



Tanzania Health Promotion Support

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Tanzania Health Promotion Support (THPS) is an indigenous NGO established under nongovernmental organization act No 24 of 2002 in 2011. THPS works in partnership with the Ministries of Health (MOH), Ministry of Community Development Gender Elderly and Special Groups; Regional Administration and Local Governments (PORALG), Ministry of Health in Zanzibar and Ministry of Home Affairs (MoHA) with a goal of ensuring accessible high-quality health care services to all Tanzanians; through strengthening of health systems for quality health services. THPS is currently implementing projects in comprehensive HIV/AIDS Prevention, Care, Support and Treatment among general and key populations in Pwani, Shinyanga and Kigoma regions; key & vulnerable populations across 15 district councils across 4 mainland Tanzania regions, HIV and TB prevention among police and prisons officers, staff, prisoners and Health laboratory services strengthening in all mainland regions and Zanzibar.

TITLE: Regional Project Officer
REPORTS TO: GF Mlango II Project Manager (THPS)
LOCATION: Kilimanjaro Region

OVERALL JOB FUNCTION: The incumbent will be responsible to coordinate implementation of the THPS Global Fund project " Prevention Programs for Key and Vulnerable Populations" (MSM, SW/ PWID and other vulnerable Population) in one of the regions mentioned above S/he will work closely with Project Coordinator and other THPS staff to ensure high-quality program implementation in the region

KEY RESPONSIBILITIES:

Principal duties

- Work with Project Manager, THPS management, and other relevant THPS staff to coordinate implementation, monitoring and evaluation of the THPS Global Fund project in his/ her region
- Facilitate implementation all activities in the work plan in his/her Regional Program Offices; and all resources for program implementation.
- Participate in the development of monthly, quarterly and annual work plans
- Accomplish and facilitate accomplishment of all Key Population and other vulnerable group program activities in the work plan for your region to ensure all targets are met
- Ensure local government authorities and other stakeholders are conversant about Global Fund KP and another vulnerable group project and participate in implementation of the program.
- Facilitate quarterly program progress review meetings with R/CHMTs and other key stakeholders

- Organize the trainings/ orientation of key personnel and outreach teams such as a healthcare worker in the selected health facilities on the community-based HIV prevention project, Peer Educators, CSOs/CBOs, CHW/CBHSPs
- Liaise with national and regional authorities and other stakeholders for Global Fund's for technical assistance and supportive guidance.
- Strengthen referral mechanism between the community - based outreach and health facility services
- Coordinate and conduct mapping of hot spots and size estimation where KVP including adolescent girls and young women are found
- Collaborate with Umbrella CSOs for execution of service agreements as agreed.
- Supervise the trained peer educators and Community Health Workers to implement the outreach services and combination prevention among PWID, FSW, MSM, and Other Vulnerable Population in THPS supported regions.
- Mentor and supervise peer educators and CHW/CBHSPs regularly during the outreach sessions and lead regular meetings
- Ensure accurate data collection and timely, complete and clean reporting of regional data (DQA) on quarterly basis
- Take leadership in distribution of national and relevant job aides, IEC materials related and other commodities and supplies to key and vulnerable population program in the region to community outreach workers and other stakeholders.
- Maintain relationship with MOH KVP unit, and Council Health Management Teams (R/ CHMTs) and CSOs responsible for KVP services within THPS supported regions.
- Take leadership to ensure integration of other programs (TB, STIs, GBV, Cervical Cancer Screening and TB/ HIV etc.) within KVP services in the region.
- Ensure linkage of PWID to drug treatment such as MAT Clinics, sober houses, mental health clinics etc.
- Provide technical support to economic empowerment activities to KVP
- Strengthen multi-sectoral collaboration with Council HIV and AIDS Coordinators (CHAC) and other partners including linkages with community-based organizations
- Take leadership in developing Abstracts, success stories, best practices, Manuscripts and presentation for sharing using KVP data at regional level
- To provide technical assistance to CSO's, districts and regions teams in implementing paper based and electronic M&E systems for KVP project and related services including data management, data quality assurance, data summarization and analysis, and performance review
- To serve as a resource in the region for the evaluation of ongoing KVP programs and data feedback to district, region and other key stakeholders
- To build the capacity of personnel in the region to better implement M&E systems
- To collaborate with regional partners (CSO's) implementing donor-funded KVP activities to ensure timely and accurate reporting across program areas
- To coordinate 'with CHMTs and RHMT to implement timely and regular reporting of key program indicators THPS HQ.
- Performing any other duties as assigned by supervisor

QUALIFICATION S AND EXPERIENCE:

- **Required:** Degree in Nursing/Medicine/social sciences from a recognized academic institution. Masters level degree or higher in related discipline such as Public Health will be an added advantage.

- **Required:** minimum 3 years working experience in HIV care and/or HIV prevention with a donor-funded organization. **Preferred:** experience with community-based and/or KVP- focused HIV programs
- Experience in supervising/managing multidisciplinary teams of at least 10 staff, with demonstrated skills in leading teams of public health professionals
- **Required:** Familiarity with donor funded projects. (CDC, Global Fund, USAID etc.).
- **Required:** At least three years' experience of working with CSOs, Local Government (RHMT and CHMT)
- Excellent communication skills, including writing and presentation skills. Fluent in both Kiswahili and English.
- Strong computer skills (MS Excel, Access, \word, and Power point at minimum)
- Demonstrated knowledge on HIV/ AIDS prevention, care and treatment and adherence and psychosocial support programs
- Demonstrated ability to provide strong technical guidance for any medical interventions related to HIV care and prevention to KVP.
- Strong ability to liaise with external stakeholders and government officials.
- Experience in developing and executing work plans, budgets, reports, etc.
- Flexible to work after normal working hours and weekends at various community locations
- Ability to interact well with all targeted groups and peer volunteers by facilitating a non-judgmental, non-discriminatory, and non-stigmatizing environment in the program, to welcome all beneficiaries regardless of their background

How to apply:

Interested applicants should send their application cover letter one page maximum and CV four pages maximum to (recruitment@thps.or.tz) by **26th April, 2022** with a position title as a subject line, for example ‘**Regional Program Officer**’. Only shortlisted applicants will be contacted. Please do not attach any certificates when submitting online.

THPS is an equal opportunity employer; women, people living with HIV/AIDS and people living with disability are encouraged to apply.