

# THE UNITED REPUBLIC OF TANZANIA



## PRESIDENT'S OFFICE PUBLIC SERVICE RECRUITMENT SECRETARIAT

Ref.No.JA.9/259/01/A/112

20<sup>th</sup> June, 2022

### VACANCY ANNOUNCEMENT

On behalf of Dar es Salaam Maritime Institute (DMI), Public Service Recruitment Secretariat (PSRS) invites dynamic and suitable qualified Tanzanians to fill **twenty-six (26)** vacant posts mentioned below;

#### **1.0 DAR ES SALAAM MARITIME INSTITUTE (DMI)**

The Dar es Salaam Maritime Institute (DMI) was established on the 3rd July, 1978 by Cabinet Resolution as a training unit within the Ministry of Transport and Communication to fulfill the needs for well-trained Seafarers. On realizing the increasing needs for maritime training, the Government transformed the training unit to Dar es Salaam Maritime Institute (DMI) by the Act of Parliament No. 22 of 1991 to cater for greater needs of shipping Industry in the region. DMI main campus is located along Sokoine Drive in the commercial city of Dar es Salaam adjacent to the Port of Dar es Salaam.

#### **1.0.1 LECTURER (MARITIME TRANSPORT/MARINE ENGINEERING) - 1 POST**

#### **1.0.2 WORK STATION: DAR ES SALAAM MARITIME INSTITUTE**

#### **1.0.3 DUTIES AND RESPONSIBILITIES**

- i. To teach and conduct seminars up to NTA level 9 (Master Degree);
- ii. To guide and supervise students in building up their practical and research projects;
- iii. To prepare learning resources and design training exercises for students;
- iv. To conduct consultancy and community services;

- v. To participate in developing and reviewing curriculum;
- vi. To undertake individual research and participates in scientific/academic congregations;
- vii. To prepare teaching manuals, simulations and case studies for training;
- viii. To Coach junior teaching staff; and
- ix. To perform any other duties assigned by supervisor.

#### **1.0.4 QUALIFICATION AND EXPERIENCE**

Holder of a PhD in either Maritime Transport, Nautical Science, Navigation Technology, Marine Engineering, Naval Architecture, Maritime Economics, Maritime Law, Coastal Engineering, Logistics and Supply Chain Management, Shipping and International Trade, Transport Management, Mechanical Engineering, Engineering, Electronics Engineering, Electrical Engineering, Ship Design and Construction, Offshore Engineering, Mathematics, Petroleum Engineering, Oil and Gas Technology, Procurement and Logistics, Computer Science, Software Engineering, Computer Engineering or equivalent Qualifications from recognized Institutions with a GPA of at least 3.5 at Undergraduate level and at least 4.0 at Master Degree.

#### **1.0.5 SALARY SCALE: PHTS 3/1**

#### **1.0.6 ASSISTANT LECTURER (MARITIME TRANSPORT) - 2 POSTS**

#### **1.0.7 WORK STATION: DAR ES SALAAM MARITIME INSTITUTE**

#### **1.0.8 DUTIES AND RESPONSIBILITIES**

- i. To teach up to NTA level 8 (Bachelor Degree);
- ii. To prepare learning resources for tutorial exercises;
- iii. To conduct research, seminars and case studies;
- iv. To carry out consultancy and community services under supervision;
- v. To supervise student's project;
- vi. To prepare teaching manual; and
- vii. To perform any other duties assigned by supervisor.

### **1.0.9 QUALIFICATION AND EXPERIENCE**

Holder of a Master Degree in either Maritime Transport, Nautical Science, Navigation Technology, or equivalent Qualifications from recognized Institutions with a GPA of at least 3.5 at Undergraduate level and at least 4.0 at Master Degree.

### **1.0.10 SALARY SCALE: PHTS 2/1**

### **1.0.11 ASSISTANT LECTURER (MARINE ENGINEERING) - 2 POSTS**

### **1.0.12 WORK STATION: DAR ES SALAAM MARITIME INSTITUTE**

### **1.0.13 DUTIES AND RESPONSIBILITIES**

- i. To teach up to NTA level 8 (Bachelor Degree);
- ii. To prepare learning resources for tutorial exercises;
- iii. To conduct research, seminars and case studies;
- iv. To carry out consultancy and community services under supervision;
- v. To supervise student's project;
- vi. To prepare teaching manual; and
- vii. To perform any other duties assigned by supervisor.

### **1.0.14 QUALIFICATION AND EXPERIENCE**

Holder of a Master Degree in either Naval Architecture, Mechanical Engineering, Ship Design and Construction, Oil and Gas Technology, Offshore Engineering or equivalent Qualifications from recognized Institutions with a GPA of at least 3.5 at Undergraduate level and at least 4.0 at Master Degree.

### **1.0.15 SALARY SCALE: PHTS 2/1**

### **1.0.16 ASSISTANT LECTURER (SHIPPING MANAGEMENT) - 4 POSTS**

### **1.0.17 WORK STATION: DAR ES SALAAM MARITIME INSTITUTE**

### **1.0.18 DUTIES AND RESPONSIBILITIES**

- i. To teach up to NTA level 8 (Bachelor Degree);
- ii. To prepare learning resources for tutorial exercises;
- iii. To conduct research, seminars and case studies;

- iv. To carry out consultancy and community services under supervision;
- v. To supervise student's project;
- vi. To prepare teaching manual; and
- vii. To perform any other duties assigned by supervisor.

#### **1.0.19 QUALIFICATION AND EXPERIENCE**

Holder of a Master Degree in either Maritime Economics, Logistics and Supply Chain Management, Shipping and International Trade; Transport Management, Procurement, Logistics and Supply Chain; Shipping, Economics and Logistics Management, Law or equivalent Qualifications from recognized Institutions with a GPA of at least 3.5 at Undergraduate level and at least 4.0 at Master Degree.

#### **1.0.20 SALARY SCALE: PHTS 2/1**

#### **1.0.21 TUTORIAL ASSISTANT (MARINE ENGINEERING) – 2 POSTS**

#### **1.0.22 WORK STATION: DAR ES SALAAM MARITIME INSTITUTE**

#### **1.0.23 DUTIES AND RESPONSIBILITIES**

- i. To teach up to NTA level 6 (Ordinary Diploma);
- ii. To assist in conducting tutorial, seminars and practical exercises for students under close supervision;
- iii. To prepare learning resources for tutorial exercises;
- iv. To assist in conducting research under close supervision;
- v. To carry out consultancy and community services under close supervision; and
- vi. To perform any other duties assigned by supervisor.

#### **1.0.24 QUALIFICATION AND EXPERIENCE**

Holder of a Bachelor Degree (NTA Level 8) in either Marine Engineering, Marine Engineering Technology or equivalent qualifications from recognized Institutions with a GPA of at least 3.5.

#### **1.0.25 SALARY SCALE: PHTS 1/1**

### **1.0.26 TUTORIAL ASSISTANT (MARITIME TRANSPORT) – 2 POSTS**

#### **1.0.27 WORK STATION: DAR ES SALAAM MARITIME INSTITUTE**

#### **1.0.28 DUTIES AND RESPONSIBILITIES**

- i. To teach up to NTA level 6 (Ordinary Diploma);
- ii. To assist in conducting tutorial, seminars and practical exercises for students under close supervision;
- iii. To prepare learning resources for tutorial exercises;
- iv. To assist in conducting research under close supervision;
- v. To carry out consultancy and community services under close supervision; and
- vi. To perform any other duties assigned by supervisor.

#### **1.0.29 QUALIFICATION AND EXPERIENCE**

Holder of a Bachelor Degree (NTA Level 8) in Maritime Transport and Nautical Science or equivalent qualifications from recognized Institutions with a GPA of at least 3.5.

#### **1.0.30 SALARY SCALE: PHTS 1/1**

### **1.0.31 TUTORIAL ASSISTANT (SHIPPING MANAGEMENT) – 2 POSTS**

#### **1.0.32 WORK STATION: DAR ES SALAAM MARITIME INSTITUTE**

#### **1.0.33 DUTIES AND RESPONSIBILITIES**

- i. To teach up to NTA level 6 (Ordinary Diploma);
- ii. To assist in conducting tutorial, seminars and practical exercises for students under close supervision;
- iii. To prepare learning resources for tutorial exercises;
- iv. To assist in conducting research under close supervision;
- v. To carry out consultancy and community services under close supervision; and
- vi. To perform any other duties assigned by supervisor.

#### **1.0.34 QUALIFICATION AND EXPERIENCE**

Holder of a Bachelor Degree (NTA Level 8) in Shipping and Logistics Management, or equivalent qualifications from recognized Institutions with a GPA of at least 3.5.

**1.0.35 SALARY SCALE: PHTS 1/1**

**1.0.36 TUTORIAL ASSISTANT (COMPUTER SCIENCE) – 1 POST**

**1.0.37 WORK STATION: DAR ES SALAAM MARITIME INSTITUTE**

**1.0.38 DUTIES AND RESPONSIBILITIES**

- i. To teach up to NTA level 6 (Ordinary Diploma);
- ii. To assist in conducting tutorial, seminars and practical exercises for students under close supervision;
- iii. To prepare learning resources for tutorial exercises;
- iv. To assist in conducting research under close supervision;
- v. To carry out consultancy and community services under close supervision; and
- vi. To perform any other duties assigned by supervisor.

**1.0.39 QUALIFICATION AND EXPERIENCE**

Holder of a Bachelor Degree (NTA Level 8) in Software Engineering or equivalent qualifications from recognized Institutions with a GPA of at least 3.5.

**1.0.40 SALARY SCALE: PHTS 1/1**

**1.0.41 TUTORIAL ASSISTANT (MARITIME LAW) – 1 POST**

**1.0.42 WORK STATION: DAR ES SALAAM MARITIME INSTITUTE**

**1.0.43 DUTIES AND RESPONSIBILITIES**

- i. To teach up to NTA level 6 (Ordinary Diploma);
- ii. To assist in conducting tutorial, seminars and practical exercises for students under close supervision;
- iii. To prepare learning resources for tutorial exercises;
- iv. To assist in conducting research under close supervision;
- v. To carry out consultancy and community services under close supervision; and
- vi. To perform any other duties assigned by supervisor.

#### **1.0.44 QUALIFICATION AND EXPERIENCE**

Holder of a Bachelor Degree (NTA Level 8) in Law or equivalent qualifications from recognized Institutions with a GPA of at least 3.5.

#### **1.0.45 SALARY SCALE: PHTS 1/1**

#### **1.0.46 INSTRUCTOR II (MARINE ENGINEERING) – 2 POSTS**

#### **1.0.47 WORK STATION: DAR ES SALAAM MARITIME INSTITUTE**

#### **1.0.48 DUTIES AND RESPONSIBILITIES**

- i. To teach up to NTA level 6 and may assist teaching in higher NTA levels;
- ii. To teach STCW Mandatory Courses;
- iii. To teach Certificate of Competence classed of low level;
- iv. To participate in research/consultancy work;
- v. To Construct/manufacture/fabricate Prepare teaching aids;
- vi. To prepare material for practical exercises;
- vii. To carry out consultancy and service job assignments under close supervision; and
- viii. To perform any other duties assigned by supervisor.

#### **1.0.49 QUALIFICATION AND EXPERIENCE**

Holder of Bachelor Degree in Marine Engineering Technology and who possess a certificate of competency as Officer in charge of an engineering watch on seagoing ships powered by main propulsion machinery of 750Kw or more.

#### **1.0.50 SALARY SCALE: PTSS 10**

#### **1.0.51 INSTRUCTOR II (MARITIME TRANSPORT) – 1 POST**

#### **1.0.52 WORK STATION: DAR ES SALAAM MARITIME INSTITUTE**

#### **1.0.53 DUTIES AND RESPONSIBILITIES**

- i. To teach up to NTA level 6 and may assist teaching in higher NTA levels;
- ii. To teach STCW Mandatory Courses;
- iii. To teach Certificate of Competence classed of low level;

- iv. To participate in research/consultancy work;
- v. To Construct/manufacture/fabricate Prepare teaching aids;
- vi. To prepare material for practical exercises;
- vii. To carry out consultancy and service job assignments under close supervision; and
- viii. To perform any other duties assigned by supervisor.

#### **1.0.54 QUALIFICATION AND EXPERIENCE**

Holder of Bachelor Degree in either Maritime Transport; Maritime Transport and Nautical Science and who possess a certificate of Competency as Officer in charge of a navigational watch on ships of 500 gross tonnage or more.

#### **1.0.55 SALARY SCALE: PTSS 10**

#### **1.0.56 ASSISTANT INSTRUCTOR II (MARINE ENGINEERING) – 2 POSTS**

#### **1.0.57 WORK STATION: DAR ES SALAAM MARITIME INSTITUTE**

#### **1.0.58 DUTIES AND RESPONSIBILITIES**

- i. To teach up to NTA level 5 and may assist teaching in higher NTA levels;
- ii. To teach STCW Mandatory Courses.
- iii. To prepare learning resources for practical exercises;
- iv. To assist in carrying out consultancy and community services;
- v. To perform any other duties assigned to him by his seniors;
- vi. To assist in conducting practical exercises for students in the department under close supervision up to level 5;
- vii. To prepare material for practical exercises;
- viii. To carry consultancy and service job assignments under close supervision; and
- ix. To perform any other duties assigned by supervisor.

#### **1.0.59 QUALIFICATION AND EXPERIENCE**

Holder of Diploma in either Marine Engineering or Marine Engineering Technology and who possess Certificate of Competency as Officer in charge of an engineering watch on seagoing ships powered by main propulsion machinery of less than 750kW.

#### **1.0.60 SALARY SCALE: PTSS 10**



### **1.0.61 ASSISTANT INSTRUCTOR II (MARITIME TRANSPORT) – 3 POSTS**

#### **1.0.62 WORK STATION: DAR ES SALAAM MARITIME INSTITUTE**

#### **1.0.63 DUTIES AND RESPONSIBILITIES**

- i. To teach up to NTA level 5 and may assist teaching in higher NTA levels;
- ii. To teach STCW Mandatory Courses.
- iii. To prepare learning resources for practical exercises;
- iv. To assist in carrying out consultancy and community services;
- v. To perform any other duties assigned to him by his seniors;
- vi. To assist in conducting practical exercises for students in the department under close supervision up to level 5;
- vii. To prepare material for practical exercises;
- viii. To carry consultancy and service job assignments under close supervision; and
- ix. To perform any other duties assigned by supervisor.

#### **1.0.64 QUALIFICATION AND EXPERIENCE**

Holder of Diploma in Maritime Transport and Nautical Science; and who possess a certificate of Competency as Officer in charge of a navigational watch on ships of less than 500 gross tonnage.

#### **1.0.65 SALARY SCALE: PTSS 10**

### **1.0.66 ARTISAN II – 1 POST**

#### **1.0.67 WORK STATION: DAR ES SALAAM MARITIME INSTITUTE**

#### **1.0.68 DUTIES AND RESPONSIBILITIES**

- i. To perform specified craft jobs under close supervision.
- ii. To perform routine technical cleaning of the work environment;
- iii. To record repair and maintenance reports;
- iv. To assist in conducting repair and maintenance activities;
- v. To take care of tools and equipment; and
- vi. To performs any other duties assigned by supervisor.

## 1.0.69 QUALIFICATION AND EXPERIENCE

Holder of form IV/VI certificate in secondary education plus Certificate of Trade Test II, National Vocational Award II (NVA II) in welding, electricity or equivalent qualifications from recognized Institution.

## 1.0.70 SALARY SCALE: PGSS 3/1

### GENERAL CONDITIONS

- i. All applicants must be Citizens of Tanzania with an age not above 45 years of age except for those who are in Public Service;
- ii. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; postal address/post code, e-mail and telephone numbers;
- iii. Applicants should apply on the strength of the information given in this advertisement;
- iv. Applicants must attach their certified copies of the following certificates: -
  - Postgraduate/Degree/Advanced Diploma/Diploma/Certificates;
  - Postgraduate/Degree/Advanced Diploma/Diploma transcripts;
  - Form IV and Form VI National Examination Certificates;
  - **Professional Registration and Training Certificates from respective Registration or Regulatory Bodies, (where applicable);**
  - Birth certificate;
- v. Attaching copies of the following certificates is strictly not accepted:-
  - Form IV and form VI results slips;
  - Testimonials and all Partial transcripts;
- vi. An applicant must upload recent Passport Size Photo in the Recruitment Portal;
- vii. An applicant employed in the Public Service should route his application letter through his respective employer;
- viii. An applicant who is retired from the Public Service for whatever reason should not apply;
- ix. An applicant should indicate three reputable referees with their reliable contacts;
- x. Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by The National Examination Council of Tanzania (NECTA).

- xi. Professional certificates from foreign Universities and other training institutions should be verified by The Tanzania Commission for Universities (TCU) and National Council for Technical Education (NACTE);
- xii. An applicant with special needs/case (disability) is supposed/advised to indicate;
- xiii. A signed application letters should be written either in Swahili or English and Addressed to Secretary, Presidents Office, Public Service Recruitment Secretariat, **P.O. Box 2320, Utumishi Building at University of Dodoma – Dr. Asha Rose Migiro Buildings - Dodoma.**
- xiv. Deadline for application is **3<sup>rd</sup> July, 2022**;
- xv. Only short-listed candidates will be informed on the date of interview and;
- xvi. Presentation of forged certificates and other information will necessitate to legal action;

***NOTE: All applications must be sent through Recruitment Portal by using the following address; <http://portal.ajira.go.tz/> and not otherwise (This address also can be found at PSRS Website, Click 'Recruitment Portal')***

**Released by:**

**SECRETARY  
PUBLIC SERVICE RECRUITMENT SECRETARIAT**