



Institute of Accountancy Arusha

P.O. Box 2798, Njiro Hill, Arusha, Tanzania

Telephone: +255 27 2970232 Mobile: +255 763 462109 Telex: 50009 IAA TZ

Fax: +255 27 2970234 Email: iaa@iaa.ac.tz Website: www.iaa.ac.tz

VACANCY ADVERTISEMENT FOR PART TIME

The Institute of Accountancy Arusha is a parastatal academic institution offering Undergraduate and Postgraduate training programmes. It is established by the Institute of Accountancy Arusha Act No.1 of 1990 and is located at Njiro Hill, seven kilometers Southern-East of Arusha City. The Institute of Accountancy Arusha hereby invites applicants whom are competent and qualified.

Vision Statement

To become an exemplary centre of excellence in modern business management training research and consultancy services.

Mission Statement

To provide high quality, competence-based training and offer research and consultancy services through applied technology.

POSITION	DEPARTMENT	QUALIFICATIONS	SPECIALIZATION	No. OF POSTS	WORK STATION
Assistant Lecturer	Business Management	Master's Degree in related field with minimum of 3.5 GPAs.	Tourism Management (Food production and hospitality management)	1	Arusha
Tutorial Assistant	Accounting and Finance	Bachelor Degree in related field with minimum if 3.5 GPAs.	Insurance and Risk management	3	Arusha
Tutorial Assistant	Accounting and Finance	Bachelor Degree in related field with minimum if 3.5 GPAs.	Banking and Finance	2	Arusha
Tutorial Assistant	Accounting and Finance	Bachelor Degree in related field with minimum if 3.5 GPAs.	Taxation	2	Arusha
TOTAL				8	



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General Conditions to Interested Applicants:

- i. All applicants must be citizens of Tanzania
- ii. Applicants must attach up-to-date Curriculum Vitae (CV) bearing reliable contacts, postal address, e-mail address and accessible, reliable mobile phone numbers and three reputable referees
- iii. All applications must be attached with relevant copies of academic certificates & transcripts
 - Form IV & VI certificates (if applicable),
 - Birth certificate
- iv. Form IV result slips, partial testimonials or partial result slips are strictly not accepted
- v. Certificates from foreign examination bodies and universities should have been authenticated by The National Examination Council of Tanzania (NECTA) and TCU
- vi. All attachment should be in one PDF document.
- vii. Applicants with special needs/cases or disability are encouraged to apply and are supposed to indicate so in their application letters
- viii. Women are highly encouraged to apply
- ix. Only shortlisted applicants will be informed on the date for interview
- x. Application letters should be in English.
- xi. Application letters and documents should be sent through Email at IAA Main Campus at Njiro- Arusha
- xii. Deadline for applications is **13th March, 2022. At 04:00 PM**

All applications should be directed to:

**RECTOR
INSTITUTE OF ACCOUNTANCY ARUSHA
P. O. BOX 2798
ARUSHA.**

Through email: recruitment@iaa.ac.tz
