



## Results Management Office Director (Ref: C3HP/RMOD/12-21)

### Background

Deloitte Tanzania has been awarded a contract to implement a Comprehensive Client-Centered Health Program HIV/TB LOC (C3HP) in Southern regions in Tanzania. This is a five year project (November 9, 2021 to September 30, 2026) funded by the American People through USAID aiming at supporting the Government of Tanzania's (GOT) Ministry of Health and Social Welfare, Elderly and Children (MOHCDGEC) and the President's Office- Regional Administration and Local Government (PORALG) at the central level and in target Mainland regions to deliver high quality integrated HIV and TB prevention, care and treatment services that will improve health outcomes, particularly for youth and children. The program intends to increase the demand for and use of quality integrated HIV and Tuberculosis services in Iringa, Lindi, Morogoro, Mtwara, Njombe, and Ruvuma regions by improving access to quality services in both facilities and the surrounding communities, promoting positive health seeking behaviors among Tanzania's population, and enhancing the overall policy environment for HIV & TB service delivery.

Deloitte is therefore seeking for experienced, self-motivated, a highly competent individual with exemplary ethical conduct to join the C3HP program as **RMO Director**.

### Job Purpose

Oversee the successful implementation and demonstration of tangible results in specific supported result areas of the program. Ensure that the project implementation is aligned to the program's strategic vision, objectives and Key Result Areas and is within the approved budget and with minimal risks. Ensure quality and timely submission of all required project reports, plans, budgets to USAID and other key stakeholders.

### Key Responsibilities

- Ensure project implementation is aligned to the program's strategic vision, objectives and results, and manage scope changes to the program description.
- Coordinate implementation of technical activities and demonstrate tangible results in all results and thematic areas.
- Ensure the program operates within approved budget. Proactively drive cost cutting measures within the program.
- Ensure quality and timely submission of all USAID required reports, plans, budgets and any other requested information to USAID.
- Ensure the program implementation follows acceptable quality standards and processes.
- Oversee the USAID C3HP – Southern Zone Risk Framework and Whistleblowing Program to ensure full compliance and follow through the procedures and processes.
- Ensure proper program use of statistical methods for decision-making and support the project during preparation of research proposals and manuscripts for publication.
- Oversee program communications and ensure all critical internal and external communications are sent within agreed timelines.



- Organize and moderate program meetings for progress review; and also discuss performance matters. These meetings include the Executive Management Meeting and Managers Meeting.
- Support the Chief of Party in preparing and coordinating the Program Advisory Committee Meetings.
- Coordinate project governance both at regional and Headquarter levels specifically management of stakeholders i.e. USAID, President's Officer Regional Administration and Local Government (PO RALG); Ministry of Health, Community Development, Gender, Elderly and Children (MOHCDGEC); Regional Authorities, civil society organizations (CSOs); Management and Development for Health (MDH); T-MARC Tanzania; as well as other USAID C3HP Awards.

### Requirements

- Master's degree in Business Administration (Corporate Management), Project Management or related field.
- Project Management Professional (PMP) certification.
- A minimum of seven years relevant working experience with three years at managerial level.
- Excellent stakeholder management skills
- Excellent knowledge of the key program result areas
- Excellent communication skills (writing, presenting, listening)

If you believe you are the right candidate for the job, submit a cover letter including your current and expected remuneration, detailed CV, copies of your academic certificates and transcripts, and three referees to [C3HP@deloitte.co.tz](mailto:C3HP@deloitte.co.tz). For your application to be considered, it **MUST** quote the job title, reference number and your preferred region on the email subject line. Submission deadline is 10th December 2021 at 4:30 p.m. Hard copy applications will **NOT** be accepted.

This position is on a one-year renewable contract, subject to performance and availability of funding from the donor. The job offer is conditional to successful vetting, including professional reference checks and limited lifestyle audit.