

**SAVE THE CHILDREN INTERNATIONAL
ROLE PROFILE**



JOB TITLE: Community Mobilization Officer	
TEAM/PROGRAM: Programme Operations	LOCATION: Iringa
GRADE: 3	CONTRACT LENGTH: 1 year, renewable
<p>CHILD SAFEGUARDING:</p> <p>Level 3: ✓ the post holder will have contact with children and/or young people <i>either</i> frequently (e.g. once a week or more) <i>or</i> intensively (e.g. four days in one month or more or overnight) because they work country programs; or are visiting country programs; or because they are responsible for implementing the police checking/vetting process staff.</p>	
<p>ROLE PURPOSE:</p> <p>Save the Children seeks a Community Mobilization Officer for a USAID-funded Kizazi Hodari - Sothorn Zone project in Tanzania. The Community Mobilization Officer will be responsible for developing guidance and training materials, monitoring implementation progress, identifying a cascading solutions to improve service delivery, and sharing best practices. S/he will work closely with all team members including Community Case Workers/CHWs and Education Officers Supervising, mentoring and provide technical support to LGAs and Community Case Workers/CHWs. The Community Mobilization Officer, will be responsible for ensuring adequate community mobilization, Orphans and Vulnerable Children (OVC) and girls support, counselling and guidance of vulnerable children/groups at school and in the communities.</p> <p>S/he will establish and maintain close and effective liaison with government partners at LGAs and communities to facilitate flow of information, reports and updates including staying abreast of current trends including participation in relevant nutrition working groups and policy foras at regional and district level.</p>	
<p>SCOPE OF ROLE:</p> <p>Save the Children has been operational in Tanzania since 1986 providing support to children through developmental and humanitarian relief programmes delivered in support of Government of Tanzania priorities and policies both directly and through local partners. Current programming focuses on child protection, child rights governance, education, Health & nutrition and emergency response. In 2012, as part of a global reorganization process, Save the Children combined programmes of SCUUK, SCUS, SC Sweden to create a single operation in Tanzania. We currently have an operational presence in Dodoma, Rukwa, Iringa, Morogoro, Mwanza, Tanga, Arusha, Zanzibar, Songwe, Kigoma and Dar es Salaam and we work through partners in other parts of the country.</p> <p>Reports to: Senior Technical Advisor</p> <p>Staff directly reporting to this post: Nil</p>	
<p>KEY AREAS OF ACCOUNTABILITY:</p> <p><i>Technical</i></p> <ul style="list-style-type: none"> • Responsible for mobilizing the communities in the USAID Kizazi hodari –Southern zones sites. • Facilitates effective participation of children, youths and women in the community and stakeholders in program activities. • Strengthening good working relationships with all stakeholders and holding regular meetings with these community-based structures. • Ensure that consent forms are signed by both parties i.e. Children, parents and guardians whenever Project activities involve children and young people • Coordinate Program activities and networking with the communities. • Establish good working relations with children, young people, community leadership, and community-based organizations (CBOs), government staff and other stakeholders at district and ward levels. 	

DATE _____



**SAVE THE CHILDREN INTERNATIONAL
ROLE PROFILE**

- Regular interaction with community and school structures to strengthen collaboration and ensure safe return of children especially girls to school.
- Track the participation of members in the groups by gender in terms of beneficiaries on quarterly basis
- Ensure that all associates sign and adhere to Save the Children safeguarding Policy.
- Carry out sensitization and gender awareness in the community.
- He/she will work closely with the program team to document best practices and lessons learned of the project.

Operational

- Provide timely and accurate written and verbal reporting.
- Contribute to project strategic planning and to well-written, focused project reports, annual implementation plans, success stories and other written products.
- Ensure high quality project implementation, monitoring and reporting.
- Make regular field visits to monitor project quality and collect data.
- Collaborate with MEAL staff to ensure that collection and analysis of community data is accurate, rigorous and incorporated into project implementation.
- Coordinate with AGYW, Nutrition and HES Officers in work planning development and implementation
- Participate in Regional technical working groups, district relevant meetings and liaise with other project implementing organizations.
- Work closely with Regional and Council Community Health promotion units and community Development Officers.

BEHAVIOURS (Values in Practice)

Accountability:

- holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values;
- holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved;

Ambition:

- sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same;
- widely shares their personal vision for Save the Children, engages and motivates others
- future orientated, thinks strategically and on a global scale;

Collaboration:

- builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters;
- values diversity, sees it as a source of competitive strength;
- approachable, good listener, easy to talk to;

Creativity:

- develops and encourages new and innovative solutions;
- willing to take disciplined risks;

Integrity:

- honest, encourages openness and transparency; demonstrates highest levels of integrity;

QUALIFICATIONS AND EXPERIENCE

- Bachelor in development Studies, social science or related discipline.
- 3-4 years' experience in a similar role in an NGO or related field
- Excellent writing and oral communication skills in English required.
- Demonstrated experience in working effectively with community-level actors, stakeholders and beneficiaries.

**SAVE THE CHILDREN INTERNATIONAL
ROLE PROFILE**



- Significant knowledge OVC and DREAMs programming and have experience in implementing SASA package
- Excellent interpersonal skills and demonstrated ability to lead and work effectively in team situations and independently.
- Have problem identification & Problem-solving skills.
- Familiarity and understanding of donor policies and procedures is a plus.

Additional job responsibilities

The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

Equal Opportunities

The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures;

Child Safeguarding:

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

Safeguarding our Staff:

The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy

Health and Safety

The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures.

[CLICK HERE TO APPLY](#)

**SAVE THE CHILDREN INTERNATIONAL
ROLE PROFILE**

JOB TITLE: Programme Manager and HIV/Violence Prevention Advisor	
TEAM/PROGRAMME: Operations	LOCATION: Dar es salaam
GRADE: 2	CONTRACT LENGTH: 1 year, renewable
<p>CHILD SAFEGUARDING: Level 2: ✓ the post holder will have contact with children and/or young people <i>either</i> frequently (e.g. once a week or more) <i>or</i> intensively (e.g. four days in one month or more or overnight) because they work country programs; or are visiting country programs; or because they are responsible for implementing the police checking/vetting process staff.</p>	
<p>ROLE PURPOSE:</p> <p>The Programme Manager and HIV/Violence Prevention Advisor will be the Save the Children lead in the USAID Kizazi Hodari-Southern Zone program. USAID Kizazi Hodari is a five-year, USAID-funded global cooperative agreement with the aim to support the Government of Tanzania’s (GOT) Ministry of Health to attain and sustain HIV epidemic control by improving the health, well-being, and protection of OVC and youth in high HIV burden communities within the Southern Zones of Tanzania specifically Iringa, Njombe and Ruvuma regions.</p> <p>The Programme Manager and HIV/Violence Prevention Advisor will be responsible for the overall implementation of DREAMS as per PEPFAR guidelines strategic objectives support the Government of Tanzania strategies and priorities for HIV mitigation and prevention, with an emphasis on minimizing negative impacts of HIV and violence on OVC and AGYW; addressing social, behavioral and structural drivers of HIV and Violence, and improving access to comprehensive SRH and violence response services to prevent new infections. Apart from the project support for OVC services in Southern zone, it also supports implementation of DREAMS activities in Iringa.</p>	
<p>SCOPE OF ROLE:</p> <p>Save the Children has been operational in Tanzania since 1986 providing support to children through developmental and humanitarian relief programmes delivered in support of Government of Tanzania priorities and policies both directly and through local partners. Current programming focuses on child protection, child rights governance, education, nutrition, HIV/TB and emergency response. In 2012, as part of a global reorganization process, Save the Children combined programmes of SCUK, SCUS, SC Sweden to create a single operation in Tanzania. We currently have an operational presence in Dodoma, Rukwa, Iringa, Morogoro, Mwanza, Tanga, Arusha, Zanzibar, Songwe, Kigoma and Dar es Salaam and we work through partners in other parts of the country.</p> <p>Reports to: Director of Programme Operations</p> <p>Dimensions: The job has four core functions: Programme Management, Technical support, Monitoring Evaluation and Learning, and Representation. The job also requires actions to incorporate gender equality, child rights and child participation throughout implementation.</p> <p>Staff directly reporting to this post: Senior Technical Coordinator/DREAMs; HES & Food Security Coordinator, Snr Finance and Compliance Officer</p>	
<p>KEY AREAS OF ACCOUNTABILITY:</p> <p>Project Management</p> <ul style="list-style-type: none"> ▪ Deliver programme according to the contractual requirements of USAID i.e. that all activities and deliverables are completed within the timescale and budget, reports are submitted as per the agreed schedule and formats and any other requirements or criteria are fulfilled as specified in signed agreements. 	

SAVE THE CHILDREN INTERNATIONAL ROLE PROFILE

- Update detailed work plans of project staff with project implementation and ensure this is used by the whole project team to monitor project progress towards completion
- Complete narrative and financial reports for donors, the government partners and Save the Children as required, ensuring these are of a high quality and submitted to Awards Management on time for sharing with the Member, Prime and donor. Be fully aware of the grant compliance regulations for the donor.
- Manage and revise a realistic budget, ensuring proper authorization and monitoring expenditure in line with the budget and donor guidelines, Save the Children grant management and financial guidelines. This will include the supervision of monthly and quarterly variance analysis reports.
- Coordinates the development of workplans, and budgets in alignment with the project workplan.
- Provide guidance and supervision to the project staff, together with the Director of Operations and PDQ, to ensure they have clear objectives and received regular support and supervision.
- Ensure that established protocols for communication and management arrangements are followed by the programme team.
- Facilitate peer learning and capacity development, and contribute to project activity planning.
- Participate in regular fieldbased project review meetings, to include grant management, finance and implementation.
- Contributes to the preparation and timely completion of reports (quarterly, semi-annual, annual).
- To ensure effective tracking of grants and in discussion with the APM, establish strategies to ensure efficient utilisation of the resources available to the programme.
- Assist with closeout activities including final financial and programmatic reports.
- To manage the day-to-day running of the USAID Kizazi Hodari project and ensure established systems and procedures are maintained.
- Develop and maintain site visit schedule and filing of site visit and programmatic reports.

Technical skills and Knowledge

- In collaboration with Technical Specialists and Member TAs provide technical guidance to ensure delivery of high quality integrated technical programming.
- Assist with the development of strategies as well as the implementation of interventions to improve the quality and responsiveness of child protection programming and service delivery with specific focus on identifying survivors of abuse, providing post abuse care services, and delivering violence against children prevention and response interventions at household and community levels.
- Provide technical assistance to the project team in the areas of abuse response and prevention, referral procedures and implementation of OVC case management and DREAMS services.
- Provide technical support to the project staff on the implementation of PEPFAR approved evidence-based curricula for primary prevention of violence, provision of quality post abuse response services.
- Support the Deputy Chief of Party (Technical Director) to provide technical, operational, and administrative support to project staff in line with the USAID Kizazi hodari Work plan and technical approach to ensure full integration of technical components into technical activities.
- Technically oversee, with the relevant project staff, the M&E plan for the programme.
- Ensure that the effectiveness, impact and direction of the USAID kizazi Hodari programme is continually monitored, reviewed and evaluated.
- Regular visits to the project implementation sites and communities to provide supportive supervision and identify challenges to be addressed in programme delivery.

Monitoring, Evaluation and Reporting

**SAVE THE CHILDREN INTERNATIONAL
ROLE PROFILE**

- Work with M&E team to ensure that appropriate data is obtained to produce high quality timely reports.
- Assist project team in setting realistic targets for all required and customized indicators.
- Assist the MEAL team by coordinating their field-based assessment and technical assistance, mentoring and coaching to support technical staff in the following:
 - ✓ Development of MEAL, Quality Benchmarks, and data back up plans
 - ✓ Development of data collection, collation, analysis and reporting tools
 - ✓ Maintenance and updating of beneficiary databases and source documents
 - ✓ Designing surveys and evaluations
 - ✓ Target setting and reporting
 - ✓ As needed, conduct routine data quality assessments with technical and MEL team.
 - ✓ Coordinate the MEL team’s support to project staff in setting up reporting and tracking systems to enable them to report high quality data in an efficient and timely manner.

Representation

- Responsible for representing the USAID Kizazi hodari DREAMS project interventions to the donor, partner and ensuring collaboration with other partners/stakeholders,
- Provide regular updates on the project as per requirements which might include case studies, photographic documentation, and other reports outside the donor’s reporting requirements.
- Accompany and facilitate donor, Save the Children senior staff and other external visits and provide relevant background materials.

People Management, Mentoring and Development

- Manage and define expectations in the team; provide leadership and evaluate direct reports regularly.
- Provide technical leadership and mentorship to staff reporting to him/her.
- Manage the performance of all direct reports through: effective use of performance management system including establishing of clear, measurable objectives, ongoing feedback, periodic reviews such as quarterly and annual Develop to Perform (D2P); coaching, mentoring and other development opportunities; recognition and rewarding for outstanding performance; documentation of performance that is less than satisfactory, with appropriate performance improvement plans.
- The Programme Manager may be responsible for additional tasks and duties as and when required to support the overall Country Programme priorities.

BEHAVIOURS (Values in Practice)

Accountability:

- holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values;
- holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved;

Ambition:

- sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same;
- widely shares their personal vision for Save the Children, engages and motivates others
- future orientated, thinks strategically and on a global scale;

Collaboration:

**SAVE THE CHILDREN INTERNATIONAL
ROLE PROFILE**



- builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters;
- values diversity, sees it as a source of competitive strength;
- approachable, good listener, easy to talk to;

Creativity:

- develops and encourages new and innovative solutions;
- willing to take disciplined risks;

Integrity:

- honest, encourages openness and transparency; demonstrates highest levels of integrity;

QUALIFICATIONS AND EXPERIENCE

- MPH/MPA/MBA or masters in relevant field and a minimum of 5 years of professional experience or a BA/BS with 8 years of professional experience.
- Demonstrated successful experience as a senior manager of USAID-funded programs including those involving OVC and/or DREAMS activities
- Eight years prior experience in managing OVC, HIV/AIDS and/or DREAMS programs funded by PEPFAR
- Demonstrated ability to establish and sustain interpersonal and professional relationships with USAID Mission, Government of Tanzania, implementing partners, and local NGOs
- Proven skills in building organizational capacity in OVC, DREAMS, and/or HIV/AIDS.
- Experience with child welfare and protection programs, systems strengthening, capacity building, economic strengthening, service delivery, quality improvement, or policy development.
- Strong writing and oral presentation skills, including fluency in English and Swahili
- Strong report writing skills.
- Experience and understanding of advocacy work

Additional job responsibilities

The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

Equal Opportunities

The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures;

Child Safeguarding:

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

Safeguarding our Staff:

The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy

Health and Safety

The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures.

[CLICK HERE TO APPLY](#)

**SAVE THE CHILDREN INTERNATIONAL
ROLE PROFILE**



JOB TITLE: Adolescent Girls Young Women (AGYW) Project Officer	
TEAM/PROGRAM: Programme Operations	LOCATION: Iringa
GRADE: 3	CONTRACT LENGTH: 1 year, renewable
<p>CHILD SAFEGUARDING:</p> <p>Level 3: ✓ the post holder will have contact with children and/or young people <i>either</i> frequently (e.g. once a week or more) <i>or</i> intensively (e.g. four days in one month or more or overnight) because they work country programs; or are visiting country programs; or because they are responsible for implementing the police checking/vetting process staff.</p>	
<p>ROLE PURPOSE:</p> <p>Save the Children seeks AGYW project Officer for a USAID-funded Kizazi Hodari - Sothern Zone project in Tanzania. S/he will provide technical and management oversight to ensure efficient implementation, M&E and reporting of adolescent/DREAMS initiative interventions and their integration in the respective Region. S/he will be responsible for specifically providing leadership in developing strategies and interventions to improve the quality and responsiveness of HIV prevention programming and service delivery to address adolescent needs. The key role of this position is to support the implementation of high quality DREAMS program. The AGYW officer will work with LGAs staff on technical aspects of program implementation that pertain to adolescents' girls and young women and ensure USAID Kizazi Hodari is responsive to the unique needs of this group, with a focus on the program goal of successful is to empower adolescent girls and young women and reduce their risk of acquiring HIV. S/he will work closely with LGAs and communities to facilitate flow of information, reports and updates including staying abreast of current trends including participation in relevant working groups at regional and district level.</p>	
<p>SCOPE OF ROLE:</p> <p>Save the Children has been operational in Tanzania since 1986 providing support to children through developmental and humanitarian relief programmes delivered in support of Government of Tanzania priorities and policies both directly and through local partners. Current programming focuses on child protection, child rights governance, education, Health & nutrition and emergency response. In 2012, as part of a global reorganization process, Save the Children combined programmes of SCUUK, SCUS, SC Sweden to create a single operation in Tanzania. We currently have an operational presence in Dodoma, Rukwa, Iringa, Morogoro, Mwanza, Tanga, Arusha, Zanzibar, Songwe, Kigoma and Dar es Salaam and we work through partners in other parts of the country.</p> <p>Reports to: Senior Technical Advisor</p> <p>Staff directly reporting to this post: Nil</p>	
<p>KEY AREAS OF ACCOUNTABILITY:</p> <p><i>Technical</i></p> <ul style="list-style-type: none"> • Support the coordination, implementation, and monitoring of all assigned Adolescent/DREAMS USAID Kizazi Hodari project activities as outlined in the detailed implementation plan in line with SC program quality principles and standards, donor requirements, and good practices. • Monitor and report any challenges and/or gaps identified to inform adjustments to DREAMS plans and implementation schedules. • Support accountability through coordinating project evaluation activities and assist in collecting and analysing DREAMS data per specified mechanisms and tools and prepare reports per established reporting schedule. • Collect information on technical assistance needed during implementation. Provide technical support and monitor capacity building and technical support activities to ensure effective impact. 	

DATE _____

**SAVE THE CHILDREN INTERNATIONAL
ROLE PROFILE**

- Complete project documentation for assigned activities. Assist with identifying information for case studies and reports on promising practices. Actively engage in dissemination and use of relevant knowledge in the field.
- Represent SC in meetings at regional and district levels, Adolescent technical working groups (TWGs), and other events as requested, to support forging relations with other stakeholders, and the community at large.
- Ensure accurate and timely reporting of all assigned DREAMS activities per donor and SC standards and established schedules.
- Support the conceptualization, integration and operationalization of specific adolescent/DEAMS strategies to address the needs and perspectives of adolescents.
- Work with R/CHMT, health facilities and community partners in the respective DREAMS Regions/Districts to ensure coordination with other programs and stakeholders for quality and comprehensive services to adolescents.
- Keep abreast emerging research and best practices in adolescent/DREAMS programming and ensure that information is shared in an appropriate manner.
- Draft activity monthly and quarterly reports on AGYW related activities

Operational

- a. Provide timely and accurate written and verbal reporting.
- b. Contribute to project strategic planning and to well-written, focused project reports, annual implementation plans, success stories and other written products.
- c. Ensure high quality project implementation, monitoring and reporting.
- d. Make regular field visits to monitor project quality and collect data.
- e. Collaborate with MEAL staff to ensure that collection and analysis of data is accurate, rigorous and incorporated into project implementation.
- f. Coordinate with Nutrition, HES and Community Mobilization Project Officers in work planning development and implementation,
- g. Participate in Regional technical working groups, district relevant meetings and liaise with other project implementing organizations.

BEHAVIOURS (Values in Practice)

Accountability:

- holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values;
- holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved;

Ambition:

- sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same;
- widely shares their personal vision for Save the Children, engages and motivates others
- future orientated, thinks strategically and on a global scale;

Collaboration:

- builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters;
- values diversity, sees it as a source of competitive strength;
- approachable, good listener, easy to talk to;

Creativity:

- develops and encourages new and innovative solutions;
- willing to take disciplined risks;

Integrity:

- honest, encourages openness and transparency; demonstrates highest levels of integrity;

QUALIFICATIONS AND EXPERIENCE

- Bachelor's degree in Social Sciences, Health, Community Development, Gender, International Development or a related field. Master's degree will be a plus.
- A minimum of 5 years for Bachelors' degree holders or at least 2 years progressive experience for master's holders implementing adolescent focused integrated HIV/AIDS, DREAMS/Adolescent Girls and Young Women (AGYW) and other health related projects in Tanzania, preferably in an NGO setting.
- Excellent understating of GOT structures especially the MoH working structures
- Strong technical and programmatic skills and experience across a range of adolescent issues and topics.
- Training and knowledge in community HIV/AIDS prevention and working with Adolescent Girls and Young Women (AGYW).
- In-depth understanding of donor expectations for program results, outcomes, impact, and reporting
- Experience in the development of strategic and tactical plans in collaboration with others (stakeholders) who may represent a wide range of interests and needs
- Observation, active listening and analysis skills with ability to make sound judgment
- Good relationship management skills and the ability to work closely with LGAs and community members and inspire teamwork among diverse partners without direct supervisory responsibilities
- Strong interpersonal, writing, presentation, and organizational skills
- Proven collegial and cooperative approach to management and decision-making
- Attention to details, accuracy and timeliness in executing assigned responsibilities
- Proactive, results-oriented and service-oriented

Travel Required

70% of the time to Adolescents/DREAMS USAID Kizazi Hodari project sites

Additional job responsibilities

The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

Equal Opportunities

The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures;

Child Safeguarding:

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

Safeguarding our Staff:

The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy

Health and Safety

The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures.

[CLICK HERE TO APPLY](#)

**SAVE THE CHILDREN INTERNATIONAL
ROLE PROFILE**



JOB TITLE: Household Economic Strengthening Project Officer	
TEAM/PROGRAM: Programme Operations	LOCATION: Iringa
GRADE: 3	CONTRACT LENGTH: 1 year, renewable
<p>CHILD SAFEGUARDING:</p> <p>Level 3: √ the post holder will have contact with children and/or young people <i>either</i> frequently (e.g. once a week or more) <i>or</i> intensively (e.g. four days in one month or more or overnight) because they work country programs; or are visiting country programs; or because they are responsible for implementing the police checking/vetting process staff.</p>	
<p>ROLE PURPOSE:</p> <p>Save the Children seeks a Household Economic Strengthening (HES) project Officer for a USAID-funded Kizazi Hodari - Sothorn Zone project in Tanzania. The HES project Officer will be responsible for providing technical assistance in the design and implementation of strategies and interventions to improve the economic stability of OVC households, as well as the economic empowerment of AGYW and their households supported under DREAMS. The Household Economic Strengthening (HES) Officer will guide and support the programme in the implementation of a range of PEPFAR-approved evidence-based interventions that have proven effective in improving the economic stability of vulnerable households, and the economic empowerment of AGYW, such as: social protection and livelihoods; savings and financial access; agriculture and food security; economic and market development. The HES officer will lead capacity building efforts and facilitate and support the coordination and execution of activities under the Economic Strengthening component of the program. She/he will also manage the formation of village Savings and Lending Associations (VSLA)/WORTH groups composed of members who voluntarily wish to join. He/she will be responsible for ensuring high quality project implementation, monitoring and reporting of all HES project activities. S/he will provide support to all livelihoods or household economic strengthening work at field level and will be also involved in the research and learning, monitoring and evaluation of livelihoods aspects of the USAID Kizazi Hodari Project. Liaise with the HES Coordinator to ensure LGAs staff receive the necessary and appropriate technical support. In consultation with the HES coordinator agree on the range of advice, support, training and/or other assistance required by the other arms of USAID Kizazi Hodari Project to ensure sequencing, layering and integration as per the agreed model of poverty graduation component of USAID Kizazi Hodari - Sothorn Zone project programme.</p>	
<p>SCOPE OF ROLE:</p> <p>Save the Children has been operational in Tanzania since 1986 providing support to children through developmental and humanitarian relief programmes delivered in support of Government of Tanzania priorities and policies both directly and through local partners. Current programming focuses on child protection, child rights governance, education, nutrition, HIV/TB and emergency response. In 2012, as part of a global reorganization process, Save the Children combined programmes of SCUUK, SCUS, SC Sweden to create a single operation in Tanzania. We currently have an operational presence in Dodoma, Rukwa, Iringa, Morogoro, Mwanza, Tanga, Arusha, Zanzibar, Songwe, Kigoma and Dar es Salaam and we work through partners in other parts of the country.</p> <p>Reports to: HES and Food security Coordinator</p> <p>Staff directly reporting to this post: Nil</p>	
<p>KEY AREAS OF ACCOUNTABILITY:</p> <p><i>Technical</i></p> <ul style="list-style-type: none"> • Work closely with the local government partners in implementation of the HES and livelihoods component of the USAID Kizazi Hodari Project • Liaise with other consortium implementing teams to ensure sequencing, layering and integration and implementation of various components of USAID Kizazi Hodari project 	

DATE _____

**SAVE THE CHILDREN INTERNATIONAL
ROLE PROFILE**

- Lead the implementation and management of community-based interventions such as: savings groups (for OVC/AGYW caregivers and AGYW), financial literacy, market assessment and opportunity identification, linkage to internships and job opportunities, entrepreneurship and micro-enterprise management, and value addition along identified value-chains.
- Provide technical support in the design and implementation of Economic Strengthening strategies and activities, ensuring they are in line with state-of-the-art, globally-recognized best practices for addressing the needs of AGYW, OVC, and their caregivers. This includes making sure all Economic Strengthening strategies are gender-sensitive and promote gender equity.
- Ensure the project deploy effective methodologies for identifying the most appropriate Economic Strengthening interventions for specific OVC/AGYW households and AGYW based on their individual economic vulnerability and needs.
- Ensure trainings/mentorships conducted adhered to the principles and standards for effective implementation of, or linkages to, Economic Strengthening interventions.
- Collaborate with other technical staff responsible for OVC Comprehensive activities to ensure that OVC/AGYW household care plans incorporate economic and food security considerations and promote graduation.
- Support and facilitate linkages with other relevant sectors and service providers to increase access to Economic Strengthening services and support for program beneficiaries (e.g., government, social protection programs, and vocational training institutions). This will involve supporting the project in developing and implementing a plan to engage the private sector in economic strengthening activities for greater and sustainable impacts.
- With guidance from HES and Food security Coordinator, design, plan and implement capacity building activities (e.g., training, mentoring, coaching) for community cadres responsible for Economic Strengthening activities and interventions.
- Support development of HES technical guidelines, standard operating procedures (SOPs) and tools to ensure standardized approaches in the implementation of Economic Strengthening interventions across project sites.
- Conduct supportive supervision to ensure adherence to ES guidelines, quality standards and SOPs.
- Closely monitor program performance on ES outcomes and assist in addressing any programmatic gaps and performance issues through quality and performance improvement approaches.
- Support formative research activities that help strengthen ES interventions, as well as evaluation activities that help identify and document the outcomes of ES activities. This includes supporting the development and implementation of pilot or demonstration projects to test and adopt specific ES activities.
- Support supply-chain staff in the coordination and quality control of livelihoods supplies.
- Support local organizations to ensure the timely documentation and dissemination of promising practices and lessons learned in the implementation of ES interventions.
- Utilize data to informed decision making and foster learning and innovation.
- Support coordination and collaboration efforts with other PEPFAR (clinical and community partners) on ES interventions.
- Identify and train VSLA/WORTH group facilitators, manage the formation of and provide training to VSLA/WORTH groups, and monitor group activities and progress.
- Participate actively in USAID Kizazi Hodari programme meetings, planning and review activities.
- Perform other duties as assigned by the supervisor.

Operational

- a. Provide timely and accurate written and verbal reporting.
- b. Contribute to project strategic planning and to well-written, focused project reports, annual implementation plans, success stories and other written products.
- c. Ensure high quality project implementation, monitoring and reporting.
- d. Make regular field visits to monitor project quality and collect data.
- e. Collaborate with MEAL staff to ensure that collection and analysis of data is accurate, rigorous and incorporated into project implementation.

**SAVE THE CHILDREN INTERNATIONAL
ROLE PROFILE**

- f. Coordinate with AGYW, Nutrition and Community Mobilization Project Officers in work planning development, implementation, monitoring, reporting and adaptation
- g. Participate in regional technical working groups and liaise with other project implementing organizations.

BEHAVIOURS (Values in Practice)

Accountability:

- holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values;
- holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved;

Ambition:

- sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same;
- widely shares their personal vision for Save the Children, engages and motivates others
- future orientated, thinks strategically and on a global scale;

Collaboration:

- builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters;
- values diversity, sees it as a source of competitive strength;
- approachable, good listener, easy to talk to;

Creativity:

- develops and encourages new and innovative solutions;
- willing to take disciplined risks;

Integrity:

- honest, encourages openness and transparency; demonstrates highest levels of integrity;

QUALIFICATIONS AND EXPERIENCE

- Bachelor's Degree in agriculture, Social Sciences, Community Development or other discipline relevant to rural livelihoods. Master's Degree preferred.
- At least five (5) years of experience designing, implementing, and monitoring household economic strengthening and youth economic empowerment activities working in multifaceted and complex international development programs. Experience within PEPFAR funded OVC and/or DREAMS programs strongly preferred.
- Good technical knowledge of policy and practice in the field of livelihoods, crop and livestock production/rural livelihood programming as well as other cross cutting issues.
- Solid knowledge of international and national social protection, household economic strengthening, and microenterprise and market development instruments and frameworks. Experience, knowledge and skills in improved homestead garden production, demonstration plots, agricultural extension agent engagement, food preservation, and post-harvest handling and storage practices.
- Understanding and experience in implementing nutrition security, food security and livelihoods programmes.
- Experience in leveraging private sector partnerships and resources for creation of business opportunities, business mentorship and skills training, and market access, strategies
- Strong experience in providing technical assistance and mentorship
- Demonstrated ability to work effectively with a range of stakeholders including government representatives, donors, and other stakeholders.
- Excellent communication, interpersonal and writing skills
- Ability to work independently and manage a high-volume workflow.
- Relevant computer software skills (including, at a minimum, the standard applications in MS Office)
- Demonstrated experience in project and time management.
- Familiarity and understanding of donor policies and procedures is a plus.
- Local candidates are encouraged to apply.

SAVE THE CHILDREN INTERNATIONAL
ROLE PROFILE



Additional job responsibilities

The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

Equal Opportunities

The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures;

Child Safeguarding:

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

Safeguarding our Staff:

The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy

Health and Safety

The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures.

[CLICK HERE TO APPLY](#)

**SAVE THE CHILDREN INTERNATIONAL
ROLE PROFILE**



JOB TITLE: Nutrition Project Officer	
TEAM/PROGRAM: Programme Operations	LOCATION: Iringa
GRADE: 3	CONTRACT LENGTH: 1 year, renewable
<p>CHILD SAFEGUARDING:</p> <p>Level 3: ✓ the post holder will have contact with children and/or young people <i>either</i> frequently (e.g. once a week or more) <i>or</i> intensively (e.g. four days in one month or more or overnight) because they work country programs; or are visiting country programs; or because they are responsible for implementing the police checking/vetting process staff.</p>	
<p>ROLE PURPOSE:</p> <p>Save the Children seeks a Nutrition project Officer for a USAID-funded Kizazi Hodari - Sothorn Zone project in Tanzania. The Nutrition project Officer will be responsible for monitoring, coordination, and technical implementation of Nutrition Assessment, Counselling and Support (NACS) activities in the target districts. The Nutrition Project Officer serve as a lead trainer, and lead technical advisor in the implementation of health facilities and community-based nutrition assessment, counselling and support throughout project implementation. The Nutrition Project Officer will also work closely with the SC MEAL, HES, AGYW and Community mobilization officers to ensure progress is achieved towards NACS targets. The Nutrition officer will provide technical oversight and direct implementation in project site related to Nutrition. She /he will be responsible in integrating Nutrition in the Furaha package, CBIM package, IMPOWER package and participating in supportive supervision and mentorships. S/he will establish and maintain close and effective liaison with government partners at LGAs and communities to facilitate flow of information, reports and updates including staying abreast of current trends including participation in relevant nutrition working groups and policy foras at regional and district level.</p>	
<p>SCOPE OF ROLE:</p> <p>Save the Children has been operational in Tanzania since 1986 providing support to children through developmental and humanitarian relief programmes delivered in support of Government of Tanzania priorities and policies both directly and through local partners. Current programming focuses on child protection, child rights governance, education, Health & nutrition and emergency response. In 2012, as part of a global reorganization process, Save the Children combined programmes of SCUUK, SCUS, SC Sweden to create a single operation in Tanzania. We currently have an operational presence in Dodoma, Rukwa, Iringa, Morogoro, Mwanza, Tanga, Arusha, Zanzibar, Songwe, Kigoma and Dar es Salaam and we work through partners in other parts of the country.</p> <p>Reports to: HES and Food security Coordinator</p> <p>Staff directly reporting to this post: Nil</p>	
<p>KEY AREAS OF ACCOUNTABILITY:</p> <p><i>Technical</i></p> <ul style="list-style-type: none"> • Support the implementation of household economic strengthening (HES) technical capacity assessments in the area of implementation and design strategies to improve well-being outcomes for children and Adolescents. • Work in collaboration with other stakeholders to integrate nutrition in to Furaha package, CBIM package and IMPOWER package • Engage community-based groups such as community home-based care and orphans and vulnerable children (OVC) groups to integrate nutritional assessment, counselling and support interventions. • Draft monthly and quarterly activity reports on nutrition related activities 	

DATE _____

- Establish and maintain solid collaboration with target relevant LGA departments and staff during planning, budgeting, implementation and monitoring of nutrition related activities at health facility and community level.
- Contribute to the development of effective and efficient referrals systems and tools between community-based NACS interventions and facility-based NACS services
- Provide support to village leadership and committees, community promoters/CHWs to ensure quick and sustainable uptake of improved nutrition behaviours
- Foster linkages between community-based NACS programs, livelihood and food security programs available in the district
- Contribute to the development of a health facility and Community NACS data base, quality assurance, monitoring and evaluation tools
- Compile NACS monthly reports and contribute to the semi-annual and annual progress reports

Operational

- a. Provide timely and accurate written and verbal reporting.
- b. Contribute to project strategic planning and to well-written, focused project reports, annual implementation plans, success stories and other written products.
- c. Ensure high quality project implementation, monitoring and reporting.
- d. Make regular field visits to monitor project quality and collect data.
- e. Collaborate with MEAL staff to ensure that collection and analysis of data is accurate, rigorous and incorporated into project implementation.
- f. Coordinate with AGYW, HES and Community Mobilization Project Officers in work planning development and implementation,

Representation and Coordination

- g. Participate in Regional technical working groups, district relevant meetings and liaise with other project implementing organizations.
- h. Serve as a nutrition focal point for LGAs, community and other implementing stakeholders at Regional and district level

BEHAVIOURS (Values in Practice)

Accountability:

- holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values;
- holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved;

Ambition:

- sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same;
- widely shares their personal vision for Save the Children, engages and motivates others
- future orientated, thinks strategically and on a global scale;

Collaboration:

- builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters;
- values diversity, sees it as a source of competitive strength;
- approachable, good listener, easy to talk to;

Creativity:

- develops and encourages new and innovative solutions;
- willing to take disciplined risks;

Integrity:

- honest, encourages openness and transparency; demonstrates highest levels of integrity;

QUALIFICATIONS AND EXPERIENCE

- Bachelor's Degree in Human nutrition or Food science & Technology or Master's Degree in Public Health and Human Nutrition will be an added advantage.
- Minimum of 5 years of relevant field experience with an international organization in nutrition programming /
- Strong technical grasp of nutrition and strategies to prevent chronic and acute malnutrition.
- Familiarity / experience with the start-up, management and implementation Nutrition Assessment Counselling and Support (NACS)
- Demonstrated success in providing hands-on training and technical assistance to Care/mother Groups/AGYW groups, and other stakeholders.
- Demonstrated experience in project and time management.
- Excellent writing and oral communication skills in English required.
- Demonstrated experience in working effectively with health facilities and community-level actors, stakeholders and beneficiaries.
- Significant knowledge of agriculture, food security, nutrition and Adolescent health issues in target project Regions of Tanzania.
- Excellent interpersonal skills and demonstrated ability to lead and work effectively in team situations and independently.
- Familiarity and understanding of donor policies and procedures is a plus.

Additional job responsibilities

The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

Equal Opportunities

The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures;

Child Safeguarding:

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

Safeguarding our Staff:

The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy

Health and Safety

The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures.

[CLICK HERE TO APPLY](#)

**SAVE THE CHILDREN INTERNATIONAL
ROLE PROFILE**



JOB TITLE Snr Technical Lead/Coordinator - DREAMS	
TEAM/PROGRAMME: Operations	LOCATION: Iringa
GRADE: 2	CONTRACT LENGTH: 1 year, renewable
<p>CHILD SAFEGUARDING:</p> <p>Level 2: ✓ the post holder will have contact with children and/or young people <i>either</i> frequently (e.g. once a week or more) <i>or</i> intensively (e.g. four days in one month or more or overnight) because they work country programs; or are visiting country programs;</p>	
<p>ROLE PURPOSE:</p> <p>Save the Children seeks a Snr Technical Lead DREAMS for the USAID Kizazi Hodari-Southern Zone program. USAID Kizazi Hodari is a five-year, USAID-funded activity aimed at supporting the Government of Tanzania’s (GOT) Ministry of Health to attain and sustaining HIV epidemic control by improving the health, well-being, and protection of OVC and youth in high HIV burden communities within the Southern Zones of Tanzania specifically Iringa, Njombe and Ruvuma regions.</p> <p>The program intends to mitigate the impact of HIV/ AIDS and prevent HIV transmission among pregnant and breastfeeding (PBF) women, infants, children, and youth. The program also intends to increase access to and use of health/HIV, nutrition, child protection and social, and protection services among OVC and youth in order to contribute to 95-95-95 goals: 95% of persons living with HIV (PLHIV) know their HIV status; 95% of PLHIV who know their status are on treatment; and 95% of PLHIV on treatment are virally suppressed, by 2030</p> <p>The strategic objectives support the Government of Tanzania strategies and priorities for HIV mitigation and prevention, with an emphasis on minimizing negative impacts of HIV and violence on OVC and AGYW; addressing social, behavioral and structural drivers of HIV and Violence, and improving access to comprehensive SRH and violence response services to prevent new infections. Apart from the project support OVC services in Southern zone, it is also support implementation of DREAMS activities in Iringa. The project will also do directly implementation to DREAMS service delivery programming according to PEPFAR evidence based interventions.</p>	
<p>SCOPE OF ROLE:</p> <p>Save the Children has been operational in Tanzania since 1986 providing support to children through developmental and humanitarian relief programmes delivered in support of Government of Tanzania priorities and policies both directly and through local partners. Current programming focuses on child protection, child rights governance, education, nutrition, HIV/TB and emergency response. In 2012, as part of a global reorganization process, Save the Children combined programmes of SCUUK, SCUS, SC Sweden to create a single operation in Tanzania. We currently have an operational presence in Dodoma, Rukwa, Iringa, Morogoro, Mwanza, Tanga, Arusha, Zanzibar, Songwe, Kigoma and Dar es Salaam and we work through partners in other parts of the country.</p> <p>Reports to: Program Manager HIV/AIDs Prevention and DREAMS</p> <p>Staff directly reporting to this post: AGYW officer and Community Mobilization Officer</p>	
<p>KEY AREAS OF ACCOUNTABILITY:</p> <p>Technical</p> <ul style="list-style-type: none"> ▪ Lead the DREAMS team to implement targeted and high-quality interventions that achieve project goals by providing technical oversight, strategic direction and management for the AGYW/DREAMS program to ensure that activities are designed and implemented to meet targets and deliverables. 	

SAVE THE CHILDREN INTERNATIONAL ROLE PROFILE

- In consultation with the Program Manager and MEAL team, develop and adapt strategies and interventions to ensure quality of DREAMS prevention and clinical services and optimal use of data to inform improved layering efficiencies.
- Ensure consistent application of the implementation strategy including prescribed training packages and empower DREAMS staff to provide solutions to bottlenecks and challenges.
- Foster and instill a culture of data for decision-making, and ensure that staff have access to data, and use data to inform and guide decisions about project implementation, and making course corrections and changes in strategy.
- Work closely with the MEAL team to ensure timely and responsive reporting; provide suggestions and solutions to improve data flow from site level, as well as enhance data visualization and use of data for decision making.
- Represent project progress, achievements and lessons learned to the USAID and Kizazi Hodari Southern zone team
- Collaborate with key stakeholders in PEPFAR and non-PEPFAR funded programs on DREAMS and other related program activities.
- Maintain effective internal communications to ensure that all relevant technical specialist are kept informed of strategies and progress of the implementations.
- Document successes, lessons learned and challenges in implementation.
- Support drafting of project reports and results to the donor, including routine monthly, quarterly, annual and other reporting requirements as requested; and ensure sharing of information and knowledge with other country programs, and with the donor, to contribute to systems that support knowledge management.
- Facilitate problem solving and action planning among project stakeholders to address critical challenges and barriers to improving OVC and AGYW/DREAMS service delivery.
- Contribute to program research and learning agendas related to the project and support the analysis, interpretation, and use of data to inform decision-making and programmatic adjustments.
- Perform any other duties as assigned by the supervisor.

Programme Delivery

- Ensure a clear, focused and targeted implementation plan to meet program deliverables, and all layers of the DREAMS intervention, including providing integrated programming of DREAMS core package of interventions for AGYW.
- Ensure timely implementation of all project activities, including planning and implementing assessments, site-level strengthening, follow-up and supervision, advocacy, demand creation, policy support, capacity-building and M&E across project DREAMS sites, consistent with Regional and Council HMIS team and in close coordination and collaboration with USAID, DREAMS partners and the Ministry of Health.
- Oversee annual work planning and support annual budgeting for DREAMS programming and manage the DREAMS activity budget and ensure staff adhere to budget lines. Coordinate with the project manager to ensure prompt reporting on expenditure and resource gaps.
- Ensure that project implementation activities are in line with the work plan and timeframe and activities achieve quarterly and annual project targets.

Representation

- Serve as the Save the Children senior project representative within USAID Kizazi Hodari – Southern Region, nurture appropriate Save the Children public relationships, and liaise with local government authorities and members of the USAID Kizazi Hodari consortium/team.
- Responsible for representing the USAID Kizazi hodari DREAMS project interventions to the donor, partner and district level meetings, for ensuring collaboration with other partners/stakeholders, and working closely with Council Management Team (CHMT), to ensure alignment with their priorities and guidance.
- Provide regular updates on the project as per requirements which might include case studies, photographic documentation, and other reports outside the donor's reporting requirements.

**SAVE THE CHILDREN INTERNATIONAL
ROLE PROFILE**

- Accompany and facilitate donor, Save the Children senior staff and other external visits and provide relevant background materials.
- Maintain excellent relationships with the donor, MOH, partners and stakeholders.

People Management, Mentoring and Development

- Manage and define expectations in the team; provide leadership and evaluate direct reports regularly.
- Provide technical leadership and mentorship to AGYW project officer and LGAs
- Manage the performance of all direct reports through: effective use of performance management system including establishing of clear, measurable objectives, ongoing feedback, periodic reviews such as quarterly and annual Develop to Perform (D2P); coaching, mentoring and other development opportunities; recognition and rewarding for outstanding performance; documentation of performance that is less than satisfactory, with appropriate performance improvement plans.

BEHAVIOURS (Values in Practice)

Accountability:

- holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values;
- holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved;

Ambition:

- sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same;
- widely shares their personal vision for Save the Children, engages and motivates others
- future orientated, thinks strategically and on a global scale;

Collaboration:

- builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters;
- values diversity, sees it as a source of competitive strength;
- approachable, good listener, easy to talk to;

Creativity:

- develops and encourages new and innovative solutions;
- willing to take disciplined risks;

Integrity:

- honest, encourages openness and transparency; demonstrates highest levels of integrity;

QUALIFICATIONS AND EXPERIENCE

- MPH/MPA/MBA or masters in relevant field and a minimum of 5 years of professional experience or a BA/BS with 8 years of professional experience.
- Demonstrated successful experience as a senior manager of USAID-funded programs including those involving OVC and/or DREAMS activities
- Eight years prior experience in managing OVC, HIV/AIDS and/or DREAMS programs funded by PEPFAR
- Demonstrated ability to establish and sustain interpersonal and professional relationships with USAID Mission, Government of Tanzania, implementing partners, and local NGOs
- Proven skills in building organizational capacity in OVC, DREAMS, and/or HIV/AIDS.

**SAVE THE CHILDREN INTERNATIONAL
ROLE PROFILE**



- Experience with child welfare and protection programs, systems strengthening, capacity building, economic strengthening, service delivery, quality improvement, or policy development.
- Strong writing and oral presentation skills, including fluency in English and Swahili
- Strong report writing skills.
- Experience and understanding of advocacy work

Additional job responsibilities

The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

Equal Opportunities

The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures;

Child Safeguarding:

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

Safeguarding our Staff:

The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy

Health and Safety

The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures.

[CLICK HERE TO APPLY](#)

**SAVE THE CHILDREN INTERNATIONAL
ROLE PROFILE**



JOB TITLE: Household Economic Strengthening & Food Security Project Coordinator

TEAM/PROGRAM: Programme Operations

LOCATION: Iringa

GRADE: 3

CONTRACT LENGTH: 1 year, renewable

CHILD SAFEGUARDING:

Level 3: ✓ the post holder will have contact with children and/or young people *either* frequently (e.g. once a week or more) *or* intensively (e.g. four days in one month or more or overnight) because they work country programs; or are visiting country programs; or because they are responsible for implementing the police checking/vetting process staff.

ROLE PURPOSE:

Save the Children seeks Household Economic Strengthening (HES) and Food Security project Coordinator for a USAID-funded Kizazi Hodari - Sothern Zone project in Tanzania. The improved wellbeing and health outcomes for Kizazi Hodari-Southern zone will improve health and social wellbeing outcomes for children and adolescents affected by HIV/AIDS by building the capacity of households to provide for children and adolescents under their care and strengthen health, nutrition, education, livelihood and protection interventions at district and community levels. Client focused and family-centered economic strengthening approaches that reinforce the parents and caregivers at the household level are considered fundamental to a quality project. Interventions designed to strengthen the capacity of families to achieve child wellbeing outcomes will ensure that families and caregivers have access to basic support and are able to access resources to meet important family needs (e.g., education, health costs, and food etc.).

The Household Economic Strengthening and Food Security Project Coordinator will be responsible for the technical and managerial aspects of project implementation to improve well-being outcomes for children. She/he will provide technical direction to project implementation and ensuring the project meets PEPFAR stated goals, expected results and reporting requirements. She/he will take a technical leadership role designing and promoting use of evidence-based activities to diversify and stimulate growth in household income and integrate economic activities with complementary interventions across the project. She/he will be knowledgeable about evidence-based and start-of-the-art household economic strengthening/livelihoods approaches/strategies that address the different levels of household vulnerability. Support to vulnerable children and households can include promotion of cash transfers, household economic and food security and education subsidies. She/he will also liaise with the Program Manager to ensure HES staff, HES volunteers and LGAs staff receive the necessary and appropriate technical support. In consultation with the Senior Technical Coordinator agree on the range of advice, support, training and/or other assistance required by the other arms of USAID Kizazi Hodari Project to ensure sequencing, layering and integration as per the agreed model of poverty graduation component of USAID Kizazi Hodari - Sothern Zone project programme.

SCOPE OF ROLE:

Save the Children has been operational in Tanzania since 1986 providing support to children through developmental and humanitarian relief programmes delivered in support of Government of Tanzania priorities and policies both directly and through local partners. Current programming focuses on child protection, child rights governance, education, nutrition, HIV/TB and emergency response. In 2012, as part of a global reorganization process, Save the Children combined programmes of SCUK, SCUS, SC Sweden to create a single operation in Tanzania. We currently have an operational presence in Dodoma, Rukwa, Iringa, Morogoro, Mwanza, Tanga, Arusha, Zanzibar, Songwe, Kigoma and Dar es Salaam and we work through partners in other parts of the country.

Reports to: Program Manager and HIV/Violence Prevention Advisor

Staff directly reporting to this post: HES Project Officer and Nutrition Project Officer

KEY AREAS OF ACCOUNTABILITY:

Technical

- Provides technical and management leadership including designing and implementing technical strategies, programs or tools in specific technical areas related to household-centered economic strengthening.
- In collaboration with Program Manager, SC Country office technical team and Consultant, conduct overarching mapping of economic strengthening service providers in implementation areas.
- Demonstrate technical leadership and coordination to USAID Kizazi hodari HES staff, HES Volunteers and LGAs, setting forth a vision and plans for achieving project goals through collaboration with national and local governments and NGOs, and other partners.
- Work with council level and ward level TASAF team to ensure the project is aware of new expansion areas and that TASAF can refer TASAF beneficiaries to USAID Kizazi hodari southern zone for screening and enrolment in the program.
- Mentor household economic strengthening/livelihoods Project Coordinator, Volunteers, conduct trainings, lead workshops, and facilitate group interaction as part of project execution toward specific outputs and objectives and ensure that they master the skills to graduate into Independent HES Volunteers at Councils level in southern zone.
- Roll out a Household Financial Literacy and Money Management curriculum to HES volunteers and ensure a quality roll out to VSLAs/WORTH YETU group members at wards level
- Travel to project areas periodically to monitor program activities and provide support to field staff.
- Provide technical oversight to HES officer, to ensure HES volunteers provide facilitation support to groups and ensure that 60% of project enrolled caregivers; destitute household members with lower savings levels and interest join the groups.
- Ensure that VSLAs/WORTH groups establish Community Resource Mobilization Committees (CRMC) to map community resources for social protection.
- Manage project activities and set high quality performance targets ensuring adherence to technical standards, best practices and donor guidelines.
- Provides technical advice based upon expertise and knowledge of evidence- based methods and strategies, current practice, and established operational and standards to ensure quality and rigorous design.
- Builds demonstrated capacity of local implementing partners to implement high quality programs with results.
- Shares new knowledge/evidence and best practices through collaboration with relevant host country national staff members, international and national development partner organizations.
- In collaboration with HES project officer, develops tools for the design and implementation of specific technical components.
- Lead in conducting market assessments and creation of business networks and learning and sharing cohorts within industry types at council and ward level teams.
- Train HES volunteers to roll out a self-assessment tool with mature groups, establish relationships with pro-poor financial institutions
- Provide continuous supportive supervision in collaboration with Snr Technical Coordinator and HES officer to HES volunteers to ensure quality household economic strengthening programming through Instruction, Modelling, Rehearsing and Feedback approach at ward level is implemented
- Submit timely household economic strengthening and adolescents/youth updates to the Program Manager for inclusion in the quarterly, semi-annual, and annual reports
- Collect success stories and Document Household Economic Strengthening specific lessons learned and best practices for experience sharing and replication
- Participate actively in USAID Kizazi Hodari program-southern zone meetings, planning and review activities.
- Perform any other relevant duties as assigned by the Program manager.

Operational

- a. Provide timely and accurate written and verbal reporting.
- b. Contribute to project strategic planning and to well-written, focused project reports, annual implementation plans, success stories and other written products.
- c. Ensure high quality project implementation, monitoring and reporting.
- d. Make regular field visits to monitor project quality and collect data.
- e. Collaborate with MEAL staff to ensure that collection and analysis of data is accurate, rigorous and incorporated into project implementation.
- f. Coordinate with Snr Technical Coordinator in work planning development, implementation, monitoring, reporting and adaptation
- g. Participate in regional technical working groups and liaise with other project implementing organizations.

BEHAVIOURS (Values in Practice)

Accountability:

- holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values;
- holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved;

Ambition:

- sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same;
- widely shares their personal vision for Save the Children, engages and motivates others
- future orientated, thinks strategically and on a global scale;

Collaboration:

- builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters;
- values diversity, sees it as a source of competitive strength;
- approachable, good listener, easy to talk to;

Creativity:

- develops and encourages new and innovative solutions;
- willing to take disciplined risks;

Integrity:

- honest, encourages openness and transparency; demonstrates highest levels of integrity;

QUALIFICATIONS AND EXPERIENCE

- Master's Degree in development studies, agricultural economics, economics, business administration, international relations or a closely related field, or equivalent work experience.
- 6 years of experience in household economic strengthening/livelihoods programming, USAID experience and specifically in OVC/DREAMS
- Practical experience in training design and implementation.
- Ability to manage projects, set realistic priorities, and plan for the successful implementation of activities.
- Good technical knowledge of policy and practice in the field of livelihoods, crop and livestock production/rural livelihood programming as well as other cross cutting issues.
- Solid knowledge of international and national social protection, household economic strengthening, and microenterprise and market development instruments and frameworks.
- Experience in leveraging private sector partnerships and resources for creation of business opportunities, business mentorship and skills training, and market access, strategies
- Strong experience in providing technical assistance and mentorship
- Demonstrated ability to work effectively with a range of stakeholders including government representatives, donors, and other stakeholders.
- Excellent communication, interpersonal and writing skills
- Demonstrated experience in project and time management.

SAVE THE CHILDREN INTERNATIONAL
ROLE PROFILE



- Familiarity and understanding of donor policies and procedures is a plus.
- Local candidates are encouraged to apply.

Additional job responsibilities

The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

Equal Opportunities

The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures;

Child Safeguarding:

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

Safeguarding our Staff:

The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy

Health and Safety

The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures.

[CLICK HERE TO APPLY](#)