



Applicants are invited from qualified Tanzanians to fill vacant positions at **SUA-APOPO RODENT RESEARCH PROJECT**.

1.0. POSITION: PUBLIC RELATION OFFICER II (I POST) MOROGORO

POSITION SUMMARY

The successful applicant will be supporting the Communication Manager in the management of a wide non – profit communications, fundraising, campaigns in line with the strategic goals of the project.

EDUCATION, SKILLS, AND EXPERIENCE

- Bachelor Degree in Mass Communications, Public Relations or equivalent from a recognized institution
- Excellent spoken and written English and Swahili
- Experience working in non-profit sector writing, editing and proof -reading skills
- Experience in communications, donor relations, public relations and or media relations
- Knowledge in database management and analysis
- Ready to work with multicultural teams
- Strong problem-solving skills with ability to be resourceful, proactive and seek assistance as needed
- Strong organizational, planning and time management skills with ability to oversee multiple tasks

DUTIES AND RESPONSIBILITIES

- To support the maintenance of the SUA APOPO website and internal
- Support the HeroRAT adoption program, customer care and other donor site overseen by the marketing team
- Support Media relations
- Help to refine Communication policies and maintain a clear messaging framework
- Participate in marketing meetings with communication manager in order to refine and review strategies and current projects
- Liaise between project staff and the public to arrange tours in advance, manage logistics and notify respective parties of the costs, meeting points, timeframes and language needed etc.
- Keep donors and the general public informed about the happenings at SUA APOPO, drafting newsletter and scheduling social media posts
- Perform any other related tasks as may be assigned by other departments through the Communication Manager

2.0. POSITION: LABORATORY TECHNICIAN II (2 POSTS) MOROGORO & DSM

POSITION SUMMARY

Apopo is looking for a qualified and experienced Laboratory Technician to support TB (Tuberculosis) Laboratory unit, the Laboratory Technician will work with other members in the TB Laboratory under the supervision of TB Programme Manager to perform various Laboratory activities.

EDUCATION, SKILLS, AND EXPERIENCE

- Holder of Diploma in the field of Laboratory science and Laboratory technology or related qualifications from a recognized institution
- Not less than 2 years' experience of working in TB Laboratory
- Working knowledge of MS Office Suite applications, including Excel and Word
- Strong verbal and written English
- Ready to work with multicultural teams
- Flexible to work at night
- Strong problem-solving skills with ability to be resourceful, proactive, and seek assistance as needed
- Strong organizational, planning and time management's skills with ability to oversee multiple tasks
- Knowledge of Laboratory safety issues

DUTIES AND RESPONSIBILITIES

- Routine and study sample collection, receiving, storage, processing and presentation to detection rats.
- Preparing Laboratory reagents for specific usage.
- Routine Smear preparation and microscopic examination and other analyses.
- Requesting Laboratory equipments and consumables and maintaining laboratory inventory.
- Setting up, operating and maintaining laboratory equipments.
- Establishing standard operating procedures for analysis of specimens and laboratory experiments.
- Ensure implementation of laboratory biosafety regulations.
- Participating in the internal and external quality control scheme appropriately.
- Assisting in health research activities.
- Performing other related duties as may be assigned by a superior

3.0. POSITION: RODENT TRAINER (10 POSTS) MOROGORO

EDUCATION, SKILLS, AND EXPERIENCE

- Possession of Secondary School Certificate with division IV and at least three passes
- Good spoken and written English
- (Not required) Persons with at least 1-year prior experience training animals, specifically African Giant Pouched Rats, are especially encouraged to apply

DUTIES AND RESPONSIBILITIES

- Participate in socialization and habituation of Mine Detection Rats
- Perform early training of Mine Detection Rats from clicker, indication, discrimination and soil floor training
- Perform field training of Mine Detection Rats from Tea-Eggs,3-M,5-M, and advanced stages
- Monitor rats' health and welfare and report accordingly
- Accurately document and report rat training performance, per agreed schedule
- Make sure rats houses are clean and maintained well
- Feed, water and weigh rats daily, or according to agreed schedule
- Clean rats kennel weekly (according to agrees schedule) and house check to ensure each rat is in correct cages with identity card
- Train rats involved in research projects, including TB-detection, Remote Scent Tracing (RST) and customs detection
- Complete knowledge and skills training and assessments
- Perform any other related duties as assigned by a superior, including maintenance of training facilities, preparing training samples, transporting rats, demonstrating procedures, attending meetings, assisting with rat health check and treatments, etc.

TERMS OF CONTRACT: Contract will be for 1 year (including a 6-month probationary period) and is renewable depending on the performance and funding

AGE: Not above 45 years old

SALARY: As per Treasury Registry Salary Circular No. 6 of 2015 which is applicable at the moment

MODE OF APPLICATION

The application letters should indicate names and addresses of **THREE REFEREES**, together with **CERTIFIED COPIES OF ACADEMIC CERTIFICATES and TRANSCRIPTS**, furthermore the applicant must submit a copy of **BIRTH CERTIFICATE**, a signed and updated **CV** and other testimonials.

All applications should be addressed to the:

DEPUTY VICE CHANCELLOR (ADMINISTRATION AND FINANCE),

P.O. BOX 3000,

CHUO KIKUU,

MOROGORO

To reach him not later than two weeks from the date of this advertisement.