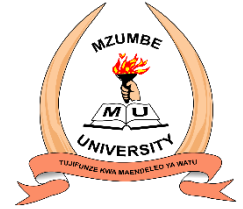




UNITED REPUBLIC OF TANZANIA
MINISTRY OF EDUCATION, SCIENCE AND
TECHNOLOGY



MZUMBE UNIVERSITY

Ref. No. MU/OF/S1/54/17

24th June, 2022

ANNOUNCEMENT OF EMPLOYMENT VACANCIES

Mzumbe University invites applications from suitably qualified and competent Tanzanians to fill the following 98 vacancies in academic positions and three (3) vacancies in administrative positions at the University.

1.1 TUTORIAL ASSISTANT (HUMAN RESOURCE MANAGEMENT) (3 Posts)

1.1.1 Duties and Responsibilities

- i. This is a training post; the staff is required to undergo a Master degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;
- iii. Understudy senior members, including attending lectures seminars, tutorials and practical training;
- iv. Conduct tutorials, seminars and practicals;
- v. Assist in research, consultancy and outreach activities; and
- vi. Perform any other duties that may be assigned by the supervisor

1.1.2 Qualification

Holder of Bachelor degree in Human Resource Management from an accredited and recognized institution with a GPA of at least 3.8 out of 5.0 or its equivalent. In addition, a candidate must have scored at least a B+ in the relevant subject or its equivalent.

1.1.3 REMUNERATION: Salary Scale PUTS 1.1

1.2 TUTORIAL ASSISTANT (PUBLIC ADMINISTRATION) (1 Post)

1.2.1 Duties and Responsibilities

- i. This is a training post; the staff is required to undergo a Master degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;
- iii. Understudy senior members, including attending lectures seminars, tutorials and practical training;
- iv. Conduct tutorials, seminars and practicals;
- v. Assist in research, consultancy and outreach activities; and
- vi. Perform any other duties that may be assigned by the supervisor

1.2.2 Qualification

Holder of Bachelor degree in Public Administration from an accredited and recognized institution with a GPA of at least 3.8 out of 5.0 or its equivalent. In addition, the candidate must have scored at least a B+ in the relevant subject or its equivalent.

1.2.3 REMUNERATION: Salary Scale PUTS 1.1

1.3 TUTORIAL ASSISTANT (ACCOUNTING) (1 Post)

1.3.1 Duties and Responsibilities

- i. This is a training post; the staff is required to undergo a Master degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;
- iii. Understudy senior members, including attending lectures seminars, tutorials and practical training;
- iv. Conduct tutorials, seminars and practicals;
- v. Assist in research, consultancy and outreach activities; and
- vi. Perform any other duties that may be assigned by the supervisor

1.3.2 Qualification

Holder of Bachelor degree in Accounting and Finance from an accredited and recognized institution with a GPA of at least 3.8 out of 5.0 or its equivalent. In addition, the candidate must have scored at least a B+ in the relevant subject or its equivalent.

1.3.3 REMUNERATION: Salary Scale PUTS 1.1

1.4 TUTORIAL ASSISTANT (PROCUREMENT) (3 Posts)

1.4.1 Duties and Responsibilities

- i. This is a training post; the staff is required to undergo a Master degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;
- iii. Understudy senior members, including attending lectures seminars, tutorials and practical training;
- iv. Conduct tutorials, seminars and practicals;
- v. Assist in research, consultancy and outreach activities; and
- vi. Perform any other duties that may be assigned by the supervisor

1.4.2 Qualification

Holder of Bachelor degree in Procurement and Supply Chain Management or Procurement and Logistics Management or Procurement and Materials Management from an accredited and recognized institution with a GPA of at least 3.8 out of 5.0 or its equivalent. In addition, the candidate must have scored at least a B+ in the relevant subject or its equivalent.

1.4.3 REMUNERATION: Salary Scale PUTS 1.1

1.5 TUTORIAL ASSISTANT (MARKETING) (2 Posts)

1.5.1 Duties and Responsibilities

- i. This is a training post; the staff is required to undergo a Master degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;
- iii. Understudy senior members, including attending lectures seminars, tutorials and practical training;
- iv. Conduct tutorials, seminars and practicals;
- v. Assist in research, consultancy and outreach activities; and
- vi. Perform any other duties that may be assigned by the supervisor

1.5.2 Qualification

Holder of Bachelor degree in Marketing from an accredited and recognized institution with a GPA of at least 3.8 out of 5.0 or its equivalent. In addition, the candidate must have scored at least a B+ in the relevant subject or its equivalent.

1.5.3 REMUNERATION: Salary Scale PUTS 1.1

1.6 TUTORIAL ASSISTANT (ENTREPRENEURSHIP) (3 Posts)

1.6.1 Duties and Responsibilities

- i. This is a training post; the staff is required to undergo a Master degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;
- iii. Understudy senior members, including attending lectures seminars, tutorials and practical training;
- iv. Conduct tutorials, seminars and practicals;
- v. Assist in research, consultancy and outreach activities; and
- vi. Perform any other duties that may be assigned by the supervisor

1.6.2 Qualification

Holder of Bachelor degree in Entrepreneurship from an accredited and recognized institution with a GPA of at least 3.8 out of 5.0 or its equivalent. In addition, a candidate must have scored at least a B+ in the relevant subject or its equivalent.

1.6.3 REMUNERATION: Salary Scale PUTS 1.1

1.7 TUTORIAL ASSISTANT (PRODUCTION AND OPERATIONS MANAGEMENT) (2 Posts)

1.7.1 Duties and Responsibilities

- i. This is a training post; the staff is required to undergo a Master degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;
- iii. Understudy senior members, including attending lectures seminars, tutorials and practical training;
- iv. Conduct tutorials, seminars and practicals;
- v. Assist in research, consultancy and outreach activities; and
- vi. Perform any other duties that may be assigned by the supervisor

1.7.2 Qualification

Holder of Bachelor degree in Production and Operations Management from an accredited and recognized institution with a GPA of at least 3.8 out of 5.0 or its equivalent. In addition, the candidate must have scored at least a B+ in the relevant subject or its equivalent.

1.7.3 REMUNERATION: Salary Scale PUTS 1.1

1.8 TUTORIAL ASSISTANT (INDUSTRIAL ENGINEERING MANAGEMENT) (2 Posts)

1.8.1 Duties and Responsibilities

- i. This is a training post; the staff is required to undergo a Master degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;
- iii. Understudy senior members, including attending lectures seminars, tutorials and practical training;
- iv. Conduct tutorials, seminars and practicals;
- v. Assist in research, consultancy and outreach activities; and
- vi. Perform any other duties that may be assigned by the supervisor

1.8.2 Qualification

Holder of Bachelor degree in Industrial Engineering Management from an accredited and recognized institution with a GPA of at least 3.8 out of 5.0 or its equivalent. In addition, the candidate must have scored at least a B+ in the relevant subject or its equivalent.

1.8.3 REMUNERATION: Salary Scale PUTS 1.1

1.9 TUTORIAL ASSISTANT (STATISTICS) (2 Posts)

1.9.1 Duties and Responsibilities

- i. This is a training post; the staff is required to undergo a Master degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;
- iii. Understudy senior members, including attending lectures seminars, tutorials and practical training;
- iv. Conduct tutorials, seminars and practicals;
- v. Assist in research, consultancy and outreach activities; and
- vi. Perform any other duties that may be assigned by the supervisor

1.9.2 Qualification

Holder of Bachelor degree in Statistics from an accredited and recognized institution with a GPA of at least 3.8 out of 5.0 or its equivalent. In addition, the candidate must have scored at least a B+ in the relevant subject or its equivalent.

1.9.3 REMUNERATION: Salary Scale PUTS 1.1

1.10 TUTORIAL ASSISTANT (INFORMATION AND COMMUNICATION TECHNOLOGY) (2 Posts)

1.10.1 Duties and Responsibilities

- i. This is a training post; the staff is required to undergo a Master degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;
- iii. Understudy senior members, including attending lectures seminars, tutorials and practical training;

- iv. Conduct tutorials, seminars and practicals;
- v. Assist in research, consultancy and outreach activities; and
- vi. Perform any other duties that may be assigned by the supervisor

1.10.2 Qualification

Holder of Bachelor degree in Information and Communication Technology from an accredited and recognized institution with a GPA of at least 3.8 out of 5.0 or its equivalent. In addition, the candidate must have scored at least a B+ in the relevant subject or its equivalent.

1.10.3 REMUNERATION: Salary Scale PUTS 1.1

1.11 TUTORIAL ASSISTANT (LAW) (7 Posts)

1.11.1 Duties and Responsibilities

- i. This is a training post; the staff is required to undergo a Master degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;
- iii. Understudy senior members, including attending lectures seminars, tutorials and practical training;
- iv. Conduct tutorials, seminars and practicals;
- v. Assist in research, consultancy and outreach activities; and
- vi. Perform any other duties that may be assigned by the supervisor

1.11.2 Qualification

Holder of Bachelor degree in Law from an accredited and recognized institution with a GPA of at least 3.8 out of 5.0 or its equivalent. In addition, the candidate must have scored at least a B+ in the relevant subject or its equivalent.

1.11.3 REMUNERATION: Salary Scale PUTS 1.1

1.12 TUTORIAL ASSISTANT (POPULATION AND DEVELOPMENT) (4 Posts)

1.12.1 Duties and Responsibilities

- i. This is a training post; the staff is required to undergo a Master degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;
- iii. Understudy senior members, including attending lectures seminars, tutorials and practical training;
- iv. Conduct tutorials, seminars and practicals;
- v. Assist in research, consultancy and outreach activities; and
- vi. Perform any other duties that may be assigned by the supervisor

1.12.2 Qualification

Holder of Bachelor degree in Population and Development from an accredited and recognized institution with a GPA of at least 3.8 out of 5.0 or its equivalent. In addition, the candidate must have scored at least a B+ in the relevant subject or its equivalent.

or

1.12.3 REMUNERATION: Salary Scale PUTS 1.1

- 1.13 TUTORIAL ASSISTANT (ECONOMIC POLICY AND PLANNING) (2 Posts)**
- 1.13.1 Duties and Responsibilities**
- i. This is a training post; the staff is required to undergo a Master degree training programme;
 - ii. Undergo an induction course in pedagogic skills for those who had none before;
 - iii. Understudy senior members, including attending lectures seminars, tutorials and practical training;
 - iv. Conduct tutorials, seminars and practicals;
 - v. Assist in research, consultancy and outreach activities; and
 - vi. Perform any other duties that may be assigned by the supervisor
- 1.13.2 Qualification**
- Holder of Bachelor degree in Economic Policy and Planning from an accredited and recognized institution with a GPA of at least 3.8 out of 5.0 or its equivalent. In addition, the candidate must have scored at least a B+ in the relevant subject or its equivalent.
- 1.13.3 REMUNERATION: Salary Scale PUTS 1.1**
- 1.14 TUTORIAL ASSISTANT (EDUCATION WITH ECONOMICS AND MATHEMATICS) (2 Posts)**
- 1.14.1 Duties and Responsibilities**
- i. This is a training post; the staff is required to undergo a Master degree training programme;
 - ii. Undergo an induction course in pedagogic skills for those who had none before;
 - iii. Understudy senior members, including attending lectures seminars, tutorials and practical training;
 - iv. Conduct tutorials, seminars and practicals;
 - v. Assist in research, consultancy and outreach activities;
 - vi. Perform any other duties that may be assigned by the supervisor
- 1.14.2 Qualification**
- Holder of Bachelor degree in Education with Economics and Mathematics from an accredited and recognized institution with a GPA of at least 3.8 out of 5.0 or its equivalent. In addition, the candidate must have scored at least a B+ in the relevant subject or its equivalent.
- 1.14.3 REMUNERATION: Salary Scale PUTS 1.1**
- 1.15 TUTORIAL ASSISTANT (ENVIRONMENTAL SCIENCE AND MANAGEMENT) (1 Post)**
- 1.15.1 Duties and Responsibilities**
- i. This is a training post; the staff is required to undergo a Master Degree training programme;
 - ii. Undergo an induction course in pedagogic skills for those who had none before;
 - iii. Understudy senior members, including attending lectures seminars, tutorials and practical training;
 - iv. Conduct tutorials, seminars and practicals;
 - v. Assist in research, consultancy and outreach activities;and
 - vi. Perform any other duties that may be assigned by the supervisor
- 1.15.2 Qualification**

Holder of Bachelor degree in Environmental Science and Management from an accredited and recognized institution with a GPA of at least 3.8 out of 5.0 or its equivalent. In addition, the candidate must have scored at least a B+ in the relevant subject or its equivalent.

1.15.3 REMUNERATION: Salary Scale PUTS 1.1

1.16 TUTORIAL ASSISTANT (GENDER IN DEVELOPMENT OR GENDER STUDIES) (1 Post)

1.16.1 Duties and Responsibilities

- i. This is a training post; the staff is required to undergo a Master degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;
- iii. Understudy senior members, including attending lectures seminars, tutorials and practical training;
- iv. Conduct tutorials, seminars and practicals;
- v. Assist in research, consultancy and outreach activities; and
- vi. Perform any other duties that may be assigned by the supervisor

1.16.2 Qualification

Holder of Bachelor degree in Gender in Development or Gender Studies from an accredited and recognized institution with a GPA of at least 3.8 out of 5.0 or its equivalent. In addition, the candidate must have scored at least a B+ in the relevant subject or its equivalent.

1.16.3 REMUNERATION: Salary Scale PUTS 1.1

1.17 LIBRARIAN TRAINEE (LIBRARY INFORMATION MANAGEMENT) (4 Posts)

1.17.1 Duties and Responsibilities

- i. This is a training post; the staff is required to undergo a Master degree training programme;
- ii. Undergo an induction course in pedagogic skills for those who had none before;
- iii. Understudy senior members, including attending lectures seminars, tutorials and practical training;
- iv. Conduct tutorials, seminars and practicals;
- v. Assist in research, consultancy and outreach activities; and
- vi. Perform any other duties that may be assigned by the supervisor

1.17.2 Qualification

Holder of Bachelor degree in Library Information Management from an accredited and recognized institution with a minimum GPA of 3.8 out of 5.0 or its equivalent. In addition, the candidate must have scored at least a B+ in the relevant subject or its equivalent.

1.17.3 REMUNERATION: Salary Scale PUTS 1.1

1.18 ASSISTANT LECTURER (HUMAN RESOURCE MANAGEMENT) (2 Posts)

1.18.1 Duties and Responsibilities

- i. Undergo an induction course in pedagogical skills for those who have not acquired them;
- ii. Carry out lectures; conduct tutorials, seminars and practicals for undergraduate programmes;

- iii. Prepare and present case studies;
- iv. Conduct and publish/disseminate research results;
- v. Participate/contribute in curriculum development;
- vi. Recognize students having difficulties, intervene and provide help and support;
- vii. Guide students on various academic issues;
- viii. Participate in consultancies and community services;
- ix. Supervise field practicals and undergraduate projects;
- x. Attend workshops, conferences and symposia; and
- xi. Perform any other duties that may be assigned by the supervisor

1.18.2 Qualification

Holder of Master degree in Human Resource Management with at least a GPA of 4.0. In addition, the candidate must have a minimum GPA of 3.8 in the first degree in the same field and be assessed as potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from bachelor to a Master degree.

1.18.3 REMUNERATION: Salary Scale PUTS 2.1

1.19 ASSISTANT LECTURER (PUBLIC ADMINISTRATION) (1 Posts)

1.19.1 Duties and Responsibilities

- i. Undergo an induction course in pedagogical skills for those who have not acquired them;
- ii. Carry out lectures; conduct tutorials, seminars and practicals for undergraduate programmes;
- iii. Prepare and present case studies;
- iv. Conduct and publish/disseminate research results;
- v. Participate/contribute in curriculum development;
- vi. Recognize students having difficulties, intervene and provide help and support;
- vii. Guide students on various academic issues;
- viii. Participate in consultancies and community services;
- ix. Supervise field practicals and undergraduate projects;
- x. Attend workshops, conferences and symposia; and
- xi. Perform any other duties that may be assigned by the supervisor

1.19.2 Qualification

Holder of Master degree in Public Administration with at least a GPA of 4.0. In addition, the candidate must have a minimum GPA of 3.8 in the Bachelor degree in the same field and be assessed as potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master degree.

1.19.3 REMUNERATION: Salary Scale PUTS 2.1

1.20 ASSISTANT LECTURER (ACCOUNTING) (6 Posts)

1.20.1 Duties and Responsibilities

- i. Undergo an induction course in pedagogical skills for those who have not acquired them;
- ii. Carry out lectures; conduct tutorials, seminars and practicals for undergraduate programmes;
- iii. Prepare and present case studies;
- iv. Conduct and publish/disseminate research results;

- v. Participate/contribute in curriculum development;
- vi. Recognize students having difficulties, intervene and provide help and support;
- vii. Guide students on various academic issues;
- viii. Participate in consultancies and community services;
- ix. Supervise field practicals and undergraduate projects;
- x. Attend workshops, conferences and symposia; and
- xi. Perform any other duties that may be assigned by the supervisor

1.20.2 Qualification

Holder of Master degree in Accounting with at least a GPA of 4.0. In addition, the candidate must have a minimum GPA of 3.8 in the Bachelor degree in the same field and be assessed as potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master degree.

1.20.3 REMUNERATION: Salary Scale PUTS 2.1

1.21 ASSISTANT LECTURER (PROCUREMENT) (2 Posts)

1.21.1 Duties and Responsibilities

- i. Undergo an induction course in pedagogical skills for those who have not acquired them;
- ii. Carry out lectures; conduct tutorials, seminars and practicals for undergraduate programmes;
- iii. Prepare and present case studies;
- iv. Conduct and publish/disseminate research results;
- v. Participate/contribute in curriculum development;
- vi. Recognize students having difficulties, intervene and provide help and support;
- vii. Guide students on various academic issues;
- viii. Participate in consultancies and community services;
- ix. Supervise field practicals and undergraduate projects;
- x. Attend workshops, conferences and symposia; and
- xi. Perform any other duties that may be assigned by the supervisor

1.21.2 Qualification

Holder of Master degree in Procurement and Supply Chain Management or Procurement and Logistics Management or Procurement and Materials Management with at least a GPA of 4.0. In addition, the candidate must have a minimum GPA of 3.8 in the Bachelor degree in the same field and be assessed as potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master degree.

1.21.3 REMUNERATION: Salary Scale PUTS 2.1

1.22 ASSISTANT LECTURER (MARKETING) (1 Post)

1.22.1 Duties and Responsibilities

- i. Undergo an induction course in pedagogical skills for those who have not acquired them;
- ii. Carry out lectures; conduct tutorials, seminars and practicals for undergraduate programmes;
- iii. Prepare and present case studies;
- iv. Conduct and publish/disseminate research results;
- v. Participate/contribute in curriculum development;

- vi. Recognize students having difficulties, intervene and provide help and support;
- vii. Guide students on various academic issues;
- viii. Participate in consultancies and community services;
- ix. Supervise field practicals and undergraduate projects;
- x. Attend workshops, conferences and symposia; and
- xi. Perform any other duties that may be assigned by the supervisor

1.22.2 Qualification

Holder of Master in Marketing with at least a GPA of 4.0. In addition, the candidate must have a minimum GPA of 3.8 in the Bachelor degree in the same field and be assessed as potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master degree.

1.22.3 REMUNERATION: Salary Scale PUTS 2.1

1.23 ASSISTANT LECTURER (ENTREPRENEURSHIP) (3 Posts)

1.23.1 Duties and Responsibilities

- i. Undergo an induction course in pedagogical skills for those who have not acquired them;
- ii. Carry out lectures; conduct tutorials, seminars and practicals for undergraduate programmes;
- iii. Prepare and present case studies;
- iv. Conduct and publish/disseminate research results;
- v. Participate/contribute in curriculum development;
- vi. Recognize students having difficulties, intervene and provide help and support;
- vii. Guide students on various academic issues;
- viii. Participate in consultancies and community services;
- ix. Supervise field practicals and undergraduate projects;
- x. Attend workshops, conferences and symposia; and
- xi. Perform any other duties that may be assigned by the supervisor

1.23.2 Qualification

Holder of Master degree in Entrepreneurship with at least a GPA of 4.0. In addition, the candidate must have a minimum GPA of 3.8 in the Bachelor degree in the same field and be assessed as potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master degree.

1.23.3 REMUNERATION: Salary Scale PUTS 2.1

1.24 ASSISTANT LECTURER (LAW) (4 Posts)

1.24.1 Duties and Responsibilities

- i. Undergo an induction course in pedagogical skills for those who have not acquired them;
- ii. Carry out lectures; conduct tutorials, seminars and practicals for undergraduate programmes;
- iii. Prepare and present case studies;
- iv. Conduct and publish/disseminate research results;
- v. Participate/contribute in curriculum development;
- vi. Recognize students having difficulties, intervene and provide help and support;
- vii. Guide students on various academic issues;

- viii. Participate in consultancies and community services;
- ix. Supervise field practicals and undergraduate projects;
- x. Attend workshops, conferences and symposia; and
- xi. Perform any other duties that may be assigned by the supervisor

1.24.2 Qualification

Holder of Master degree in Law with at least a GPA of 4.0. In addition, the candidate must have a minimum GPA of 3.8 in the Bachelor degree in the same field and be assessed as potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master degree.

1.24.3 REMUNERATION: Salary Scale PUTS 2.1

1.25 ASSISTANT LECTURER (PRODUCTION AND OPERATIONS MANAGEMENT) (1Post)

1.25.1 Duties and Responsibilities

- i. Undergo an induction course in pedagogical skills for those who have not acquired them;
- ii. Carry out lectures; conduct tutorials, seminars and practicals for undergraduate programmes;
- iii. Prepare and present case studies;
- iv. Conduct and publish/disseminate research results;
- v. Participate/contribute in curriculum development;
- vi. Recognize students having difficulties, intervene and provide help and support;
- vii. Guide students on various academic issues;
- viii. Participate in consultancies and community services;
- ix. Supervise field practicals and undergraduate projects;
- x. Attend workshops, conferences and symposia; and
- xi. Perform any other duties that may be assigned by the supervisor

1.25.2 Qualification

Holder of Master degree in Production and Operations Management with at least a GPA of 4.0. In addition, the candidate must have a minimum GPA of 3.8 in the Bachelor degree in the same field and be assessed as potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master degree.

1.25.3 REMUNERATION: Salary Scale PUTS 2.1

1.26 ASSISTANT LECTURER (ECONOMICS) (4 Posts)

1.26.1 Duties and Responsibilities

- i. Undergo an induction course in pedagogical skills for those who have not acquired them;
- ii. Carry out lectures; conduct tutorials, seminars and practicals for undergraduate programmes;
- iii. Prepare and present case studies;
- iv. Conduct and publish/disseminate research results;
- v. Participate/contribute in curriculum development;
- vi. Recognize students having difficulties, intervene and provide help and support;
- vii. Guide students on various academic issues;
- viii. Participate in consultancies and community services;
- ix. Supervise field practicals and undergraduate projects;

- x. Attend workshops, conferences and symposia; and
- xi. Perform any other duties that may be assigned by the supervisor

1.26.2 Qualification

Holder of Master degree in Economics with at least a GPA of 4.0. In addition, the candidate must have a minimum GPA of 3.8 in the Bachelor degree in the same field and be assessed as potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master degree.

1.26.3 REMUNERATION: Salary Scale PUTS 2.1

1.27 ASSISTANT LECTURER (MATHEMATICS) (1 Post)

1.27.1 Duties and Responsibilities

- i. Undergo an induction course in pedagogical skills for those who have not acquired them;
- ii. Carry out lectures; conduct tutorials, seminars and practicals for undergraduate programmes;
- iii. Prepare and present case studies;
- iv. Conduct and publish/disseminate research results;
- v. Participate/contribute in curriculum development;
- vi. Recognize students having difficulties, intervene and provide help and support;
- vii. Guide students on various academic issues;
- viii. Participate in consultancies and community services;
- ix. Supervise field practicals and undergraduate projects;
- x. Attend workshops, conferences and symposia; and
- xi. Perform any other duties that may be assigned by the supervisor

1.27.2 Qualification

Holder of Master degree in Mathematics with at least a GPA of 4.0. In addition, the candidate must have a minimum GPA of 3.8 in the Bachelor degree in the same field and be assessed as potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master degree.

1.27.3 REMUNERATION: Salary Scale PUTS 2.1

1.28 ASSISTANT LECTURER (INFORMATION AND COMMUNICATION TECHNOLOGY) (2 Posts)

1.28.1 Duties and Responsibilities

- i. Undergo an induction course in pedagogical skills for those who have not acquired them;
- ii. Carry out lectures; conduct tutorials, seminars and practicals for undergraduate programmes;
- iii. Prepare and present case studies;
- iv. Conduct and publish/disseminate research results;
- v. Participate/contribute in curriculum development;
- vi. Recognize students having difficulties, intervene and provide help and support;
- vii. Guide students on various academic issues;
- viii. Participate in consultancies and community services;
- ix. Supervise field practicals and undergraduate projects;
- x. Attend workshops, conferences and symposia; and
- xi. Perform any other duties that may be assigned by the supervisor

1.28.2 Qualification
Holder of Master degree in Information and Communication Technology with at least a GPA of 4.0. In addition, the candidate must have a minimum GPA of 3.8 in the Bachelor degree in the same field and be assessed as potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master degree.

1.28.3 REMUNERATION: Salary Scale PUTS 2.1

1.29 ASSISTANT LECTURER (SOCIOLOGY) (1 Post)

1.29.1 Duties and Responsibilities

- i. Undergo an induction course in pedagogical skills for those who have not acquired them;
- ii. Carry out lectures; conduct tutorials, seminars and practicals for undergraduate programmes;
- iii. Prepare and present case studies;
- iv. Conduct and publish/disseminate research results;
- v. Participate/contribute in curriculum development;
- vi. Recognize students having difficulties, intervene and provide help and support;
- vii. Guide students on various academic issues;
- viii. Participate in consultancies and community services;
- ix. Supervise field practicals and undergraduate projects;
- x. Attend workshops, conferences and symposia; and
- xi. Perform any other duties that may be assigned by the supervisor

1.29.2 Qualification

Holder of Master degree in Sociology with at least a GPA of 4.0. In addition, the candidate must have a minimum GPA of 3.8 in the Bachelor degree in the same field and be assessed as potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master degree.

1.29.3 REMUNERATION: Salary Scale PUTS 2.1

1.30 ASSISTANT LECTURER (EDUCATION SPECIALIZING IN SOCIOLOGY) (1Post)

1.30.1 Duties and Responsibilities

- i. Undergo an induction course in pedagogical skills for those who have not acquired them;
- ii. Carry out lectures; conduct tutorials, seminars and practicals for undergraduate programmes;
- iii. Prepare and present case studies;
- iv. Conduct and publish/disseminate research results;
- v. Participate/contribute in curriculum development;
- vi. Recognize students having difficulties, intervene and provide help and support;
- vii. Guide students on various academic issues;
- viii. Participate in consultancies and community services;
- ix. Supervise field practicals and undergraduate projects;
- x. Attend workshops, conferences and symposia; and
- xi. Perform any other duties that may be assigned by the supervisor

1.30.2 Qualification

Holder of Master degree in Education specializing in Sociology with at least a GPA of 4.0. In addition, the candidate must have a minimum GPA of 3.8 in the Bachelor degree in the same field and be assessed as potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master degree.

1.30.3 REMUNERATION: Salary Scale PUTS 2.1

1.31 ASSISTANT LECTURER (RECORDS AND ARCHIVES) (2 Posts)

1.31.1 Duties and Responsibilities

- i. Undergo an induction course in pedagogical skills for those who have not acquired them;
- ii. Carry out lectures; conduct tutorials, seminars and practicals for undergraduate programmes;
- iii. Prepare and present case studies;
- iv. Conduct and publish/disseminate research results;
- v. Participate/contribute in curriculum development;
- vi. Recognize students having difficulties, intervene and provide help and support;
- vii. Guide students on various academic issues;
- viii. Participate in consultancies and community services;
- ix. Supervise field practicals and undergraduate projects;
- x. Attend workshops, conferences and symposia; and
- xi. Perform any other duties that may be assigned by the supervisor

1.31.2 Qualification

Holder of Master degree in Records and Archives with at least a GPA of 4.0. In addition, the candidate must have a minimum GPA of 3.8 in the Bachelor degree in the same field and be assessed as potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master degree.

1.31.3 REMUNERATION: Salary Scale PUTS 2.1

1.32 ASSISTANT LECTURER (HEALTH MONITORING AND EVALUATION) (2 Posts)

1.32.1 Duties and Responsibilities

- i. Undergo an induction course in pedagogical skills for those who have not acquired them;
- ii. Carry out lectures; conduct tutorials, seminars and practicals for undergraduate programmes;
- iii. Prepare and present case studies;
- iv. Conduct and publish/disseminate research results;
- v. Participate/contribute in curriculum development;
- vi. Recognize students having difficulties, intervene and provide help and support;
- vii. Guide students on various academic issues;
- viii. Participate in consultancies and community services;
- ix. Supervise field practicals and undergraduate projects;
- x. Attend workshops, conferences and symposia; and
- xi. Perform any other duties that may be assigned by the supervisor

1.32.2 Qualification

Holder of Master degree in Health Monitoring and Evaluation with at least a GPA of 4.0. In addition, the candidate must have a minimum GPA of 3.8 in the Bachelor degree in the same field and be assessed as potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master degree.

1.32.3 REMUNERATION: Salary Scale PUTS 2.1

**1.33 ASSISTANT LECTURER (INDUSTRIAL ENGINEERING MANAGEMENT)
(2Posts)**

1.33.1 Duties and Responsibilities

- i. Undergo an induction course in pedagogical skills for those who have not acquired them;
- ii. Carry out lectures; conduct tutorials, seminars and practicals for undergraduate programmes;
- iii. Prepare and present case studies;
- iv. Conduct and publish/disseminate research results;
- v. Participate/contribute in curriculum development;
- vi. Recognize students having difficulties, intervene and provide help and support;
- vii. Guide students on various academic issues;
- viii. Participate in consultancies and community services;
- ix. Supervise field practicals and undergraduate projects;
- x. Attend workshops, conferences and symposia; and
- xi. Perform any other duties that may be assigned by the supervisor

1.33.2 Qualification

Holder of Master degree in Industrial Engineering Management with at least a GPA of 4.0. In addition, the candidate must have a minimum GPA of 3.8 in the Bachelor degree in the same field and be assessed as potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master degree.

1.33.3 REMUNERATION: Salary Scale PUTS 2.1

1.34 ASSISTANT LECTURER (STATISTICS) (2 Posts)

1.34.1 Duties and Responsibilities

- i. Undergo an induction course in pedagogical skills for those who have not acquired them;
- ii. Carry out lectures; conduct tutorials, seminars and practicals for undergraduate programmes;
- iii. Prepare and present case studies;
- iv. Conduct and publish/disseminate research results;
- v. Participate/contribute in curriculum development;
- vi. Recognize students having difficulties, intervene and provide help and support;
- vii. Guide students on various academic issues;
- viii. Participate in consultancies and community services;
- ix. Supervise field practicals and undergraduate projects;
- x. Attend workshops, conferences and symposia; and
- xi. Perform any other duties that may be assigned by the supervisor

1.34.2 Qualification

Holder of Master degree in Statistics with at least a GPA of 4.0. In addition, the candidate must have a minimum GPA of 3.8 in the Bachelor degree in the same field and be assessed as potentially good academically. The applicant

should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master degree.

1.34.3 REMUNERATION: Salary Scale PUTS 2.1

1.35 ASSISTANT LECTURER (ECONOMIC POLICY AND PLANNING) (2 Posts)

1.35.1 Duties and Responsibilities

- i. Undergo an induction course in pedagogical skills for those who have not acquired them;
- ii. Carry out lectures; conduct tutorials, seminars and practicals for undergraduate programmes;
- iii. Prepare and present case studies;
- iv. Conduct and publish/disseminate research results;
- v. Participate/contribute in curriculum development;
- vi. Recognize students having difficulties, intervene and provide help and support;
- vii. Guide students on various academic issues;
- viii. Participate in consultancies and community services;
- ix. Supervise field practicals and undergraduate projects;
- x. Attend workshops, conferences and symposia; and
- xi. Perform any other duties that may be assigned by the supervisor

1.35.2 Qualification

Holder of Master degree in Economic Policy and Planning with at least a GPA of 4.0. In addition, the candidate must have a minimum GPA of 3.8 in the Bachelor degree in the same field and be assessed as potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master degree.

1.35.3 REMUNERATION: Salary Scale PUTS 2.1

1.36 ASSISTANT LECTURER (LINGUISTICS SPECIALIZING IN ENGLISH LANGUAGE) (1Post)

1.36.1 Duties and Responsibilities

- i. To undergo an induction course in pedagogical skills for those who have not acquired them;
- ii. To carry out lectures; conduct tutorials, seminars and practicals for undergraduate programmes;
- iii. To prepare and present case studies;
- iv. To conduct and publish/disseminate research results;
- v. To participate/contribute in curriculum development;
- vi. To recognize students having difficulties, intervene and provide help and support;
- vii. To guide students on various academic issues;
- viii. To participate in consultancies and community services;
- ix. To supervise field practicals and undergraduate projects;
- x. To attend workshops, conferences and symposia; and
- xi. To perform any other duties that may be assigned by the supervisor

1.36.2 Qualification

Holder of Master degree in Linguistics specializing in English Language with at least a GPA of 4.0. In addition, the candidate must have a minimum GPA of 3.8 in the Bachelor degree in the same field and be assessed as potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master degree.

1.36.3 REMUNERATION: Salary Scale PUTS 2.1

1.37 ASSISTANT LECTURER (EDUCATION SPECIALIZING IN LINGUISTICS AND LITERATURE) (1 Post)

1.37.1 Duties and Responsibilities

- i. To undergo an induction course in pedagogical skills for those who have not acquired them;
- ii. To carry out lectures; conduct tutorials, seminars and practicals for undergraduate programmes;
- iii. To prepare and present case studies;
- iv. To conduct and publish/disseminate research results;
- v. To participate/contribute in curriculum development;
- vi. To recognize students having difficulties, intervene and provide help and support;
- vii. To guide students on various academic issues;
- viii. To participate in consultancies and community services;
- ix. To supervise field practicals and undergraduate projects;
- x. To attend workshops, conferences and symposia; and
- xi. To perform any other duties that may be assigned by the supervisor

1.37.2 Qualification

Holder of Master degree in Education specializing in Linguistics and Literature with at least a GPA of 4.0. In addition, the candidate must have a minimum GPA of 3.8 in the Bachelor degree in the same field and be assessed as potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master degree.

1.37.3 REMUNERATION: Salary Scale PUTS 2.1

1.38 ASSISTANT LECTURER (EDUCATION SPECIALIZING IN ECONOMICS AND MATHEMATICS) (1 Post)

1.38.1 Duties and Responsibilities

- i. To undergo an induction course in pedagogical skills for those who have not acquired them;
- ii. To carry out lectures; conduct tutorials, seminars and practicals for undergraduate programmes;
- iii. To prepare and present case studies;
- iv. To conduct and publish/disseminate research results;
- v. To participate/contribute in curriculum development;
- vi. To recognize students having difficulties, intervene and provide help and support;
- vii. To guide students on various academic issues;
- viii. To participate in consultancies and community services;
- ix. To supervise field practicals and undergraduate projects;
- x. To attend workshops, conferences and symposia; and
- xi. To perform any other duties that may be assigned by the supervisor

1.38.2 Qualification

Holder of Master degree in Education specializing in Economics and Mathematics with at least a GPA of 4.0. In addition, the candidate must have a minimum GPA of 3.8 in the Bachelor degree in the same field and be assessed as potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master degree.

1.38.3 REMUNERATION: Salary Scale PUTS 2.1

1.39 ASSISTANT LECTURER (DEVELOPMENT STUDIES) (1 Post)

1.39.1 Duties and Responsibilities

- i. To undergo an induction course in pedagogical skills for those who have not acquired them;
- ii. To carry out lectures; conduct tutorials, seminars and practicals for undergraduate programmes;
- iii. To prepare and present case studies;
- iv. To conduct and publish/disseminate research results;
- v. To participate/contribute in curriculum development;
- vi. To recognize students having difficulties, intervene and provide help and support;
- vii. To guide students on various academic issues;
- viii. To participate in consultancies and community services;
- ix. To supervise field practicals and undergraduate projects;
- x. To attend workshops, conferences and symposia; and
- xi. To perform any other duties that may be assigned by the supervisor

1.39.2 Qualification

Holder of Master degree in Development Studies with at least a GPA of 4.0. In addition, the candidate must have a minimum GPA of 3.8 in the Bachelor degree in the same field and be assessed as potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master degree.

1.39.3 REMUNERATION: Salary Scale PUTS 2.1

1.40 ASSISTANT LECTURER (DEVELOPMENT POLICY AND PLANNING) (3 Posts)

1.40.1 Duties and Responsibilities

- i. To undergo an induction course in pedagogical skills for those who have not acquired them;
- ii. To carry out lectures; conduct tutorials, seminars and practicals for undergraduate programmes;
- iii. To prepare and present case studies;
- iv. To conduct and publish/disseminate research results;
- v. To participate/contribute in curriculum development;
- vi. To recognize students having difficulties, intervene and provide help and support;
- vii. To guide students on various academic issues;
- viii. To participate in consultancies and community services;
- ix. To supervise field practicals and undergraduate projects;
- x. To attend workshops, conferences and symposia; and
- xi. To perform any other duties that may be assigned by the supervisor

1.40.2 Qualification
Holder of Master degree in Development Policy and Planning with at least a GPA of 4.0. In addition, the candidate must have a minimum GPA of 3.8 in the Bachelort degree in the same field and be assessed as potentially good academically. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to Master degree.

1.40.3 REMUNERATION: Salary Scale PUTS 2.1

1.41 LECTURER (ACCOUNTING) (1 Post)

1.41.1 Duties and Responsibilities

- i. To carry out lectures, conduct tutorials, seminars, practical, invigilation and assessment for undergraduate and postgraduate programs;
- ii. To play a leadership role at the level of the Campus, Department, Faculty, Institute/Directorate and School;
- iii. To mentor junior staff in relevant fields;
- iv. To develop curricula;
- v. To develop and manage various university/constituent college activities;
- vi. To undertake research and publish/disseminate results;
- vii. To establish academic or professional chairs for the institution;
- viii. To carry out consultancy and community services;
- ix. To write teaching manuals and compendia;
- x. To supervise field practicals, undergraduate special projects, Masters and PhD dissertations/theses
- xi. To organize and participate in workshops, conferences and symposia; and
- xii. To perform any other duties that may be assigned by the relevant authorities.

1.41.2 Qualification

Holder of a PhD, Master degree in Accounting with at least a GPA of 4.0. The candidate must also have a Bachelor degree with a GPA of at least 3.8. the applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to PhD Degree level.

1.41.3 REMUNERATION: Salary Scale PUTS 3.3

1.42. LECTURER (FINANCE) (1 Post)

1.42.1 Duties and Responsibilities

- i. To carry out lectures, conduct tutorials, seminars, practical, invigilation and assessment for undergraduate and postgraduate programs;
- ii. To play a leadership role at the level of the Campus, Department, Faculty, Institute/Directorate and School;
- iii. To mentor junior staff in relevant fields;
- iv. To develop curricula;
- v. To develop and manage various university/constituent college activities;
- vi. To undertake research and publish/disseminate results;
- vii. To establish academic or professional chairs for the institution;
- viii. To carry out consultancy and community services;
- ix. To write teaching manuals and compendia;
- x. To supervise field practicals, undergraduate special projects, Masters and PhD dissertations/theses
- xi. To organize and participate in workshops, conferences and symposia; and
- xii. To perform any other duties that may be assigned by the relevant authorities.

1.42.2 Qualification
Holder of a PhD and Master degree in Finance with at least a GPA of 4.0. The candidate must also have a Bachelor degree with a GPA of at least 3.8. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to PhD Degree level

1.42.3 REMUNERATION: Salary Scale PUTS 3.3

1.43 LECTURER (MARKETING) (1 Post)

1.43.1 Duties and Responsibilities

- i. To carry out lectures, conduct tutorials, seminars, practical, invigilation and assessment for undergraduate and postgraduate programs;
- ii. To play a leadership role at the level of the Campus, Department, Faculty, Institute/Directorate and School;
- iii. To mentor junior staff in relevant fields;
- iv. To develop curricula;
- v. To develop and manage various university/constituent college activities;
- vi. To undertake research and publish/disseminate results;
- vii. To establish academic or professional chairs for the institution;
- viii. To carry out consultancy and community services;
- ix. To write teaching manuals and compendia;
- x. To supervise field practicals, undergraduate special projects, Masters and PhD dissertations/theses
- xi. To organize and participate in workshops, conferences and symposia; and
- xii. To perform any other duties that may be assigned by the relevant authorities.

1.43.2 Qualification

Holder of a PhD and Master degree in Marketing with at least a GPA of 4.0. The candidate must also have a Bachelor degree with a GPA of at least 3.8. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to PhD Degree level

1.43.3 REMUNERATION: Salary Scale PUTS 3.3

1.44 LECTURER (ENTREPRENEURSHIP) (1 Post)

1.44.1 Duties and Responsibilities

- i. To carry out lectures, conduct tutorials, seminars, practical, invigilation and assessment for undergraduate and postgraduate programs;
- ii. To play a leadership role at the level of the Campus, Department, Faculty, Institute/Directorate and School;
- iii. To mentor junior staff in relevant fields;
- iv. To develop curricula;
- v. To develop and manage various university/constituent college activities;
- vi. To undertake research and publish/disseminate results;
- vii. To establish academic or professional chairs for the institution;
- viii. To carry out consultancy and community services;
- ix. To write teaching manuals and compendia;
- x. To supervise field practicals, undergraduate special projects, Masters and PhD dissertations/theses
- xi. To organize and participate in workshops, conferences and symposia; and
- xii. To perform any other duties that may be assigned by the relevant authorities.

1.44.2 Qualification

Holder of a PhD and Master degree in Entrepreneurship with at least a GPA of 4.0. The candidate must also have a Bachelor degree with a GPA of at least 3.8. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to PhD Degree level

1.44.3 REMUNERATION: Salary Scale PUTS 3.1

1.45 LECTURER (PRODUCTION AND OPERATIONS MANAGEMENT) (1 Post)
1.45.1 Duties and Responsibilities

- i. To carry out lectures, conduct tutorials, seminars, practical, invigilation and assessment for undergraduate and postgraduate programs;
- ii. To play a leadership role at the level of the Campus, Department, Faculty, Institute/Directorate and School;
- iii. To mentor junior staff in relevant fields;
- iv. To develop curricula;
- v. To develop and manage various university/constituent college activities;
- vi. To undertake research and publish/disseminate results;
- vii. To establish academic or professional chairs for the institution;
- viii. To carry out consultancy and community services;
- ix. To write teaching manuals and compendia;
- x. To supervise field practicals, undergraduate special projects, Masters and PhD dissertations/theses
- xi. To organize and participate in workshops, conferences and symposia; and
- xii. To perform any other duties that may be assigned by the relevant authorities.

1.45.2 Qualification

Holder of a PhD and Master degree in Production and Operations Management with at least a GPA of 4.0. The candidate must also have a Bachelor degree with a GPA of at least 3.8. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to PhD Degree level

1.45.3 REMUNERATION: Salary Scale PUTS 3.3

1.46 LECTURER (LAW) (3 Posts)

1.46.1 Duties and Responsibilities

- i. To carry out lectures, conduct tutorials, seminars, practical, invigilation and assessment for undergraduate and postgraduate programs;
- ii. To play a leadership role at the level of the Campus, Department, Faculty, Institute/Directorate and School;
- iii. To mentor junior staff in relevant fields;
- iv. To develop curricula;
- v. To develop and manage various university/constituent college activities;
- vi. To undertake research and publish/disseminate results;
- vii. To establish academic or professional chairs for the institution;
- viii. To carry out consultancy and community services;
- ix. To write teaching manuals and compendia;
- x. To supervise field practicals, undergraduate special projects, Masters and PhD dissertations/theses
- xi. To organize and participate in workshops, conferences and symposia; and
- xii. To perform any other duties that may be assigned by the relevant authorities.

1.46.2 Qualification
Holder of a PhD and Master degree in Law specializing in any of the following areas: International Law, Legal Systems, Constitutional Law, Environmental Law, Administrative Law, Private International Law, Investment Law, Natural Resources Law, Contract Law, Land Law, Investment and Security, Criminal Justice, Labour Law, Health Law, Regional integration Law, international trade and Investmen Lawt, Refugee Law, Corporate Law, legal writing and drafting, Jurisprudence and Legal Theory. The candidate must also have a Bachelor degree with a GPA of at least 3.8.the applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to PhD Degree level

1.46.3 REMUNERATION: Salary Scale PUTS 3.3

1.47 LECTURER (PROCUREMENT) (1 Post)

1.47.1 Duties and Responsibilities

- i. To carry out lectures, conduct tutorials, seminars, practical, invigilation and assessment for undergraduate and postgraduate programs;
- ii. To play a leadership role at the level of the Campus, Department, Faculty, Institute/Directorate and School;
- iii. To mentor junior staff in relevant fields;
- iv. To develop curricula;
- v. To develop and manage various university/constituent college activities;
- vi. To undertake research and publish/disseminate results;
- vii. To establish academic or professional chairs for the institution;
- viii. To carry out consultancy and community services;
- ix. To write teaching manuals and compendia;
- x. To supervise field practicals, undergraduate special projects, Masters and PhD dissertations/theses
- xi. To organize and participate in workshops, conferences and symposia; and
- xii. To perform any other duties that may be assigned by the relevant authorities.

1.47.2 Qualification

Holder of a PhD and Master degree in Procurement and Supply Chain Management or Procurement and Logistics Management or Procurement and Materials Management. The candidate must also have a Bachelor degree with a GPA of at least 3.8.the applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to PhD Degree level

1.47.3 REMUNERATION: Salary Scale PUTS 3.3

1.48 LECTURER (ECONOMICS) (1 Post)

1.48.1 Duties and Responsibilities

- i. To carry out lectures, conduct tutorials, seminars, practical, invigilation and assessment for undergraduate and postgraduate programs;
- ii. To play a leadership role at the level of the Campus, Department, Faculty, Institute/Directorate and School;
- iii. To mentor junior staff in relevant fields;
- iv. To develop curricula;
- v. To develop and manage various university/constituent college activities;
- vi. To undertake research and publish/disseminate results;
- vii. To establish academic or professional chairs for the institution;
- viii. To carry out consultancy and community services;

- ix. To write teaching manuals and compendia;
- x. To supervise field practicals, undergraduate special projects, Masters and PhD dissertations/theses
- xi. To organize and participate in workshops, conferences and symposia; and
- xii. To perform any other duties that may be assigned by the relevant authorities.

1.48.2 Qualification

Holder of a PhD and Master degree in Economics with at least a GPA of 4.0. The candidate must also have a Bachelor degree with a GPA of at least 3.8. The applicant should have a consistent career progression in his/her relevant area of specialization from Bachelor to PhD Degree level

1.48.3 REMUNERATION: Salary Scale PUTS 3.3

1.49 RADIOGRAPHY TECHNICIAN II (1 Post)

1.49.1 Duties and Responsibilities

- i. To give instruction to the patient regarding the radiological procedure to be performed;
- ii. To maintain proper radiation protection for the staff and patients;
- iii. To carry out all imaging procedures as instructed by physician;
- iv. To assist the radiologist during special procedures;
- v. To maintain proper and regular dusting and disinfections of equipment and other accessories; and
- vi. To perform any other duties as may be assigned by the supervisor.

1.49.2 Qualification

Holder of Diploma in one of the following fields; X-ray Technology, Radiology, Medical Imaging or equivalent qualification from a recognized institution

1.49.3 REMUNERATION: Salary Scale PMGSS 4.1

1.50 LAUNDERER II (2 Post)

1.50.1 Duties and Responsibilities

- i. To collect soiled hospital bed sheets and nets from the ward;
- ii. To maintain laundry equipment in clean and safe working order;
- iii. To maintain the laundry area in safe condition;
- iv. To provide clean bed sheet and bed nets to all department;
- v. To launder and iron hospital clothing items;
- vi. To report on worn out or damaged laundry items, bed sheets and nets; and
- vii. To perform any other duties as may be assigned by the supervisor

1.50.2 Qualification

Holder of National Form IV Certificate of Secondary Education who has Certificate in Hospitality Management or equivalent field from a recognized institution.

1.50.3 REMUNERATION: Salary Scale PMOSS 1.1

2. MODE OF APPLICATION:

Application letters accompanied by a detailed curriculum vitae (CV) with a passport size photograph and signed by the applicant; and copies of relevant certificates and transcripts should reach the undersigned in electronically through the Recruitment Portal, not later than **two weeks from the date of this advertisement**. Applicants must also give names, contact addresses as well as telephone numbers of two academic or professional referees best known to them.

Please note the following:

- Applicants to the positions must be Tanzanians.
- Applicants that are already employed by the Government should channel their applications through their respective employers.
- The advertised positions require excellent communication skills in both spoken and written English language.
- Academic certificates obtained from foreign universities should be verified by the Tanzania Commission for Universities (TCU).
- Applicants should indicate the positions they are applying for in their application letters.
- Applicants should also present/submit a National Identification Number (NIDA).
- Applicants should be ready to work at any of the Mzumbe University's campuses.
- Only successful candidates will be contacted through their contact details indicated in the application letters.
- Deadline for application is 7th July, 2022
- A signed application letter should be written in English and Addressed to Secretary, Presidents Office, Public Service Recruitment Secretariat, P.O. BOX 2320, Utumishi Building at University of Dodoma- Dr. Asha Rose Migiro Buildings- Dodoma.
- **NOTE:** All applications must be sent through Recruitment Portal by using the following address; <http://portal.ajira.go.tz> and not otherwise (This Adress can also be found at PSRS Website, Click 'Recruitment Portal')



Jiandae Kuhesabiwa Siku ya Jumanne terehe 23 Agosti, 2022