICULTURE AND TECHNOLOGY
(MJNUAT)



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EMPLOYMENT OPPORTUNITIES

The Mwalimu Julius K. Nyerere University of Agriculture and Technology (MJNUAT) is a Public Institution established in 2014. It has its headquarters in Butiama - Mara Region. The University Urgently require staff to support the development and operations of this institution, including their involvement in the implementation of Higher Education for Economic Transformation (HEET) Project, under the Ministry of Education, Science and Technology (MoEST); which aim to develop the university infrastructure as well as its human resource capital. MJNUAT invites dynamic and suitable qualified Tanzanians to fill the following 23 vacant posts;

1. ASSISTANT LECTURER – CROP SCIENCE (1 POST)

1.1 QUALIFICATIONS

Holder of Master of Science in any of the following areas; Plant Genetics and Breeding, Molecular Biology and Biotechnology (Plant), Sustainable Agriculture [Plant Molecular Breeding], or Crop Science with specialization in crop improvement; from a recognised higher learning Institution with at least a GPA of 4.0 over 5.0. In addition, the candidate must have a minimum GPA of 3.8 over 5.0 in the First Degree and be assessed as a potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master's Degree.

1.2 DUTIES AND RESPONSIBILITIES

- i. Carry out lecturers; conduct tutorials, seminars and practical for undergraduate programmes;
- ii. To prepare and present case studies;
- iii. To conduct and publish/disseminate research results;
- iv. To participate/contribute in curriculum development;
- v. To recognize students having difficulties, intervene and provide help and support;
- vi. To undergo an induction course in pedagogical skills for those who had none before;
- vii. To guide students in various academic issues;
- viii. To participate in consultancies and community services;
- ix. To supervise field practical and undergraduate projects;
- x. To attend workshops, conferences and symposia; and
- xi. To perform any other duties that may be assigned by the supervisor.

1.3 SALARY SCALE – PUTS 2.1

2. ASSISTANT LECTURER – SEED TECHNOLOGY (1 POST)

2.1 QUALIFICATIONS

Holder of Master of Science in any of the following areas; Seed Technology and Business, Agriculture (Seed Science & Technology), or Crop Science; from a recognised higher learning Institution with at least a GPA of 4.0 over 5.0. In addition, the candidate must have a minimum GPA of 3.8 over 5.0 in the First Degree and be assessed as a potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master's Degree.

2.2 DUTIES AND RESPONSIBILITIES

- i. Carry out lecturers; conduct tutorials, seminars and practical for undergraduate programmes;
- ii. To prepare and present case studies;
- iii. To conduct and publish/disseminate research results;
- iv. To participate/contribute in curriculum development;

- v. To recognize students having difficulties, intervene and provide help and support;
- vi. To undergo an induction course in pedagogical skills for those who had none before;
- vii. To guide students in various academic issues;
- viii. To participate in consultancies and community services;
- ix. To supervise field practical and undergraduate projects;
- x. To attend workshops, conferences and symposia; and
- xi. To perform any other duties that may be assigned by the supervisor.

2.3 SALARY SCALE – PUTS 2.1

3. ASSISTANT LECTURER – ANIMAL SCIENCE (1 POST)

3.1 QUALIFICATIONS

Holder of Master of Science in any of the following areas; Animal Reproduction and Biotechnology, Animal Genetics and Breeding, or Tropical Animal Production; from a recognised higher learning Institution with at least a GPA of 4.0 over 5.0. In addition, the candidate must have a minimum GPA of 3.8 over 5.0 in the First Degree and be assessed as a potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master's Degree.

3.2 DUTIES AND RESPONSIBILITIES

- i. Carry out lecturers; conduct tutorials, seminars and practical for undergraduate programmes;
- ii. To prepare and present case studies;
- iii. To conduct and publish/disseminate research results;
- iv. To participate/contribute in curriculum development;
- v. To recognize students having difficulties, intervene and provide help and support;
- vi. To undergo an induction course in pedagogical skills for those who had none before;
- vii. To guide students in various academic issues;
- viii. To participate in consultancies and community services;
- ix. To supervise field practical and undergraduate projects;

- x. To attend workshops, conferences and symposia; and
- xi. To perform any other duties that may be assigned by the supervisor.

3.3 SALARY SCALE – PUTS 2.1

4. ASSISTANT LECTURER – BIO-PROCESSING ENGINEERING (1 POST)

4.1 QUALIFICATIONS

Holder of Master of Science in any of the following areas; Bio-Process Engineering, Process Engineering, Chemical Engineering, or Chemical and Process Engineering; from a recognised higher learning Institution with at least a GPA of 4.0 over 5.0. In addition, the candidate must have a minimum GPA of 3.8 over 5.0 in the First Degree and be assessed as a potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master's Degree.

4.2 DUTIES AND RESPONSIBILITIES

- i. Carry out lecturers; conduct tutorials, seminars and practical for undergraduate programmes;
- ii. To prepare and present case studies;
- iii. To conduct and publish/disseminate research results;
- iv. To participate/contribute in curriculum development;
- v. To recognize students having difficulties, intervene and provide help and support;
- vi. To undergo an induction course in pedagogical skills for those who had none before;
- vii. To guide students in various academic issues;
- viii. To participate in consultancies and community services;
- ix. To supervise field practical and undergraduate projects;
- x. To attend workshops, conferences and symposia; and
- xi. To perform any other duties that may be assigned by the supervisor.

4.3 SALARY SCALE – PUTS 2.1

5. ASSISTANT LECTURER – CIVIL ENGINEERING (1 POST)

5.1 QUALIFICATIONS

Holder of Master of Science in Civil Engineering or Structural Engineering, from a recognised higher learning Institution with at least a GPA of 4.0 over 5.0. In addition, the candidate must have a minimum GPA of 3.8 over 5.0 in the First Degree and be assessed as a potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master's Degree.

5.2 DUTIES AND RESPONSIBILITIES

- i. Carry out lecturers; conduct tutorials, seminars and practical for undergraduate programmes;
- ii. To prepare and present case studies;
- iii. To conduct and publish/disseminate research results;
- iv. To participate/contribute in curriculum development;
- v. To recognize students having difficulties, intervene and provide help and support;
- vi. To undergo an induction course in pedagogical skills for those who had none before;
- vii. To guide students in various academic issues;
- viii. To participate in consultancies and community services;
- ix. To supervise field practical and undergraduate projects;
- x. To attend workshops, conferences and symposia; and
- xi. To perform any other duties that may be assigned by the supervisor.

5.3 SALARY SCALE – PUTS 2.1

6. ASSISTANT LECTURER – ENERGY/RENEWABLE ENERGY ENGINEERING (1 POST)

6.1 QUALIFICATIONS

Holder of Master of Science in any of the following areas; Energy Engineering, Renewable Energy Engineering, Energy Technology, or Renewable Energy Technology; from a recognised higher learning Institution with at least a GPA of 4.0 over 5.0. In addition, the candidate must have a minimum GPA of 3.8 over 5.0 in the First Degree and be assessed as a potentially good academically. The

applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master's Degree.

6.2 DUTIES AND RESPONSIBILITIES

- i. Carry out lecturers; conduct tutorials, seminars and practical for undergraduate programmes;
- ii. To prepare and present case studies;
- iii. To conduct and publish/disseminate research results;
- iv. To participate/contribute in curriculum development;
- v. To recognize students having difficulties, intervene and provide help and support;
- vi. To undergo an induction course in pedagogical skills for those who had none before;
- vii. To guide students in various academic issues;
- viii. To participate in consultancies and community services;
- ix. To supervise field practical and undergraduate projects;
- x. To attend workshops, conferences and symposia; and
- xi. To perform any other duties that may be assigned by the supervisor.

6.3 SALARY SCALE – PUTS 2.1

7. ASSISTANT LECTURER – ENVIRONMENTAL AND NATURAL RESOURCES ECONOMICS/ECOLOGY ECONOMICS (1 POST)

7.1 QUALIFICATIONS

Holder of Master of Science in any of the following areas; Environmental and Natural Resource Economics, Forest Economics, Natural Resources Economics, or Agricultural Economics; from a recognised higher learning Institution with at least a GPA of 4.0 over 5.0. In addition, the candidate must have a minimum GPA of 3.8 over 5.0 in the First Degree and be assessed as a potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master's Degree.

7.2 DUTIES AND RESPONSIBILITIES

- i. Carry out lecturers; conduct tutorials, seminars and practical for undergraduate programmes;
- ii. To prepare and present case studies;
- iii. To conduct and publish/disseminate research results;
- iv. To participate/contribute in curriculum development;
- v. To recognize students having difficulties, intervene and provide help and support;
- vi. To undergo an induction course in pedagogical skills for those who had none before;
- vii. To guide students in various academic issues;
- viii. To participate in consultancies and community services;
- ix. To supervise field practical and undergraduate projects;
- x. To attend workshops, conferences and symposia; and
- xi. To perform any other duties that may be assigned by the supervisor.

7.3 SALARY SCALE – PUTS 2.1

8. ASSISTANT LECTURER – ECONOMICS AND STATISTICS (1 POST)

8.1 QUALIFICATIONS

Holder of Master of Science in any of the following areas; Economics and Statistics, Economics, Agricultural and Applied Economics, Business Entrepreneurship and Technology or Master of Arts in Economics (MA Eco); from a recognised higher learning Institution with at least a GPA of 4.0 over 5.0. In addition, the candidate must have a minimum GPA of 3.8 over 5.0 in the First Degree and be assessed as a potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master's Degree.

8.2 DUTIES AND RESPONSIBILITIES

- i. Carry out lecturers; conduct tutorials, seminars and practical for undergraduate programmes;
- ii. To prepare and present case studies;
- iii. To conduct and publish/disseminate research results;

- iv. To participate/contribute in curriculum development;
- v. To recognize students having difficulties, intervene and provide help and support;
- vi. To undergo an induction course in pedagogical skills for those who had none before;
- vii. To guide students in various academic issues;
- viii. To participate in consultancies and community services;
- ix. To supervise field practical and undergraduate projects;
- x. To attend workshops, conferences and symposia; and
- xi. To perform any other duties that may be assigned by the supervisor.

8.3 SALARY SCALE – PUTS 2.1

9. TUTORIAL ASSISTANT – AGRONOMY (1 POST)

9.1 QUALIFICATIONS

Holder of Bachelor of Science in Agronomy from a recognised higher learning Institution with at least a minimum GPA of 3.8 over 5.0 and be assessed as a potentially good academically.

9.2 DUTIES AND RESPONSIBILITIES

- i. To undergo a Master's Degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;
- iii. Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iv. Conduct tutorials, seminars and practicals;
- v. Assist in research, consultancy and outreach activities;
- vi. Perform any other duties that may be assigned by the relevant authorities.

9.3 SALARY SCALE – PUTS 1.1

10.TUTORIAL ASSISTANT – AGRICULTURE GENERAL (1 POST)

10.1 QUALIFICATIONS

Holder of Bachelor of Science in Agriculture General from a recognised higher learning Institution with at least a minimum GPA of 3.8 over 5.0 and be assessed as a potentially good academically.

10.2 DUTIES AND RESPONSIBILITIES

- i. To undergo a Master's Degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;
- iii. Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iv. Conduct tutorials, seminars and practicals;
- v. Assist in research, consultancy and outreach activities;
- vi. Perform any other duties that may be assigned by the relevant authorities

10.3 SALARY SCALE – PUTS 1.1

11.TUTORIAL ASSISTANT – HORTICULTURE (1 POST)

11.1 QUALIFICATIONS

Holder of Bachelor of Science in Horticulture from a recognised higher learning Institution with at least a minimum GPA of 3.8 over 5.0 and be assessed as a potentially good academically.

11.2 DUTIES AND RESPONSIBILITIES

- i. To undergo a Master's Degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;
- iii. Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iv. Conduct tutorials, seminars and practicals;
- v. Assist in research, consultancy and outreach activities;
- vi. Perform any other duties that may be assigned by the relevant authorities

11.3 SALARY SCALE – PUTS 1.1

12. TUTORIAL ASSISTANT – SEED TECHNOLOGY (1 POST)

12.1 QUALIFICATIONS

Holder of Bachelor of Science with a minimum of B+ in Seed Technology, in the following areas; Crop Production and Management, Crop Science, or Agricultural General; from a recognised higher learning Institution with at least a minimum GPA of 3.8 over 5.0 and be assessed as a potentially good academically.

12.2 DUTIES AND RESPONSIBILITIES

- i. To undergo a Master's Degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;
- iii. Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iv. Conduct tutorials, seminars and practicals;
- v. Assist in research, consultancy and outreach activities;
- vi. Perform any other duties that may be assigned by the relevant authorities

12.3 SALARY SCALE – PUTS 1.1

13. TUTORIAL ASSISTANT – ANIMAL SCIENCE (1 POST)

13.1 QUALIFICATIONS

Holder of Bachelor of Science in Animal Science and Technology, or Bachelor of Science in Animal Science from a recognised higher learning Institution with at least a minimum GPA of 3.8 over 5.0 and be assessed as a potentially good academically.

13.2 DUTIES AND RESPONSIBILITIES

- i. To undergo a Master's Degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;
- iii. Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iv. Conduct tutorials, seminars and practicals;
- v. Assist in research, consultancy and outreach activities;

- vi. Perform any other duties that may be assigned by the relevant authorities

13.3 SALARY SCALE – PUTS 1.1

14. TUTORIAL ASSISTANT – BOTANY (1 POST)

14.1 QUALIFICATIONS

Holder of Bachelor of Science with a minimum of B+ in Botany, in the following areas; Crop Science, or Agricultural General; from a recognised higher learning Institution with at least a minimum GPA of 3.8 over 5.0 and be assessed as a potentially good academically.

14.2 DUTIES AND RESPONSIBILITIES

- i. To undergo a Master's Degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;
- iii. Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iv. Conduct tutorials, seminars and practicals;
- v. Assist in research, consultancy and outreach activities;
- vi. Perform any other duties that may be assigned by the relevant authorities

14.3 SALARY SCALE – PUTS 1.1

15. TUTORIAL ASSISTANT – AGRICULTURAL ECONOMICS AND AGRIBUSINESS (1 POST)

15.1 QUALIFICATIONS

Holder of Bachelor of Science in Agricultural Economics and Agribusiness, or Bachelor of Arts in Economics and Statistics; from a recognised higher learning Institution with at least a minimum GPA of 3.8 over 5.0 and be assessed as a potentially good academically.

15.2 DUTIES AND RESPONSIBILITIES

- i. To undergo a Master's Degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;

- iii. Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iv. Conduct tutorials, seminars and practicals;
- v. Assist in research, consultancy and outreach activities;
- vi. Perform any other duties that may be assigned by the relevant authorities

15.3 SALARY SCALE – PUTS 1.1

16.TUTORIAL ASSISTANT – AGRICULTURAL INVESTMENT AND BANKING (1 POST)

16.1 QUALIFICATIONS

Holder of Bachelor of Science in any of the following areas; Finance and Banking, or Finance and Economics; from a recognised higher learning Institution with at least a minimum GPA of 3.8 over 5.0 and be assessed as a potentially good academically.

16.2 DUTIES AND RESPONSIBILITIES

- i. To undergo a Master's Degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;
- iii. Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iv. Conduct tutorials, seminars and practicals;
- v. Assist in research, consultancy and outreach activities;
- vi. Perform any other duties that may be assigned by the relevant authorities

16.3 SALARY SCALE – PUTS 1.1

17.TUTORIAL ASSISTANT – INFORMATION COMMUNICATION TECHNOLOGY (1 POST)

17.1 QUALIFICATIONS

Holder of Bachelor of Science in any of the following areas; Information and Technology with Management, Information Technology with Business, or information and Computer Science; from a recognised higher learning Institution

with at least a minimum GPA of 3.8 over 5.0 and be assessed as a potentially good academically.

17.2 DUTIES AND RESPONSIBILITIES

- i. To undergo a Master's Degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;
- iii. Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iv. Conduct tutorials, seminars and practicals;
- v. Assist in research, consultancy and outreach activities;
- vi. Perform any other duties that may be assigned by the relevant authorities

17.3 SALARY SCALE – PUTS 1.1

18. TUTORIAL ASSISTANT – BUSINESS ADMINISTRATION (1 POST)

18.1 QUALIFICATIONS

Holder of Bachelor of Business Administration from a recognised higher learning Institution with at least a minimum GPA of 3.8 over 5.0 and be assessed as a potentially good academically.

18.2 DUTIES AND RESPONSIBILITIES

- i. To undergo a Master's Degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;
- iii. Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iv. Conduct tutorials, seminars and practicals;
- v. Assist in research, consultancy and outreach activities;
- vi. Perform any other duties that may be assigned by the relevant authorities

18.3 SALARY SCALE – PUTS 1.1

19. ASSISTANT LIBRARIAN TRAINEE – INFORMATION AND RECORDS MANAGEMENT (2 POSTS)

19.1 QUALIFICATIONS

Holder of Bachelors' Degree in any of the following areas; Information and Records Management, Library and Information Studies, Records and Archives Management or Public Administration in Records and Archives Management; from a recognised higher learning Institution with at least a minimum GPA of 3.8 over 5.0 and be assessed as a potentially good academically.

19.2 DUTIES AND RESPONSIBILITIES

- i. To undergo a Master's Degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;
- iii. Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iv. Conduct tutorials, seminars and practicals;
- v. Assist in research, consultancy and outreach activities;
- vi. Perform any other duties that may be assigned by the relevant authorities

19.3 SALARY SCALE – PUTS 1.1

20. ASSISTANT LIBRARIAN TRAINEE – LIBRARY AND ICT STUDIES (1 POST)

20.1 QUALIFICATIONS

Holder of Bachelor of Science in any of the following areas; Library Science, Information Science, or Information and Communication Technology; from a recognised higher learning Institution with at least a minimum GPA of 3.8 over 5.0 and be assessed as a potentially good academically.

20.2 DUTIES AND RESPONSIBILITIES

- i. To undergo a Master's Degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;
- iii. Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iv. Conduct tutorials, seminars and practicals;

- v. Assist in research, consultancy and outreach activities;
- vi. Perform any other duties that may be assigned by the relevant authorities

20.3 SALARY SCALE – PUTS 1.1

21. ASSISTANT LIBRARIAN TRAINEE – INFORMATION AND LIBRARY SCIENCE (1 POST)

21.1 QUALIFICATIONS

Holder of Bachelor of Science in Library and Information Management from a recognised higher learning Institution with at least a minimum GPA of 3.8 over 5.0 and be assessed as a potentially good academically.

21.2 DUTIES AND RESPONSIBILITIES

- i. Carry out lecturers; To undergo a Master's Degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;
- iii. Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iv. Conduct tutorials, seminars and practicals;
- v. Assist in research, consultancy and outreach activities;
- vi. Perform any other duties that may be assigned by the relevant authorities

21.3 SALARY SCALE – PUTS 1.1

22. INSTRUCTOR II – AGRICULTURE GENERAL (1 POST)

22.1 QUALIFICATIONS

Holder of Bachelor of Science in Agriculture General from a recognised higher learning Institution.

22.2 DUTIES AND RESPONSIBILITIES

- i. To administers and guide seminars and practical training for undergraduate students;
- ii. To teach and administer examinations for technical level students;
- iii. To conduct and support research and consultancy works;
- iv. To provide supervisory support to postgraduate students;

- v. To prepare learning resources for undergraduate students and external stakeholders;
- vi. To supervise and assists junior staff; and
- vii. To perform any other duties as assigned by supervisors.

22.3 SALARY SCALE – PUSS 4.1

GENERAL CONDITIONS

- i. All applicants must be Citizens of Tanzania with an age not above 45 years of age except for those who are in Public Service;
- ii. An applicant employed in the Public Service should route his application letter through his respective employer;
- iii. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; postal address/post code, e-mail and telephone numbers;
- iv. Applicants should apply on the strength of the information given in this advertisement;
- v. Applicants must attach their certified copies of the following certificates: -
 - Postgraduate/Degree/Advanced Diploma/Diploma/Certificates;
 - Postgraduate/Degree/Advanced Diploma/Diploma transcripts;
 - Form IV and Form VI National Examination Certificates;
 - **Professional Registration and Training Certificates from respective Registration or Regulatory Bodies, (where applicable);**
 - Birth certificate;
- vi. Attaching copies of the following certificates is strictly not accepted: -
 - Form IV and form VI results slips;
 - Testimonials and all Partial transcripts;
- vii. An applicant must upload recent Passport Size Photo in the Recruitment Portal;
- viii. An applicant who retired from the Public Service for whatever reason should not apply;
- ix. An applicant should indicate three reputable referees with their reliable contacts;
- x. Certificates from foreign examination bodies for Ordinary or Advanced level

education should be verified by The National Examination Council of Tanzania (NECTA).

- xi. Professional certificates from foreign Universities and other training institutions should be verified by The Tanzania Commission for Universities (TCU) and National Council for Technical Education (NACTE);
- xii. An applicant with special needs/case (disability) is supposed/advised to indicate;
- xiii. A signed application letter should be written either in Swahili or English and Addressed to the Deputy Vice Chancellor (Planning, Finance and Administration), Mwalimu Julius K. Nyerere University of Agriculture and Technology (MJNUAT), **P.O. Box 976 Musoma.**
- xiv. Deadline for application is **16th August, 2022;**
- xv. Only shortlisted candidates will be informed on a date for interview, and;
- xvi. Presentation of forged certificates and other information will necessitate to legal action;

NOTE: *All applications must be sent through Recruitment Portal by using the following address; <http://portal.ajira.go.tz> and not otherwise. (This address also can be found at PSRS Website, Click '**Recruitment Portal**').*

Released by:

**DEPUTY VICE CHANCELLOR
PLANNING, FINANCE AND ADMINISTRATION**



Jiandae kuhesabiwa siku ya Jumanne Tarehe 23 Agosti, 2022